

## HILLSBOROUGH PLANNING BOARD

September 4, 2013

27 School Street, Hillsborough, NH

### Approved Meeting Minutes

Present:

Members: Herm Wiegelman (Chair), Martha Caron, Ann Poole, Dave Fullerton, Larry Baker, Alan Urquhart, Denise DeForest, Bill Clohessy (Alternate), Bob Eckberg (Alternate).

Staff: Robyn Payson, Planning Director; John P. Segedy, Recording Secretary.

Public: Thomas Bara, (Bara Dental), Ed Forster (Bara Dental), Harry Flessas (Bara Dental), Joyce Bosse, Leigh Bosse (7:05-7:10)

### CALL TO ORDER

The meeting was called to order at 7:00 pm by Herm Wiegelman, Chair.

Packets of information were provided to Board members by Planning Director Robyn Payson.

**Dave Fullerton moved:** *To appoint John Penney as an alternate member.*

**Denise DeForest seconded.** Motion passed 7-0.

### PUBLIC BUSINESS

#### **1. Bara Dental – Conceptual Review – Site Plan (M25, L 19) – 60 West Main St.**

Ed Forster addressed the Board on behalf of the applicant. He explained that they were looking to expand the practice and were considering the Dutton Property.

Ed Forester referred to conceptual sketches that had been provided and discussed the plan to replace the barn with a new building between the two houses.

Parking was discussed including in the rear of the building.

Chair Wiegelman noted that it appeared that the consensus of the Board was supportive of the concept.

#### **2. Public Hearing – Planning Board Rules of Procedure**

Chair Wiegelman said that after reading the Board's rules, a hearing was not required for amending the rules.

Robyn Payson said she had another change she wanted the Board to consider. She read a suggested revised section 5.9 to the Board:

*Audio Recordings – The primary purpose of recording meetings is to assist in preparation of meeting minutes. Audio recordings when made, shall be maintained in conformance with RSA 91-A:4,III and be kept on the Town Website for the convenience of the public when possible. All audio recordings shall be destroyed 30 days following the approval of the official meeting minutes.*

**Ann Poole moved:** *To replace the existing section 5.9 with the replacement provided.*

**Martha Caron seconded.** Motion passed 7-0.

John Segedy addressed the Chair, He said that although the public hearing wasn't required, since it had

been posted he had been prepared to offer comments as a member of the public to the Board regarding the rules changes and would appreciate the opportunity to do so.

Chair Wiegelman ruled he would not be accepting public comment.

**Ann Poole moved: *To accept the changes as amended to the Planning Board's Rules of Procedure.***

**Larry Baker seconded. Motion passed 7-0.**

#### MINUTES

**1. July 17, 2013**

**Ann Poole moved: *To accept the amended minutes of July 17, 2013 as presented.***

**Alan Urquhart seconded. Motion passed 7-0.**

**2. August 7, 2013**

Larry Baker wanted it noted that on page 2, during discussion of the July 17, 2013 minutes, that he had retracted his motion before Dave Fullerton made his motion.

**Larry Baker moved: *To accept the minutes of August 7, 2013 as presented.***

**Dave Fullerton seconded. Motion passed 6-0-1 (Ann Poole abstained).**

**3. August 21, 2013**

**Larry Baker moved: *To accept the minutes of August 21, 2013 as presented.***

**Herm Wiegelman seconded. Motion passed 6-0-1 (Ann Poole abstained).**

#### OLD BUSINESS

**1. Proposed Update to Zoning Ordinance**

Robyn Payson said she had e-mailed copies with the proposed changes and also was providing a version with the changes made. She suggested that it might be better to present them as repealing the old and replacing them with the new version instead of with the crossed out sections showing the changes.

She asked the Board to review them for discussion at the next meeting.

There was discussion of trailers.

Robyn Payson said that she, Martha Caron & Roger Racette had taken out the changes about trailers.

There was discussion of promotion of the changes.

There was discussion of possibly presenting a "white out" warrant article which would allow the Board to re-number, correct citations, and fix typographical errors to the ordinances without needing a vote of the town.

#### ADJOURNMENT

**Larry Baker moved: *To adjourn.***

**Alan Urquhart seconded. Motion passed 7-0.**

Respectfully Submitted:

  
John P. Segedy

Recording Secretary

Approved September 19, 2013