

HILLSBOROUGH PLANNING BOARD

March 7, 2012

Official Meeting Minutes

Present:

Members: Herm Wiegelman (Chair), Martha Caron (arrived 7:08 pm), Ken Stafford, Sr., Ann Poole, Paris Wells

Staff: John P. Segedy, Recording Secretary

Public: James Bruss

CALL TO ORDER

The meeting was called to order at 7:00 pm by Herm Wiegelman, Chairperson.

Shane O'Keefe, Planning Director had provided a staff memo to the Board regarding the meeting's agenda items as part of a packet of information to the Board..

MINUTES

February 15, 2012

Ann Poole moved: *To approve the minutes of February 15, 2012 as presented.*

Paris Wells seconded. Motion passed 4-0.

PUBLIC INPUT/ BUSINESS

1. **PUBLIC HEARING - BRUSS CONSTRUCTION/LAKE SUNAPEE GROUP, INC. - Site Plan Exemption/Change of Use. 15 Antrim Road (Map 11K, Lot 310). Case No. 12-004.**

Ann Poole moved: *To accept the application as complete.*

Paris Wells seconded. Motion passed 4-0

Martha Caron arrived at 7:08 pm.

Chair Wiegelman opened the Public Hearing at 7:15 pm.

James Bruss provided copies of building plans to the Board and briefly explained that they were planning on converting and changing the use of a portion of the building from a video store to a court.

Paris Wells asked about parking.

James Bruss explained and pointed out that 6 spots (that had not previously been marked) were lost where the ramp was being added to the south side of the building. He said that 4 new spots were being added (by marking).

Ann Poole said that she was concerned about traffic entering the area near the bank drive-through from the main parking area. She said that she felt that having traffic going both ways as well as to the drive-through would be dangerous with parking there also.

There was discussion of the space and traffic.

Ann Poole suggested that the area be designated as one-way.

There was discussion of having it be one way.

James Bruss indicated he would be glad to designate it as such.

Paris Wells asked if there would be any signs added.

James Bruss said that they would add a sign by the road, but would not be adding a wall sign on the front of the building.

There was discussion of signage to direct people to the entryway, with the consensus being that one would be needed.

Herm Wiegelman asked if any of the Board members had any further questions.

Paris Wells moved: *To close the Public Hearing.*

Ken Stafford, Sr. seconded. Motion passed 5-0

Martha Caron moved: *To approve the applicant's request for exemption from site plan review related to the proposed change of use of a 4,191 square foot portion of the existing building to a court facility with offices, all in conformance with the application materials submitted subject to the following conditions:*

- 1. *Making parking lot driving between the Lake Sunapee Bank Building and the subject building one way in a Northerly direction with appropriate signage and***
- 2. *An appropriate sign be placed on the North face of the building adjacent to the Northwest corner of the building indicating that the entrance to the Court facility is around the corner.***

Ken Stafford, Sr. seconded. Motion passed 5-0.

NEW BUSINESS

Hillsborough Economic Development Commission (EDC) – Request to have economic development projects referred for review and recommendation.

Herm Wiegelman said that his only concern was that he didn't want to have this delay the process at all. He thought perhaps they could just be added to the list of notifications.

There was discussion of how notification was currently done with the Conservation Commission.

There was brief discussion confirming that the EDC would only be advisory.

Martha Caron moved: *To add the Economic Development Commission to the distribution list for new applications.*

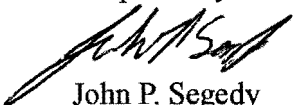
Ken Stafford, Sr. seconded. Motion passed 4-0-1 (Ann Poole abstained).

ADJOURNMENT

Paris Wells moved: *To adjourn.*

Ken Stafford, Sr. seconded. Motion passed 5-0 at 7:42 pm.

Respectfully Submitted:



John P. Segedy

Recording Secretary

Approved March 21, 2012