

Town of Hillsborough Water & Sewer Commission September 28, 2021 Meeting Minutes

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen and Chris Sieg; and, Penny Griffin, Administrator.

The group reviewed and discussed a Change of Use application for 37-55 Henniker Street. The applicant requests to eliminate 16 sewer units from the plaza by converting all but the existing laundromat (suite 4) and existing 24 seat restaurant (suite 5) into inside, climate control storage. The Commissioners reviewed the existing number of units allotted and the way each suite is currently configured to the water and sewer systems. The Commissioners unanimously agreed that they are unable to approve the application as presented for the following reasons:

- Suite 7 has its own water service. Until the service is severed it remains 1 unit.
- Suites 1, 2, 3 and 6 operating as 1 business on a shared single service will be billed as 1 unit provided the kitchen facilities are removed from suite 1.
- Suite 4 laundromat (20 units) and suite 5 Taco Beyondo (2 units) will remain unchanged.

Penny Griffin advised the Commissioners that Rena Rockwell of 147 East Washington Road had contacted the office to discuss some large trees around her home that are in “bad shape”, and she is having them evaluated for possible removal. Rena Rockwell believes that at least 2 of the trees that are in “bad shape” are on the Town’s property and therefore, will want to discuss with the Commissioners how to move forward with their removal once she compiles all the information. The Commissioners stated they will look at the area.

The group discussed a request from Laurie Jutzi to meet to take a picture of the Commissioners and employees for the 250th Hillsborough Celebration program. The Commissioners in attendance asked Penny Griffin to confirm with Commissioner Dave Lewis what date he would be available and to schedule a work session meeting for that date; they will meet at the water treatment plant for the picture and complete a site walk to review the trees on the property at the meeting.

Commissioner Peter Mellen asked Penny Griffin to obtain a copy of the final approved plans by the planning board for 143 West Main Street for our files for reference as the developer should be submitting new service application for water and sewer service in the near future.

Commissioner Peter Mellen reported that recently John Segedy had contacted him to advise the Commission that the Conservation Commission is assisting Five Rivers Conservation Trust with a conservation easement on the Word Peake property, map 005 lot 033. Commissioner Peter Mellen offered the assistance of the Water Commission; John Segedy said they would contact them if needed.

The Commissioners reviewed and authorized the following:

- 2021 AP Vouchers #17 W=\$123,284.57 S=\$22,208.86
- 9/9/2021 Meeting Minutes
- Timecards

Commissioner Peter Mellen motioned to adjourn the meeting. Commissioner Chris Sieg seconded the motioned.

All voted in favor.

Meeting adjourned 8:30 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes

Date:

Approved by:

Peter Mellen

Chris Sieg

Water and Sewer Commissioners