

HILLSBOROUGH PLANNING BOARD

April 3, 2013

Approved Meeting Minutes

Present:

Members: Herm Wiegelman (Chair), Martha Caron, Dave Fullerton, Larry Baker, Ann Poole.

Staff: John P. Segedy, Recording Secretary

Public: Bill Clohessy

CALL TO ORDER

The meeting was called to order at 7:03 pm by Herm Wiegelman, Chair.

A packet of information regarding agenda items was provided to Board members by Robyn Payson, Planning Director.

MINUTES

March 20, 2013

Tabled until next meeting.

PUBLIC BUSINESS

Conceptual Review – Jason Pihl, 27 West Main St.

Chair Wiegelman reported that the applicant would be submitting an application for Exemption from Site Plan Review for a Change of Use. He thought it might be able to be scheduled for a hearing on April 17th.

OLD BUSINESS

1. Master Plan Update

Chair Wiegelman said Robyn Payson wanted to schedule an organizational meeting with the Planning Board Members who are on the Committee.

2. Rules of Procedure

Martha Caron read the new proposed rule 5.9 that Planning Director Robyn Payson had prepared:

“5.9 AUDIO RECORDINGS. Audio recordings made of Planning Board Meetings will be removed from the town website and deleted 30 days following the approval of the official Meeting Minutes.”

Larry Baker said he thought that it said basically what the Board had approved at the last meeting. John Segedy pointed out as a point of information that the motion that had passed had addressed removing the recordings after 30 days, but had not dealt with deleting them.

There was discussion of the difference.

Larry Baker moved that: *Audio recordings made of Planning Board Meetings will be removed from the town website and destroyed 30 days following the approval of the official Meeting Minutes.*
Dave Fullerton seconded. Motion passed 5-0.

Dave Fullerton expressed concern that official minutes be on paper.
Ann Poole pointed out that they were required to be by law.

OTHER BUSINESS

1. Historic District Commission Representative

Larry Baker moved: *To appoint Rachel Hawkinson to be the Planning Board representative to the Historic District Commission.*

Martha Caron seconded. Motion passed 5-0.

2. Alternate members:

Martha Caron nominated Bill Clohessy as an Alternate Member of the Planning Board.

Ann Poole seconded. Passed 5-0.

3. Rules of Procedure – Other sections

Martha Caron said she would like to discuss section 2.7 Attendance, and whether the Board wanted to enforce it.

The Board discussed attendance.

Herm Wiegelman said he thinks they should enforce it.

Larry Baker recalled receiving something sent by John Segedy about this.

John Segedy said he had included in a meeting packet the Selectboard's policy for Town Boards that had addressed this when they passed it last year.

Martha Caron said she thought the Board should consider amending rule 2.7 to specify what would be done about lack of attendance.

There was considerable discussion of removal as an option.

Dave Fullerton said he thought they needed to have the legal procedure for removal checked by the Planning Director.

There was discussion of rule 2.6 regarding removal by the Selectboard.

Dave Fullerton read from RSA 673:13:

I. After public hearing, appointed members and alternate members of an appointed local land use board may be removed by the appointing authority upon written findings of inefficiency, neglect of duty, or malfeasance in office.

II. The board of selectmen may, for any cause enumerated in paragraph I, remove an elected member or alternate member after a public hearing.

Consensus of the Board was to have Robyn Payson check and make sure current sections 2.6 & 2.7 are legal.

Larry Baker wanted to remind that the continued hearing was to be re-noticed.

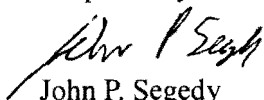
Martha Caron added that the Board was to receive any proposed development agreement for review a week before the meeting.

Adjournment

Larry Baker moved: *To adjourn.*

Dave Fullerton seconded. Motion passed 5-0 at 7:35 PM.

Respectfully Submitted:



John P. Segedy

Recording Secretary

Approved April 17, 2013