

# TOWN OF HILLSBOROUGH, NH

Permit Number: \_\_\_\_\_

## **BUSINESS OCCUPANCY PERMIT APPLICATION**

### **INSTRUCTIONS**

Please return the completed application form, and application fee of \$50.00 to:

Town of Hillsborough  
P.O. Box 7  
Hillsborough, NH 03244

Phone: (603) 464-3877 ext. 223

Email: [buildingsec@hillsboroughnh.net](mailto:buildingsec@hillsboroughnh.net)

### **BUSINESS OWNER**

Name: \_\_\_\_\_  
Last First

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### **PROPERTY INFORMATION**

Map Number \_\_\_\_\_ Lot Number \_\_\_\_\_

Zone: \_\_\_\_\_ Water District: \_\_\_\_\_ Yes \_\_\_\_\_ No (If yes, you MUST contact Water & Sewer PRIOR to occupancy) Have you contacted the Water District \_\_\_\_\_ Yes \_\_\_\_\_ No (If no, application will not be accepted)

Location (include street address): \_\_\_\_\_

### **PROPERTY OWNER**

Name: \_\_\_\_\_  
Last First

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### **BUSINESS DESCRIPTION**

Name of Business: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Description of Business Activities: \_\_\_\_\_

Hazardous Chemicals/Materials to be stored on the premises: (Use additional sheets if necessary) \_\_\_\_\_

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Date of Planning Board Approval of Proposed Site Plan: \_\_\_\_\_

**Penalty equal to double the permit fee will be charged for opening business to the public without obtaining a business occupancy permit. Fee Paid: \$\_\_\_\_\_**

Signature of Business Owner \_\_\_\_\_ Date \_\_\_\_\_

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\_\_\_\_ Approved \_\_\_\_\_

\_\_\_\_ Denied \_\_\_\_\_ Building Inspector \_\_\_\_\_ Date \_\_\_\_\_