

Town of Hillsborough Water & Sewer Commission
May 26, 2020 Meeting Minutes

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen, Chris Sieg; and, Dave Lewis; and, Penny Griffin, Administrator.

The Commissioners discussed the material they would like to use to repair the trim on the water plant building. It was agreed to use pvc material due to it's ease of maintenance.

The group reviewed a Change of Use application from Tooky Mills at 9 Depot Street for a proposed deck expansion to make the outside seating more comfortable for their customers and easier to serve them. The Commissioners approved the application with no change to their existing allotted sewer units.

Mowing of the lawn in front of the water and sewer office at 63 West Main Street was discussed. Commissioner Sieg stated he brought his mower and mowed it as the grass was quite high. It was noted that in the past the Town property maintenance or Youth Services had maintained it. All agreed that the mowing of this location should be added to the grounds maintenance performed by the water and sewer personnel who maintain the treatment plants, reservoir, and pump stations.

A water abatement for 208 Henniker Street was reviewed and approved.

The Commissioners reviewed and authorized the following:

- May 14, 2020 meeting minutes
- 2020 AP vouchers #10
 - o Water \$5,702.73
 - o Sewer \$19,756.52
- Timecards

Commissioner Lewis asked Penny Griffin to find out from Laura Buono, Town Administrator, if the Town is receiving an electrical credit from the solar array and if so, how it is being applied.

Commissioner Lewis noted that he will be contacting Darin at A.J. Cameron Sod Farms, Inc. regarding the trees planted at the old chlorination station on Bible Hill last year that have died.

Commissioner Lewis will also be following up with Yestramski Electrical Services, Inc. regarding updating their quote for the Bear Hill Road pump station generator.

Commissioner Mellen asked Penny Griffin to find out from Cody Boisvert and Paul Dutton if they have scheduled the work to be done in Butler Park and on River Street.

A discussion was held regarding a recent incident where the fire department personnel used a hydrant at the school for training that caused a significant water pressure reduction to customers in that area. The Commissioners support the water operator, Cody Boisvert's request that the fire department personnel contact him prior to using hydrants for training in an effort to avoid these types of issues in the future.

The fire hydrant painting project was discussed. All agreed that the project is one that can be done by someone looking to do some community service. They will look for someone who may be interested and discuss it again at an upcoming meeting.

A discussion was held regarding the sewer system manholes on the cross country that are flooded due to the beaver dams. All agreed that it would be beneficial to raise them to avoid this in the future as the beavers create their dams in the area every year. The Commissioners will continue discussions on the best approach to complete the project at a future meeting.

Commissioner Sieg motioned to adjourn the meeting. Commissioner Mellen seconded the motioned.

All voted in favor.

Meeting adjourned 7:00 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen, Chairman

Chris Sieg

Dave Lewis
Water and Sewer Commissioners