**PLANNING BOARD**

**27 School Street**

**HILLSBOROUGH, NH**

**May 13, 2020**

**DATE APPROVED**: Draft

**TIME:** 7:00 p.m. – 9:00 p.m.

**MEMBERS:** Gary Sparks- Chairman,Susanne White-Vice Chair,Bob Hansen, Adam Charrette, Denise Deforest

**EX-OFFICIO:** James Bailey III

**PLANNING DIRECTOR:** Robyn Payson

**ALTERNATES:** Melinda Gehris

**EXCUSED:** Denise Deforest

**Others Present**: Ed Sauer-candidate for open Planning Board seat

As Chair of the Hillsborough Planning Board, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu’s Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

We are utilizing the **GoMeeting** platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the GoToMeeting platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following **phone #** **1-408-652-3123** and **Access Code:** **888-044-909.**

We previously gave notice to the public of how to access the meeting using **GoMeeting** and instructions are provided on the Town of Hillsborough’s website

at: [**www.town.hillsborough.nh.us**](http://www.town.hillsborough.nh.us)**.**

If anybody has a problem, please call Planning Director, Robyn Payson at **603-464-7971** or email at: [**robyn@hillsboroughnh.net**](mailto:robyn@hillsboroughnh.net)

In the even the public is unable to access the meeting; we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let’s start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Chairman Sparks called the roll:

**Suzy White**,-Present and alone in the room

**Robert Hansen** -Robert Hansen Present, no one in the room.

**Adam Charrette** -Present, No one in the room.

J**im Bailey-**Present, Nobody in the room.

**Melinda Gehris**. -Present no one in the room.

**Gary Sparks** I am Garry Sparks and at present, no one is in the room with me.

Gary appointed Melinda Gehris will sit in place of Denise Deforest

**Minutes Feb 19th, 2020** Bob Hansen made a motion to approve the minutes. Jim Bailey seconded the minutes. The minutes were approved unanimously

**Roll Call Vote** Bob Hansen –Y Jim Bailey-Y Adam Charrette-Y Susanne White-Y Melinda Gehris-Y Gary Sparks Y

**Election of Officers**

**Chairman**

Susanne White made a motion to nominate Gary Sparks to be Chairman. James Bailey seconded the motion.

**Roll Call Vote** Bob Hansen –Y Jim Bailey-Y Adam Charrette-Y Susanne White-Y Melinda Gehris-Y Gary Sparks- AB

Gary Sparks is Chairman

**Vice Chair**

Bob Hansen nominated Susanne White for the position of Vice Chairperson. Gary Sparks seconded the nomination.

**Roll Call Vote** Bob Hansen –Y Jim Bailey-Y Adam Charrette-Y Susanne White-AB Melinda Gehris-Y Gary Sparks Y

Susanne White is Vice Chairperson

**Open Planning Board Seat**

Gary introduced Ed Sauer who has applied to fill the vacant seat on the Planning Board.

Mr Sauer is owner of Stonewall Farm Bed and Breakfast and has been a Selectman in Massachusetts and New Hampshire as well as school board and various common committees since the 1980’s. This will be his first opportunity on a Planning Board.

Gary Sparks asked if there were any comments before the board voted.

Susanne White said she had a few comments. I know Ed has been very active in trying to rejuvenate, renew, and the rebirth, Hillsborough. I know he has a lot of interest in the town, and so I think he'll be a very good board member to have with us. Jim Bailey made a motion to appoint Ed Sauer to the Planning Board for a one year term.

Jim Bailey made a motion to appoint Ed SAR to the Planning Board for a one year term that will expire March 2021.

**Roll Call Vote** Bob Hansen –Y Jim Bailey-Y Adam Charrette-Y Susanne White-Y Melinda Gehris-Y Gary Sparks Y

Ed Sauer was welcomed to the Planning Board

Ed Sauer-said he looked forward to working with the board.

**2020 Goals**

Robyn Payson presented a list of ordinances to be updated or to bring forward at Town Meeting 2021.

They include:

* Updating the Wind power Ordinance
* Updating the Telecommunication Ordinance
* Establishing a Dark Skies Ordinance
* Establishing an Outdoor Event Venue Ordinance
* Establishing a Solar Ordinance]
* Discussing “Detatched ADU’s”
* Addressing setback from waterfront Re: decks

Gary Sparks announced the next planning board meeting is scheduled for Wednesday, the 27th. It’s going to be a variation of the format that we have here.

He thanked Glen Sheppard for all of his help with the meeting and he will be working with us on the upcoming public hearing.

**Meeting Adjourned by motion at 8:20 p.m.**

Robyn Payson, Planning Director

Administrative/Land Use Secretary