

**PLANNING BOARD
27 School Street
HILLSBOROUGH, NH
December 2, 2020**

DATE APPROVED: 12/16/20

TIME: 7:00 p.m. – 7:52 p.m.

MEMBERS: Gary Sparks- Chairman, Susanne White-Vice Chair, Bob Hansen, Adam Charrette, Ed Sauer, Melinda Gehris

EX-OFFICIO: James Bailey III

PLANNING DIRECTOR: Robyn Payson

ALTERNATES: Denise Deforest

Excused: Denise Deforest, Adam Charrette

Others Present:

Consultant: Glenn Sheppard GWTS LLC

Public: Donna Andersen, Harry Andersen, Jean Kluk, Marilyn Jost, Carol Davenport, Marjorie Porter

Chairman Sparks called the meeting to order at 7:00 PM and read the “Right to Know Meeting Check list” (at end of document).

Chairman Sparks called the roll:

Susanne White-Present; with Carol Davenport in the room.

James Bailey- Present; no one in the room.

Melinda Gehris- Present; no one in the room.

Ed Sauer- Present; no one in the room.

Gary Sparks- Present; Marjorie Porter in the room.

Bob Hansen-Present; no one in the room.

Public Hearing

Vote to Continue Hearing to January 6, 2021

Site Plan Review

Map 1 Lots 21-1 & 27

25 & 31 Carr Rd.

Kevin McCauley

Case No. 2020-02

December 2, 2020 - Planning Board Meeting Minutes

Gary Sparks said that because the applicant has not provided up to date plans that were reviewed by the town engineer, it is necessary to continue this hearing to January 6, 2021. He went on to say that as we have found it necessary to continue this hearing, we will not be able to take public testimony on this until our first meeting in January, which will be on January 6, 2021. We expect that the applicant will have his materials prepared for that meeting.

Chairman Sparks asked for a motion to continue this hearing until January, the 6,2021, at our meeting, which will begin at 7:00 PM.

Jim Bailey made a motion to continue the hearing for the McCauley case until January 6 at 7 PM. Ed Sauer seconded the motion.

Roll Call Vote-Jim Bailey-Y, Susanne White-Y, Gary Sparks-Y, Melinda Gehris-Y, Ed Sauer-Y, Bob Hansen- Y. The motion was approved and the Public Hearing was continued to January 6, at 7:00pm.

There being no other business before the Planning Board Chairman Sparks asked for a motion to adjourn.

Jim Bailey made a motion to adjourn. Ed Sauer seconded the motion.

Gary Sparks adjourned the meeting.

Meeting adjourned 7:10 pm.

Respectfully Submitted,

Robyn Payson, Planning Director

Town of Hillsborough
Right-to-Know Law Meeting Checklist
Meeting 12/02/2020

As Chair of the Hillsborough Planning Board, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

We are utilizing the GoToMeeting platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the GoToMeeting platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following:

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/145217477>

You can also dial in using your phone.

Phone Number -1 (669) 224-3412

Access Code: 145-217-477

We previously gave notice to the public of how to access the meeting using GoToMeeting and instructions are provided on the Town of Hillsborough's website at: www.town.hillsborough.nh.us.

If anybody has a problem, please call Planning Director, Robyn Payson at **603-464-7971** or email at: **robyn@hillsboroughnh.net**

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.