

**PLANNING BOARD
27 School Street
HILLSBOROUGH, NH
June 4, 2014**

DATE APPROVED: June 18, 2014

TIME: 7:03 p.m. – 7:56 p.m.

CHAIRMAN: Herman Wiegelman

FIRST VICE CHAIRMAN: Larry Baker

SECOND VICE CHAIRMAN: Martha Caron

MEMBERS: Ann Poole, William Clohessy, Denise DeForest

EX-OFFICIO: David Fullerton

PLANNING DIRECTOR: Robyn Payson

ALTERNATES PRESENT: Donald Solomon, John Penny

ALTERNATES APPOINTED:

EXCUSED:

Members of the Public: Willis Merrill

Call to Order:

The meeting was called to order at 7:03 p.m. by Chairman Herman Wiegelman.

Minutes:

Mr. Baker made a motion to approve both the site walk and the regular meeting of May 21, 2014 as presented. Mr. Clohessy seconded the motion. The Board voted all in favor.

Chairman's Comments:

Chairman Wiegelman gave history on how the requirements for landscaping and building designs came about.

Mr. Penny asked why the Board had not made more suggestions regarding the landscaping during the recent Family Dollar hearing.

Chairman Wiegelman said he feels the Board moved too quickly.

Ms. Caron suggested making a list of items (landscaping, traffic, lighting, bond, etc.) which need to be addressed and resolved before a site plan is approved.

Chairman Wiegelman took responsibility for the hearing moving too quickly.

Work Session:

Ms. Caron suggested having the site plan hearing start with a presentation from the planning director to include conversation's she has had with the applicant, any issues with the application and to set the general parameters for the hearing.

Mrs. Payson explained that the application for Family Dollar was not complete when the hearing date was received. She gave the Board a memo stating that the application was substantially complete but

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some information was missing. She said when she did receive a pdf of the landscaping plan she immediately emailed a copy to the members. She then spent the next two weeks trying to get the full scale landscaping plan from the applicant along with their response to drainage issues our consultant had expressed and she made this very clear to the Board at the hearing. She feels some Board members are blaming her for the fact that the Board approved this plan so quickly.

Chairman Wiegelman said she had nothing to do with it.

Mr. Baker said he doesn't think Mrs. Payson made any errors at all. He said the errors are on the part of the Board members.

Ms. Poole said the Board violated its own regulations by accepting an incomplete plan.

Chairman Wiegelman said the only recourse we now have is the building inspector and the certificate of occupancy. He asked Mrs. Payson to convey this to him and work with him on this project. He also asked her to create and distribute a checklist the Board can use to make sure a plan is complete before approving.

The Board discussed ways of making sure applications meet the existing regulations.

Ms. Poole said the present Master Plan should help guide the Board until the update is complete.

Mr. Baker suggested the members review the existing Master Plan and regulations to discuss further at the next work session, especially the section on landscaping.

Adjournment:

Chairman Wiegelman entertained a motion to adjourn.

Mr. Baker made a motion to adjourn. Mr. Clohessy seconded the motion. The Board voted all in favor.

Meeting adjourned at 7:56 p.m.

Respectfully Submitted:

Iris Campbell
Recording Secretary