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Board of Selectmen Minutes 09/10/2013

Town of Hillsborough Board of Selectmen Meeting Minutes September 10, 2013

Present: Russell Galpin, Chairman; David Fullerton, Selectman; Wendy Brien-Baker, Selectman; Laura Buono, Town Administrator.

Guests: Michael Pon, Leigh Bosse, Kathleen Hennebury; Doug Hatfield; Phil Harvey

Chairman Galpin opened the meeting at 6:00 p.m.

- **OPEN SESSION**

There was no public comment.

Chairman Galpin said he reviewed the 2012 warrant article with regard to the Inlet work and said he received a call from a constituent who said when the article was presented at Town Meeting, it was presented that Emerald Lake Village District would do it. Chairman Galpin said he agrees that the Town should handle it and said there was an individual who had given the price to do the work before the criteria was set under the DES permit. Chairman Galpin said he doesn't think it can be done this year because of the timeframe involved with the permit. Chairman Galpin said he doesn't want the folks of Emerald Lake to think the Town was responsible for messing up the timeframe. A discussion ensued with regard to what was presented at Town Meeting and the assumption that the \$35,000 will not cover the project as is outlined under the DES permit.

- **KATHLEEN HENNEBURY – HILLSBOROUGH CHAMBER OF COMMERCE**

Kathleen Hennebury came as a representative of the Chamber of Commerce, to ask permission for the Chamber to be able to use town property again this year for the Schnitzelfest which will be held on Saturday, September 28th. The Chamber needs a letter from the Town stating that they have permission to have alcohol on Central Street and in Butler Park. Chairman Galpin moved to authorize Administrator Buono to sign a letter to allow alcohol on Central Street and in Butler Park for this event. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

Laura Buono outlined a request that recently came in from the Chamber via Jane Williams with regard to closing Main Street for the Schnitzelfest between School Street and Central Street. Ms. Buono said she attended a meeting today with Ms. Williams, Chief Roarick and Chief Stafford to discuss the request however, the representative from NHDOT did not attend. Ms. Buono said there were many things brought up by the Chief's to look into and another meeting will be held on Tuesday Sept. 17th to find out if it can be done. Ms. Buono said that since the celebration is on the 28th, there won't be time to bring everything before the Board once the details are all hammered out. Selectman Fullerton said he would like to have this go on and for the Town to help them out and feels if the State, Police and Fire are okay with everything, Laura can sign off on it and made a motion to that effect. Chairman Galpin seconded the motion. The Board briefly discussed the area that is to be closed. Motion passed unanimously.

- **KEMP PARK COMMITTEE**

Douglas Hatfield and Phil Harvey met with the Selectmen to update them on the Kemp Park restoration of the cider mill and said it is underway. Mr. Hatfield said they are engaging a landscape architect to do a site plan and they have received contributions from the community so they will probably be able to work out a deal with the architect. Mr. Hatfield explained that one of the issues is that the land just west of Kemp Park belongs to the Town of Hillsborough and said they would like to incorporate some of that land into the planning process because it would be a natural parking area. They would like to be able to advise the architect that they can incorporate it into the plan. Mr. Hatfield said they have brought power into the site to allow contractors to use their equipment, lumber has been donated and construction work by Jay Crowley is being done pro-bono. The committee will keep the Town up to date as things move along. Due to some vandalism to the oven, they are in the process of creating a metal gate so the public won't have access to it. The committee has just started to talk about the restoration of the two vehicles that the town received as part of the Kemp estate but they haven't decided how to display the vehicles in a manner to be seen and not touched. They envision the old office building as a restroom facility, etc. Mr. Hatfield said they do not believe they are going to ask the Town for any money unless something comes up and they feel very good about support they have received as well as the Dana Crane Fund Grant. Selectman Fullerton said there had been talk about building a senior center on the other side of the park and asked if this was part of the plan. Mr. Hatfield said no, there isn't enough room for parking and utilization and said this is intended to be an attraction for tourists and residents. Phil Harvey has gotten contacted from someone from Vermont who would restore the cider mill. Mr. Hatfield said he's concerned about the area by Grimes field because that is also the area of the trail that the Conservation Commission manages and said there isn't as much land back there as it might appear. Chairman Galpin said one of the sites that the senior center was looking at isn't in the area. Mr. Harvey said with respect to the land, it was the site of an old Contoocook mill stable and it has historic interest and gave a brief history of the land and buildings. Selectman Fullerton said he is supportive of this and moved to allow the Committee to incorporate the land into the plan. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously. Mr. Hatfield said the Committee is thankful for the continued support and feels Kemp Park has the ability to be a significant asset to the community.

