

**Hillsborough NH Water and Sewer Commissioners  
October 11, 2012 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Doug Parker, Herm Wiegelman and Peter Mellen; Paul Dutton, WWTF Operator; and, Penny Griffin, Administrator.

The Commissioners discussed the shortfall in the 2012 water billings. It was noted that in a comparison of the first 3 billing cycles in 2011 and the first 3 of 2012 that there have been 2,926,112 gallons less billed in 2012. It was also noted that a majority of the water operating budget are fixed items that can not be reduced. The Commissioners will review the data and continue the discussion at the next meeting on how best to resolve the income issue.

Rene LaBranche and Steve Calabro of Stantec entered the meeting. Steve advised the Commissioners that he has been in contact with Martin-Marietta for their input on how best to resolve the new chemical feed issues and will continue working with them to resolve the problem. Steve handed out an outline of Stantec's proposed approach to resolving the chemical feed system. The plan was reviewed and discussed. Paul Dutton expressed his major concern with their instruction to work on the pumps in the containment as it is a safety hazard due to lack of space. Paul also stated that the other employee will not be able to perform work on these pumps due to lack of space and his size. Steve stated that he would like their cooperation to get the system up and running and they will address those concerns at a later date. Steve reviewed Stantec's offer to do all the engineering at no cost. He also stated that once the system is up and running that they would like to meet with the Commissioners to review the monies spent and discuss a fair cost sharing arrangement. Commissioner Parker stated that he did not feel that the Commission should pay for any of the changes as the original design did not work. Steve asked that the Commission wait for that decision until it is up and running and they meet to discuss this issue at that time; he stated they will not charge for ideas that do not work. The Commissioners agreed to meet to hear what they have to say at that time. Commissioner Wiegelman asked what they had spent to date on corrections. Rene stated that so far they have spent \$10,000. The Commissioners and Paul agreed to follow their suggested preventative maintenance criteria and to keep in close contact with Stantec to get the system up and running. Commissioner Wiegelman asked for a projected time line for the system to be up and running. Rene stated that he hopes to have the new alterations in next week. The Commissioners stated that they would like to meet with them again at the November 8 meeting for a status report. Paul Dutton asked if Stantec had checked with the pump manufacturer to ensure the pump can handle running full speed for 30 seconds every 15 minutes as they have proposed. Rene stated he has not discussed it with them but will call them for their input.

6:50 pm Al Lelise, Ron Gehl and Eric Thompson of OSRAM arrived at the meeting.

Commissioner Parker advised that at this time, the WWTF does not have the capacity that OSRAM is currently seeking from them for their remediation water discharge. Mr. Gehl asked what the status is of the Commissioners request for the 600,000gpd capacity at the plant. The Commissioners explained that they are still working with the engineers on getting the system up and running. They explained that it was expected to be up and running a year ago but to date they system is not running correctly. Commissioner Parker asked what OSRAM's deadline is to make their decision to enter into a permit with the state to discharge to Beard Brook. Eric Thompson stated that they still had to complete a fish study for the state and it is too late to do it this year and it will be scheduled for next spring. Al Lelise stated that if they were to construct the new process it would be about the end of next summer. The Commissioners and OSRAM agreed to keep their permit status quo and to meet again in 6 months to see if circumstances have changed.

7:45 pm OSRAM and Stantec representatives left the meeting.

Paul Dutton advised the Commissioners that TAC Construction replied to their inquiry to repair the manhole on School Street. They stated that they do not do that type of repair so they will be unable to help us. A discussion was held regarding other possible options. The Commissioners agreed to have Commissioner Parker contact D & S Excavating to see if they could complete the repair.

Commissioner Mellen stated that he has reviewed LJM Construction's proposal to resurface the driveway at 41 School Street with the homeowner and the homeowner has agreed to the proposal. Commissioner Mellen motioned to approve the LJM proposal as submitted to resurface the driveway at 41 School Street. Commissioner Wiegelman seconded the motion. All voted in favor.

A discussion was held regarding the fire hydrant that was hit on West Main Street on October 5. The Commissioners asked Penny to check with Keith Gilbert to see what is needed to repair/replace the hydrant and to issue a bill to the person's insurance company accordingly.

Paul Dutton advised the Commissioners that hydrant flushing is complete. The Commissioners asked if there were any issues with the flushing. Paul stated that the school had reported no water however, they just had low pressure.

Penny Griffin advised the Commissioners that she had received a call from someone interested in trapping any beavers that are causing issues within our systems. The Commissioners agreed that at this time they did not need his services but would keep his information on file.

The Commissioners reviewed and approved time cards, accounts payable vouchers, and past meeting minutes.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Mellen seconded the motion. All voted in favor.

Meeting was adjourned at 8:45 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes

Approved by: Date:

Doug Parker, Chairman

Herm Wiegelman

Peter Mellen  
Water and Sewer Commissioners  
Town of Hillsborough