



**Town of Hillsborough P.O. Box 7, 27 School Street, Hillsborough, NH 03244
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Board of Selectmen Minutes 07/22/2014

Town of Hillsborough
Board of Selectmen
Meeting Minutes
July 22, 2014

Present: David Fullerton, Chairman; Wendy Brien-Baker, Selectman; Alan Urquhart, Selectman; Laura Buono, Town Administrator.

Chairman Fullerton opened the meeting at 6:00 p.m.

Chairman Fullerton asked everyone to rise for the Pledge of Allegiance.

In Attendance: Michael Pon, Peter Brigham, Jim Bailey, Jane Butler, John Segedy, Marilyn Jost, Joe Tomacchio, Susan Kingsbury, Connie Sampson, Cathy Bennett, Matt Sampson, Greg Crotto.

- **OPEN SESSION**

Chairman Fullerton read the following: This is a Selectmen's Meeting. The public is welcome to listen but the meeting is for Selectmen's business. There will be an open session at the beginning for 15 minutes only. There will be time for public comment at the end of the meeting. If you wish to speak at a Selectmen's Meeting, call our Town Administrator to be placed on the agenda. No talking will be allowed while the Selectmen are speaking, if you need to talk to somebody, please go outside.

Russ Galpin – Mr. Galpin brought up the Senior Advisory Committee and said they are having a problem with trip attendance. Mr. Galpin feels it is in part because of the Selectmen's decision to use the money raised at Town Meeting for Hillsborough residents only and feels that was a decision that should not have been made without first speaking with the seniors.

Selectman Brien-Baker read the following:

Dear Chairman Fullerton,

I am addressing this letter to you as the Chairman of our Board. As Chairman you oversee the conduct of our meetings and set the basic procedural rules. My present concern is the behavior of Selectman Urquhart and the rude and unprofessional remarks he made recently toward me, in particular during a non-public session on July 8th for an unrelated subject. The non-public session was to allow for a discussion that could have affected a person's reputation and the minutes were sealed. Mr. Urquhart's remarks were very personal and directed specifically toward me and if he had to make them, they should have been made in a public session for all to hear. I am requesting that the minutes to that non-public be unsealed and his remarks be discussed in a public session since a board cannot go into a non-public session to discuss the behavior of one of its members. If he had an issue with me, he should have raised it in a public forum, not under the cover of a non-public session. I also demand a full public apology from Selectman Urquhart.

It is certainly appropriate for us to debate the issues coming before us, and at times with some passion, but we should always maintain respect and dignity for each other and conduct ourselves in a professional manner.

Last year the Board had such a positive and productive year while this year has had nothing but controversial battles that have not been handled well by anyone. I made my decision to run for Selectman to help the Town move forward, not backwards and I feel having people with hidden agendas and prejudice against others is no way to make a difference in Hillsborough.

A possible positive outcome of this incident might be the consideration of a formally adopted Guidelines & Procedures Policy

including a section with a Code of Ethics or Conduct. It could be adopted by us for our use or it could be expanded to include all Town Boards and Departments. If we wanted to expand it we could place it on a warrant at the next Annual Meeting. Other Towns have done this and when properly designed it can have considerable success. Thank you for your consideration of my request.

- **SELECTMEN BUSINESS**

Volunteer Appointments – Laura Buono brought up that there are interested individuals who would like to serve on the Park Board. Doris Bean is an individual from Deering that the Selectmen previously discussed perhaps placing her on as an advisory member versus a voting member. Selectman Brien-Baker moved to appoint Doris Bean as an advisory member to the Park Board. The motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously. Ms. Buono said that Donald Decowski has submitted a letter of interest as well. Chairman Fullerton said that Mr. Decowski has been an active member of the town and is a neutral party who would be a good addition to the Board. Ms. Buono asked Allan Kingsbury who was in the audience if he knew Mr. Decowski to which he replied yes. Selectman Urquhart moved to appoint Donald Decowski to the Park Board. Motion was seconded by Chairman Fullerton. A vote was taken. Motion passed with a vote of 2 in favor with Selectman Brien-Baker opposed stating that she would have preferred to have a recommendation from the Park Board. Ms. Buono said that previously the Park Board had forwarded Amy Collins' name as a recommended appointment. Selectman Brien-Baker moved to appoint Amy Collins to the Park Board. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

Heating Fuel Pricing – Ms. Buono said that she has an oil price from Rymes for the upcoming season. She said that she was hoping that they could enter into a heating fuel contract combined with the school however, they haven't received pricing yet and in the course of a couple of days fuel prices have jumped 5 cents due to the fighting in Gaza. Ms. Buono asked the Selectmen if they want to lock in a price with Rymes or wait for the school pricing. If the Selectmen choose to wait for the school pricing, she would need authorization to enter into the contract since there will be only one or two days to make the decision. Selectman Brien-Baker moved to enter into the contract with Rymes heating. Motion was seconded by Chairman Fullerton. A vote was taken. Motion passed with a vote of 2 in favor and Selectman Urquhart abstaining.

Red Fox Crossing – Ms. Buono said that she had sent the specifications out for the restoration work that needs to be done on Red Fox Crossing to three companies that were recommended by the engineer who drew up the plans. One company, S. R. Jones Excavation LLC submitted a proposal based on the DES approved restoration plan in the amount of \$8,900. Selectman Brien-Baker moved to hire S.R. Jones Excavation, LLC for the restoration work on Red Fox Crossing (Map 16 Lot 22). Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

Dredging of Gould Pond – Ms. Buono said that so far they have received one price quote for the dredging of Gould Pond. The Selectmen would like to have a couple more quotes to compare.