There was an additional request within a letter that had been mailed to the Selectmen in which the Committee requested contributions from the town for the landscape engineer. Mr. Hatfield said this request is withdrawn until they find out if they are in need of money. The Committee would also like a contact person for Town so they can work with them. All agreed that the Town Administrator would be the contact.

- **OTHER BUSINESS**

Abatements - Chairman Galpin moved to approve abatements for Map 11F Lot 412 Sub 005 and Sub 006. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

Night Riders Inc. Snowmobile Club #506 – Selectman Fullerton said Steve Livingston has requested permission for the Night Riders Snowmobile Club to use the Town's right-of-ways to ride as they have been doing. Selectman Fullerton said with this permission comes a two million dollar insurance policy that the Town doesn't have to pay for. Selectman Fullerton said they can possibly use Grimes Field and they may use the groomer to allow better use of the field in the winter. Chairman Galpin said before they do anything to the property, they should come in with a request. Selectman Fullerton said right now it's just the use of the town land for snowmobiles that is being requested right now. Chairman Galpin commented that it's nice to see the club moving forward with this. Chairman Galpin moved to permit the club to maintain trails on town property. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

Grader Financing – Ms. Buono presented paperwork for the financing of the grader to the Board. Financing will be done through MiltonCat for four years at 3.2% interest. The contract has been sent to Town Counsel for review. Selectman Fullerton moved to have the Chairman sign the paperwork. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed with a vote of 2 in favor and 1 abstention (Chairman Galpin).

Columbus Day - Ms. Buono said that a number of the Town Hall staff have requested that the Columbus Day holiday be switched for the day after Thanksgiving. The Board agreed to offer this to the employees. Chairman Galpin said it would be his suggestion to instead of giving them their birthday off, that they give the day after Thanksgiving off each year. Ms. Buono said that could be discussed if the Selectmen wish to make a change in the policy.

Planning Board – Dave said they were having a discussion with regard to alternates. Dave said it appears that the position of Selectman needs to be filled with another Selectman and said it has to be voted on before the need happens. Dave moved to

appoint Russ as an alternate to the Planning Board if Dave is out. Wendy 2nd. Russ said he has to be careful because he has other things that may conflict but has no objection. Russ abstained.

- **MANIFEST MOTION**

Chairman Galpin moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 5659 – 5711 a/k/a Vouchers #36 & 37 in the amount of \$117,199.35 (includes 114 direct deposit stubs) and Accounts Payable check numbers 7904 - 7981 a/k/a Vouchers #20 & 21 in the amount of \$836,192.66. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

** A/P checks include payment to the Hillsboro-Deering School District in the amount of \$685,428.06

- **CONSENT AGENDA**

Chairman Galpin moved to approve the Consent Agenda for September 10, 2013. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

- Energy Tax Credit – Map 8 Lot 62
- Representation Agreement – Attorney Boldt
- Appointment of W. James Young to Conservation Commission

- **APPROVAL OF MEETING MINUTES**

Selectman Brien-Baker moved to approve the meeting minutes of August 27, 2013 as written. Motion was seconded by Chairman Galpin. A vote was taken. Motion passed unanimously.

- **NONPUBLIC SESSION**

Chairman Galpin moved to go into nonpublic session at 7:20 p.m. under RSA 91A:3II (a) employee compensation. Motion was seconded by Selectman Brien-Baker. A roll call vote was taken. Chairman Galpin – yes; Selectman Fullerton – yes; Selectmen Brien-Baker – yes. Motion passed unanimously.

In attendance: Chairman Galpin, Selectman Fullerton, Selectman Brien-Baker, Laura Buono, Town Administrator.

The Board reviewed feedback from Chief Roarick on his proposed employment agreement.

Chairman Galpin moved to come out of nonpublic session at 8:04 p.m. Motion was seconded by Selectman Fullerton. A roll call vote was taken. Chairman Galpin – yes; Selectman Fullerton – yes; Selectmen Brien-Baker – yes. Motion passed unanimously

- **ADJOURNMENT**

Selectman Brien-Baker moved to adjourn at 8:05 p.m. Motion was seconded by Selectman Fullerton A vote was taken. Motion passed unanimously.

A true record.

Laura Buono

Town Administrator