

**PLANNING BOARD  
27 School Street  
HILLSBOROUGH, NH  
April 2, 2014**

**DATE APPROVED** May 7, 2014

**TIME:** 7:03 p.m. – 7:45 p.m.

**CHAIRMAN:** Herman Wiegelman

**FIRST VICE CHAIRMAN:** Larry Baker

**SECOND VICE CHAIRMAN:** Martha Caron

**MEMBERS:** Ann Poole, William Clohessy

**EX-OFFICIO:** David Fullerton

**PLANNING DIRECTOR:** Robyn Payson

**ALTERNATES PRESENT:** John Penny

**ALTERNATES APPOINTED:** John Penny for Denise DeForest

**EXCUSED:** Denise DeForest

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**Members of the Public:**

**CALL TO ORDER:**

The meeting was called to order at 7:03 p.m. by Chairman Herman Wiegelman.

**Minutes:**

Mr. Clohessy noted on page two, paragraph three under “Other Business” nominated should be nominate.

Mr. Fullerton noted on page one, paragraph four under “Call to Order” should read “either Alan or he would need to submit his resignation.”

Mr. Fullerton made a motion to approve the minutes as amended. Ms. Poole seconded the motion. The Board voted all in favor.

**Alternates:**

Chairman Wiegelman said the Board is authorized for five alternated and is down to one alternate. He added at least three alternates would be nice.

Mrs. Payson said she has placed an advertisement in both local papers for Friday.

**Conservation Commission Request for Planning Board Input:**

Mr. Cherrington came in to speak to the Board regarding the Natural Resource Inventory the Conservation Commission has been working on along with Moosewood Environmental. He said part of the contract includes the development of a natural resource chapter for the master plan update. He

said Jeff Littleton from Moosewood has been working on this project and is looking for input from the Town. He said there is a document called The Innovative Land Use Planning Techniques which was created by NHDES and various other government organizations. He said the document contains various ordinances templates which the Town can review and implement.

Ms. Caron asked if Mr. Littleton had reviewed the natural resource chapter of the present Master Plan and if not wouldn't that be the place to start.

Ms. Poole said what we have is a completely new slate of information on which to base the development of the natural resources chapter in the master plan because this information didn't exist thirteen years ago when the original chapter was developed.

Mr. Clohessy suggested the Conservation Commission make a list of ordinances they would recommend to the Town and bring it to the Planning Board for them to review because they have a clearer understanding of the issues.

Chairman Wiegelman feels the Board needs to see chapter one of the master plan to know in which direction the Town wants to go.

#### **Master Plan Committee Update:**

Mr. Baker said the Committee has been working on a very aggressive schedule trying to get the survey done and are looking to meet with Michael Tardiff on April 30. He is hoping by April 16 the Committee will be sending Mr. Tardiff a draft of the survey for his review.

#### **Other Business:**

Mrs. Payson said she had been contacted by the Villager for an RFP for Planning Board advertising. She sent one out and is waiting for replies. She said Family Dollar has submitted their site plan and will be on the agenda for May 7 as well as a small two lot subdivision. She added Mr. Black is still working on his project.

Chairman Wiegelman asked Mrs. Payson to convey to Mr. Black that his engineer should make an effort to attend a meeting of the Water and Sewer Commissioners because his is going to be confronted with a major water and sewer situation affecting his entire development.

Ms. Poole informed the Board of several conservation workshops happening throughout the area during the month of April.

#### **Adjournment:**

Chairman Wiegelman entertained a motion to adjourn.

Mr. Fullerton made a motion to adjourn. Mr. Baker seconded the motion. The Board voted all in favor.

Meeting adjourned at 7:45 p.m.

Respectfully Submitted:

Iris Campbell  
Recording Secretary