

**Hillsborough NH Water and Sewer Commissioners
July 11, 2013 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Doug Parker, Peter Mellen and Herm Wiegelman; and Penny Griffin, Administrator.

Jack Wells, owner of 5 West Main Street, approached the Commissioners to ask to have the sewer unit charge for the ice cream shop removed from his account as he will not be re-opening the ice cream shop until further notice. A discussion was held regarding the current number of sewer units being charged to this property. The Commissioners explained that it is not their policy to remove sewer units to an empty property as sewer services are still provided to that space. Commissioner Mellen suggested changing the number of units being charged to that space from 2 to one with the understanding that Mr. Wells will need to re-apply for usage should he want to put any type of business that requires more than one unit charge per the regulations. All agreed. Mr. Wells stated that he understands and accepts their decision even though he does not agree with it and thanked them for their compromise.

The Commissioners reviewed and discussed an email from Paul Dutton giving updates of happenings at the waste water treatment plant, as he was not able to attend. The Commissioners asked Penny to request that both Rene LaBranche and Paul Dutton be able to attend the meeting on August 8 to discuss the status of the upgrade.

Commissioner Parker motioned to adopt the Local Limits as approved by NHDES. Commissioner Wiegelman seconded the motion. All voted in favor.

The Commissioners reviewed and discussed Ted Berry's quote to clean and tv sewer lines. Commissioner Parker motioned to accept the proposal. Commissioner Wiegelman seconded the motion. All voted in favor.

The Commissioners discussed the proposed pipe burst project for the failing sewer main in Bridge Street. Commissioner Mellen will meet with and talk to NHDOT for their requirements.

The Commissioners reviewed and approved AP vouchers, past meeting minutes, and time cards.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Mellen seconded the motion. All voted in favor.

Meeting was adjourned at 7:30 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes Approved by: Date:

Douglas Parker, Chairman

Peter Mellen

Herm Wiegelman
Water and Sewer Commissioners
Town of Hillsborough