

**Hillsborough NH Water and Sewer Commissioners  
December 18, 2012 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Doug Parker, Herm Wiegelman and Peter Mellen.

At 6pm Keith Gilbert entered the meeting.

Keith Gilbert discussed the service leak at 48 Henniker Street that took most of the day Saturday to repair. The repair involved digging to the far side of the street, including removing the lead goose neck. He then tested the water pressure for the dwelling, it's currently 88 PSI. Keith talked about the replacement of the sand for the sand filters at the water plant. A core sample of the sand must be performed to determine if the sand in the filter needs to be replaced completely. This will help us in budgeting for sand replacement.

Keith informed the Commission, that a transducer had failed and needed immediate attention. The Board agreed to allow Keith to replace items as necessary. Keith will check the vault on Bible Hill, located downstream of the water tank, to determine if the lines are active through the vault and perform necessary adjustments. Keith met with John Butler at the Hillsboro-Deering High School to discuss the backflow preventer for the athletic fields. Keith provided John the information for New England Backflow to determine the device needed.

6:35 pm Dave Edson from Hoyle Tanner entered the meeting.

Herm asked for an update on the UV system. Dave informed the Board that the validations for three log virus must be submitted to the state prior to approval of the devices. A draft will be released Thursday, December 20, 2012, regarding UV disinfection from the three manufacturers. Final design plans are required by February 8, 2013. Herm asked if the vendors were aware of the current space size and if the device needed would fit.

Dave informed the Board that his initial thoughts were that the existing generator would be sufficient to run the instrumentation in case of a power outage. Dave also stated, that once the UV manufacturer was determined that we could put the project out to bid, while ordering the UV equipment.

8:35 pm Dave Edson left the meeting.

The Commissioners reviewed and approved time cards, accounts payable vouchers and past meeting minutes.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Mellen seconded the motion. All voted in favor.

Meeting was adjourned at 9 pm.

Respectfully submitted,

Doug Parker, Chairman

Water and Sewer Commissioners Meeting Minutes  
Approved by: Date:

Herm Wiegelman

Peter Mellen  
Water and Sewer Commissioners  
Town of Hillsborough