Transfer Station Cameras – As discussed in the past, Luke Levesque has received price quotes to install security cameras at the Transfer Station as well as a couple to be aimed at the Highway Garage. Ms. Buono said that two companies came in with similar prices and one was about half the price. Due to the difference in price, Mr. Levesque asked the company with the lower quote to set up a few cameras so that he could see the quality. The quality is very good and he is recommending that we go with the lowest bidder since the quality is good. Ms. Buono added that there is a disk that shows the quality if any of the Selectmen would like to see it. The Selectmen would like to place this item on the next agenda and Chairman Fullerton said he would like to view the disk.

Comprehensive Economic Development Strategy (CEDS) – Ms. Buono advised the Selectmen that they have each received a copy of the CEDS which includes a few projects submitted by the Hillsborough Economic Development Commission. Currently the projects are not funded however, the Hillsborough projects have scored decently with the Woods Woolen Mill site scoring the highest of the Hillsborough projects.

Transportation Alternatives Program (TAP) – Ms. Buono informed the Board that there is grant money available through the TAP which is federally funded. She said that she will be looking into this with the Planning Director to see if we have a project in Town that would fit the eligibility requirements.

Resident Request to Take Land – Ms. Buono said that an individual has sent a request that the town "take back" two lots they own. Basically they would like to donate the property to the Town since they are non-buildable lots. The Selectmen would like the Conservation Commission to give their opinion on the lots prior to making a decision.

Tractor Bids – Ms. Buono brought up the decision by the Selectmen at their last meeting to send the lawn tractor that was previously placed out for sale via sealed bid, to the State Auction. Ms. Buono said that since the auction isn't until the fall, perhaps it would make sense to place the sale of the tractor in the paper again. Selectman Brien-Baker suggested a minimum bid amount be included in the advertisement. The other Selectmen agreed.

- **MANIFEST MOTION**

Chairman Fullerton moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 7129 - 7222 a/k/a Vouchers 19 & 30 in the amount of \$146,754.25 (includes 133 direct deposit stubs) and Accounts Payable Check numbers 9945 – 10052 a/k/a Vouchers #20 & 21 in the amount of \$349,617.43. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

- **CONSENT AGENDA**

Chairman Fullerton moved to approve the Consent Agenda for July 22, 2014. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

- Yield Tax Levies in the amount of \$1,541.06 & 330.97
- Lien Discharge – Temple
- E-9-1-1 Liaison Form
- Forest Land Reimbursement (State of NH DRA)

- **APPROVAL OF MEETING MINUTES**

Selectman Brien-Baker moved to unseal the nonpublic meeting minutes of July 8, 2014. There was no second to the motion. The minutes were not voted on for approval and will be placed on the next Selectmen's agenda.

Selectman Brien-Baker moved to approve the public meeting minutes of July 8, 2014 as written. Motion was seconded by Chairman Fullerton. A vote was taken. Motion passed by a vote of two in favor and one opposed (Selectman Urquhart who had not read them).

- **NONPUBLIC SESSION**

Chairman Fullerton moved to go into nonpublic session at 7:37 p.m. under RSA 91A:3II (b) hiring. Motion was seconded by Selectman Brien-Baker. A roll call vote was taken. Chairman Fullerton – yes; Selectman Brien-Baker – yes; Selectman Urquhart - yes. Motion passed unanimously.

In attendance: Chairman Fullerton, Selectman Brien-Baker, Selectman Urquhart, Laura Buono, Town Administrator, Police Chief David Roarick.

Chief Roarick discussed a potential hire for the open full time police officer position. Once the background check is completed, he will bring the candidate forward to meet the Selectmen for their approval.

Chairman Fullerton moved to come out of nonpublic session at 7:54 p.m. Motion was seconded by Selectman Brien-Baker. A roll

call vote was taken. Chairman Fullerton – yes; Selectman Urquhart - yes. Motion passed unanimously.

- **NONPUBLIC SESSION**

Chairman Fullerton moved to go into nonpublic session at 7:55 p.m. under RSA 91A:3II (c) hiring. Motion was seconded by Selectman Brien-Baker. A roll call vote was taken. Chairman Fullerton – yes; Selectman Brien-Baker – yes; Selectman Urquhart - yes. Motion passed unanimously.

In attendance: Chairman Fullerton, Selectman Brien-Baker, Selectman Urquhart, Laura Buono, Town Administrator.

Ms. Buono discussed a hardship abatement request with the Selectmen for interest accumulated on a property. Once the formal abatement is before the Board, they will vote on it.

Chairman Fullerton moved to come out of nonpublic session at 7:57 p.m. Motion was seconded by Selectman Brien-Baker. A roll call vote was taken. Chairman Fullerton – yes; Selectman Urquhart - yes. Motion passed unanimously.

- **ADJOURNMENT**

Selectman Brien-Baker moved to adjourn at 8:00 p.m. Motion was seconded by Chairman Fullerton. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by: _____
Hillsborough Board of Selectmen

David N. Fullerton, Chairman

Wendy Brien-Baker, Selectman

Alan Urquhart, Selectman