

Board of Selectmen  
Meeting Minutes  
January 13, 2015

Present: David Fullerton, Chairman; Wendy Brien-Baker, Selectman; Alan Urquhart, Selectman; Laura Buono, Town Administrator.

Chairman Fullerton opened the meeting at 6:00 p.m. and asked for all in attendance to stand for the Pledge of Allegiance.

In Attendance: Scott Murdough, Kenny Stafford, Dave Roarick, Michael Pon, John Segedy.

**1. OPEN SESSION**

There were no comments during open session

**2. APPOINTMENTS**

Fire Department & Emergency Management Budgets – The Selectmen reviewed the proposed 2015 operating budgets with Chief Stafford and EM Director Murdough. The operating budget is a 3% increase over the 2014 budget which is mainly due to a change in health insurance for an employee as well as heating fuel and contracted services. Chief Stafford said that although they did not spend a portion of their salary line due to the lack of shift coverage, he would like to keep the money in there in 2015 in hopes of filling those shifts. The Fire Department will also be purchasing an ambulance in 2015 which will require an additional \$50,000 to be added to the Ambulance Capital Reserve Fund. Mr. Murdough explained that very little has changed within the budget other than the fact that the cost of the Code Red has been transferred entirely to the EM budget instead of being broken up and changed to various departments.

Police Department, Dispatch, & Animal Control Budgets – The Selectmen reviewed the proposed 2015 budgets with Chief Roarick. Chief Roarick said that the increase in his budget is basically due to the fact that 2015 has 53 pay periods versus 52. With the extra week, it adds an additional \$89,000 in salary and benefits (retirement and medicare taxes). The other areas of his budget that he has control over have been level funded or reduced. Chairman Fullerton voiced his opinion about the budget going up over the years and this was discussed between him and Chief Roarick. The Dispatch budget is also up slightly due to the 53<sup>rd</sup> payroll week. The animal control program was briefly discussed and Chief Roarick noted that the new system that is in place is very successful.

**3. SELECTMEN BUSINESS**

George Sansousy – Ms. Buono said that there is a settlement in the Granite State Telecom poles taxes and Mr. Sansousy needs the Board's approval. The Selectmen briefly discussed that they would like to get Dave Marazoff (town assessor) to give the approval/ Selectman Urquhart moved to accept Dave Marazoff's recommendation for the Granite State settlement. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

Tax Collector Deeds – Ms. Buono presented the Selectmen with numerous tax collector deeds for properties that are over three years in arrears. Ms. Buono said the office staff will make sure there are no outstanding issues on any of these properties before the deeds are recorded so that the Town does not assume issues when taking them. The Selectmen signed off on the deeds.

ZBA Letter – Ms. Buono said the Zoning Board of Adjustment continued their meeting for the Motion for Rehearing in the Manning Case. Ms. Buono said the ZBA would like a letter from the Selectmen authorizing the Town Administrator to file the motion. Selectman Brien-Baker said she doesn't remember a formal discussion at a meeting about this. Ms. Buono said that the Selectmen were sent an email memo from her with regard to the motion for rehearing due to the fact that the Manning's had filed an appeal of a cease and desist order stating that they had no violations which warranted a cease and desist. When the Manning's showed up, they argued that the cease and desist was issued incorrectly according to the RSA. Although no formal motion was made at the end of the hearing, the ZBA issued a notice of decision that the cease and desist wasn't issued correctly. They never ruled on anything having to do with violations. Ms. Buono said after the email memo was given to the Selectmen, she gave updates at a couple of the following Selectmen's meetings. Selectman Urquhart moved to sign the letter as requested by the ZBA. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

#### **4. LIAISON REPORTS**

Planning Board – Chairman Fullerton brought up the memorandum from the Planning Board Chairman with regard to items they would like to see in the budget. This will be placed on the next agenda to be discussed at the same time the Land Use Budget is presented.

Park Board – Chairman Fullerton brought up separating the park and the recreation budget at the last Parks Board meeting. He said they wanted to leave it the same for this year and decide if the budget will be separate moving forward. Chairman Fullerton said Amy Collins has not been attending the meetings. She came to her first meeting but had come early and didn't realize they start at 7:30. He's not sure why she's not attending but said Jim Bailey will be reaching out to her. Chairman Fullerton said he wanted to have Doris Bean appointed but Mr. Bailey wanted to ask Ms. Collins if she wanted to participate or resign or step into an alternate role. Chairman Fullerton said he just doesn't want it to go longer and go back to the old way where there are no quorums because members don't show up. Selectman Brien-Baker said she feels the Selectmen need to discuss Mr. Brigham's statement about running the summer program. The Christmas tree bon fire and other events were also briefly discussed.

Economic Development Commission – Selectman Urquhart said the Economic Development Commission will be discussing the gift the library received and get their input and to make sure the Chamber is versed in what everyone is trying to do to help the community. Selectman Brien-Baker showed photos of the parking situation on Depot Street and the tightness between the vehicles because of the snow. It was suggested that the parking be for compact cars only. Ms. Buono will discuss this with the Public Works Director.

#### **5. MANIFEST MOTION**

Chairman Fullerton moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 7979 - 8037 a/k/a Vouchers 2 in the amount of \$137,452.46 (includes 142 direct deposit stubs) and Accounts Payable Check numbers 11149- 11250 a/k/a Vouchers 2 & 3 in the amount of \$850,156.50. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

\*\* A/P Checks included payment to the Hillsboro-Deering School District in the amount of \$660,025.29

**6. CONSENT AGENDA**

Chairman Fullerton moved to approve the Consent Agenda for January 13, 2015. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

- Merrimack County Telephone Company Cable Franchise Agreement (A/K/A TDS) approved on 12/9/14
- Welfare Lien Notices – Map 7 Lot 17; Map 18 Lot 1; Map 6 Lot 30
- Intent to Cut – Map 10 Lot 35
- Library Trustee Appointment – Melinda Gehris
- Land Use Change Tax – Map 2 Lot 7

**7. APPROVAL OF MINUTES**

Selectman Brien-Baker moved to approve the meeting minutes of December 9<sup>th</sup> and December 30<sup>th</sup>. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

Ms. Buono said that Willie Merrill had requested that the letter he had submitted at the December 30<sup>th</sup> meeting be inserted into the Selectmen’s minutes. The Selectmen did not feel this was necessary and noted that a copy of the letter is in the file that is associated with the road in question.

**8. PUBLIC COMMENT**

*John Segedy* – Mr. Segedy said he agrees that a discussion should take place about the summer camp program at the next meeting when the Park budget is discussed.

**9. ADJOURNMENT**

Selectman Brien-Baker moved to adjourn at 9:10 p.m. Motion was seconded by Selectman Urquhart . A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

\_\_\_\_\_  
David N. Fullerton, Chairman

\_\_\_\_\_  
Wendy Brien-Baker, Selectman

\_\_\_\_\_  
Alan Urquhart, Selectman