

**PLANNING BOARD
27 School Street
HILLSBOROUGH, NH
December 18, 2013**

DATE: December 18, 2013

DATE APPROVED: January 15, 2014

TIME: 7:00 p.m. - 8:03 p.m.

CHAIRMAN: Herman Wiegelman

VICE CHAIRMAN: Martha Caron

MEMBERS: Larry Baker, Alan Urquhart, Denise DeForest

EX-OFFICIO: David Fullerton

PLANNING DIRECTOR: Robyn Payson

ALTERNATES PRESENT: John Penny

ALTERNATES APPOINTED: John Penny for Ann Poole

EXCUSED: Robyn Payson and Denise DeForest were excused from attending due a personal matter.

Members of the Public: None

CALL TO ORDER:

The meeting was called to order at 7:00 p.m. by Chairman Herman Wiegelman.

OLD BUSINESS:

Approval of Minutes:

Meeting of December 4, 2013

Mr. Urquhart made a motion to approve the minutes. Mr. Baker seconded the motion. The Board voted all in favor.

Ms. Caron asked if Mrs. Payson had sent anyone a revised copy of the zoning amendment pamphlet.

No one mentioned receiving a copy.

David Fullerton entered the meeting at 7:05 p.m.

WORK MEETING:

Discussion, meeting with Board of Selectmen on 12/10/13:

Mr. Wiegelman said he had attended the last Selectmen's meeting to express the Planning Board's consciences that the town needs a full time planner. He added Mr. Urquhart also attended but mostly as a representative of the EDC and Hillsborough Pride. He said the majority of the Selectmen don't agree that a full time planner is needed at this time. He said they would consider it if they could see a detailed description of what she would be doing specifically to warrant the extra ten hours.

Mr. Urquhart said he will be taking a poll of the EDC and the Chamber of Commerce to see how many members are in favor of a full time planner.

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Ann Poole entered the meeting at 7:10 p.m.

Mr. Baker said he is one hundred percent for a full time planner if it can be justified. He sees no reason why the reasons for needing a full time planner can't be listed and explained. He feels a list could be created, it may not be easy, but it could be done.

Mr. Urquhart asked if the planner was expected to note every time she spoke to a potential new business.

Mr. Baker said that is exactly what she should be doing.

Ms. Caron asked what other meetings Mrs. Payson attends.

Mr. Urquhart said she attends the EDC meeting and as chairman of the EDC he talks to her daily.

Mr. Fullerton answered the Master Plan Committee.

Mr. Baker said she had been asked to document her hours and to note the projects she couldn't get to because she didn't have the time.

Mr. Urquhart added that the planner should be applying for available grants.

Mr. Wiegelman said Mr. Fullerton did make a motion to make the planner full time, as the Planning Board had asked him to do, but it was not seconded.

Ms. Caron said we have to find a way to let the town know it is losing identifiable opportunities because we don't have a full time planner.

Mr. Baker said if we combine the information from the year end reports of the Planning Board and the EDC we may have enough justifiable information.

Ms. Poole said a place to start would be to look at the job description the Selectmen created and determine which parts of it she is not able to do because of the time restriction.

Ms. Caron said the Selectmen will only recognize the problem when a project which involves a business had to be dropped or services adequately because of time limitations.

Mr. Urquhart asked how many Planning Board members are in favor of having a full time planner.

All members agreed except for Mr. Baker, who agreed only if the extra time can be justified.

Ms. Caron asked Mr. Baker if the planning board's yearend report justifies the need for a full time planner.

Mr. Baker answered that it is a start. He volunteered to assist Mrs. Payson in compiling a justification document to present to the Selectmen.

Goals for 2014:

Mr. Wiegelman said he signed the Planning Board's yearend report and asked Mr. Fullerton if it had been distributed to the Selectmen.

Mr. Fullerton has not received a copy, as Selectmen.

Mr. Wiegelman asked Ms. Caron to go over some of the goals she included in the yearend report.

Ms. Caron said one of the projects was downtown and parking availability. She said they might target a specific area for revitalization. She then went on to say exactly how she would go about obtaining the information needed.

Ms. Poole said most of what Ms. Caron just stated has been done by Hillsborough Pride.

Mr. Fullerton said there is a plan to change the parking on Depot Street from parallel to angle which will gain ten to twelve spaces.

Ms. Caron said someone has to obtain all the information and objectives of the Planning Board, EDC, Hillsborough Pride and even the Chamber of Commerce and to correlate that information to eliminate duplicate work and to create workable projects, possibly the planner.

Mr. Wiegelman said the parking and other studies have been done we just need to have someone who can work on implementing them by prioritizing the projects and creating a timeline.

Adjournment:

Mr. Penny made a motion to adjourn.

Mr. Baker seconded.

Board voted all in favor.

Meeting Adjourned at 8:03 p.m.

Respectfully Submitted:

Iris Campbell
Recording Secretary