

**Hillsborough NH Water and Sewer Commissioners**  
**April 4, 2014 Meeting Minutes**

The meeting was called to order at 8:00 am

Present: Commissioners Doug Parker, Herm Wiegelman and Peter Mellen; Paul Dutton, WWTF Operator; and, Penny Griffin, Administrator.

The Commissioners discussed the current on-going issue with the sewer line/service line to 14 Hoyt Lane. Commissioner Mellen informed the other Commissioners that there have been some back up issues and there is a question as to who is responsible for what. He explained that not having access to that line, due to no manhole, has complicated things. Currently the property owner has been working with Henniker Sewer and Drain to try and resolve this issue. Henniker Sewer and Drain has suggested that they dig up a portion of the line in front of 8 Hoyt Lane so they can put a camera in at that point to see what is there as he has not been able to reach that point yet due to equipment limitations. A discussion ensued regarding installation of a manhole at the location to be determined the end of the Town's line and beginning of the service line. Commissioner Wiegelman motioned to request a proposal from Henniker Sewer and Drain to camera the discussed line and install a manhole where the town line ends, which will be provided by the Commission. If the proposal is \$4,500.00 or less, authorize Penny Griffin to sign the proposal. If the proposal is over that amount the Commissioners will review at the meeting on Thursday, April 10, 2014. Commissioner Mellen seconded the motion. All voted in favor.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Parker seconded the motion. All voted in favor.

Meeting was adjourned at 8:50 am.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes Approved by: Date:

Douglas Parker, Chairman

Herm Wiegelman

Peter Mellen  
Water and Sewer Commissioners  
Town of Hillsborough