

**Hillsborough NH Water and Sewer Commissioners  
July 23, 2013 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Doug Parker, Peter Mellen and Herm Wiegelman; and Penny Griffin, Administrator.

The Commissioners reviewed and approved AP vouchers, past meeting minutes, and time cards.

Commissioner Parker reported that he has spoken with our insurance company regarding the sewer back up damage at 65 Blair Avenue. They advised that they are almost completed with negotiations to settle the claim.

6:30 Dave Edson, of Hoyle, Tanner and Associates, and Keith Gilbert, of Water Systems Operators, entered the meeting.

Dave Edson stated that he has had a couple meetings over the last couple of weeks that have proved to be very beneficial. The first meeting was at the water treatment plant with representatives from the Atlantium Company. Dave stated that there have been a couple of design issues that need to be worked out as space is limited at the plant. The issues and possible ideas of resolution were discussed. Dave will continue to work on the best option for the design. Dave stated that Atlantium expects to have shop drawings to Dave in early August, with validation testing in late September. It is expected that the UV units will be shipped to Hillsborough in November. Commissioner Wiegelman asked if that time line is in line with Dave's proposed time line. Dave affirmed that it is. The second meeting that Dave reviewed with the Commissioners was with Manchester water department. Manchester has recently changed over to chloramines and had some valuable advice. Dave stated that Manchester has suggested that the mixing of the chemicals be re-looked at as they have found that adding them together does not always provide the best mixing and suggested that Dave consider adding them separately. Dave stated that, again, space for piping is a problem. Possible idea's to resolve this issue were discussed. Dave will continue to keep the Commissioners updated as he works on it.

7:40 pm Dave Edson left the meeting.

Commissioner Mellen asked Keith if they could meet on Bridge Street in the near future to look at the area of the proposed pipe bursting project to see if there is anything that would need to be done for water. Keith agreed. Commissioner Mellen will contact Keith with a date to meet.

Keith advised the Commissioners that he is still working with the school to resolve the ball field backflow issue. He stated that he would like to get it completed in early August as he will be on vacation August 8 – 18 and soccer season will be starting after that.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Mellen seconded the motion. All voted in favor.

Meeting was adjourned at 8:00 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes Approved by: Date:

Douglas Parker, Chairman

Peter Mellen

Herm Wiegelman  
Water and Sewer Commissioners  
Town of Hillsborough