

Board of Selectmen
Meeting Minutes
January 30, 2018

Present: James Bailey III, Chairman; David N. Fullerton, Selectman; Jon Daley, Selectman; Laura Buono, Town Administrator.

In Attendance: Chelsea Szalanski, Luke Levesque, Michael Pon, Leigh Bosse.

Chairman Bailey opened the meeting at 6:00 p.m.

1. **OPEN SESSION**

There was no public comment.

2. **LUKE LEVESQUE RE: RECYCLING**

Luke Levesque, Transfer Station Manager met with the Selectmen to discuss recycling and the cost change that is coming this year. Mr. Levesque outlined that the total expense for the co-mingle in 2017 with the tipping fee of \$30 per ton for 83.51 tons (\$2,505.30) and trucking to Keene of \$14,400 came to \$16,905.30. Unfortunately, we have been notified that Keene can no longer take the volume that we send so we will have to truck the recycling to White River Junction at a much higher expense. The tipping fees will increase to \$69.32/ton and the trucking will jump up to \$20,475 with an estimated cost of \$26,263.91 which is almost \$10,000 more than we are currently paying. Mr. Levesque said he continues to look for other avenues to reduce the cost but the market isn't what it used to be. Selectman Daley asked if we can split the loads between Keene and Wt. River Junction. Mr. Levesque said no because Keene was originally on a trial basis but we generate too much tonnage. Various items were discussed such as only taking plastics with a #1 or #2 on them, discontinuing recycling plastics (it would cost much less \$66.80/ton for trucking and tipping of \$82 - \$83/ton) or making recycling optional instead of mandatory. Chairman Bailey said some folks were not happy when we stopped recycling glass and thought perhaps there should be a discussion about the future of recycling in town. For now, the Selectmen added the additional funds to the operating budget in order to cover the costs. Mr. Levesque said he is continuing to find another affordable option.

3. **CHELSEA SZALANSKI RE: YOUTH SERVICES**

Chelsea Szalanski, Youth Services Director came before the Board to give them an update on Diversion and Project Genesis. Ms. Szalanski said she has two interns from Keene State College starting next week who will be working with her on Tuesday and Thursday each week. Ms. Szalanski said that the interns will also be trained to fill in at Project Genesis if necessary. She outlined the progress that has been made in the Jaffrey and Rindge areas. They both have 12 Diversion Board members and 11 businesses who have partnered for community services. In Hillsborough, she and the police department have changed how referrals are sent over and now the officers can refer cases to her instead of waiting for them to go through the prosecutor. Currently, there are 6 Diversion Board members in Hillsborough and she has been given the go ahead by the accreditation board. Selectman Fullerton asked why we are expanding to other communities. Ms. Szalanski said we are the only accredited program in the area and there is a need. Each community pays into Hillsborough so it's a revenue stream as well. She covered drug and alcohol testing that she is able to do as part of the program as well. She has been working closely with the school and police department as well as with the NH Juvenile Diversion Network. Ms. Szalanski said there is a bike rodeo scheduled for the spring

and she is organizing a magic show fundraiser with Cathy Bennett. The Selectmen were pleased with the progress that has been made by Ms. Szalanski and encouraged her to continue moving forward.

4. OTHER BUSINESS

Greater Hillsborough Senior Services – The Selectmen reviewed 2017 revenue and expenses as submitted by GHSS which showed how the \$13,000 that was allocated to that organization by Hillsborough was spent. Selectman Daley said he met with Chuck Gaides who was the treasurer for the organization in 2017. Selectman Daley pointed out that the towns of Washington and Windsor are not contributing anything toward trips and the Town of Windsor only contributed \$100 toward GHSS in 2017 and are not contributing anything in 2018. Selectman Daley said GHSS does do fundraising throughout the year and some money goes into the bus fund. They currently have \$28,000 in the bus fund and ended 2017 with a balance of \$10,454.84 which includes \$6,190.85 that was raised through fundraisers. In 2016 they had a year-end balance of \$7,088.08 that included \$3,805.87 from fundraising. Leigh Bosse said it's his opinion that GHSS serves a middle class to affluent population and does very little for the poor. The Selectmen agreed that they have no objection to contributing toward this organization as long as there is accountability such as these documents. Selectman Daley said he would like to see the Selectmen include the \$13,000 this year either as a warrant article or in the operating budget versus having them submit a petition article. Chairman Bailey said he's supportive and doesn't have a problem doing that. The consensus was to place a line item in the operating budget for \$13,000 for Greater Hillsborough Senior Services.

FCC Advisory Council – Selectman Daley stated that the New Hampshire Municipal Association had sent out an email about the FCC expanding their intra-governmental committee dealing with rural broadband. Selectman Daley would like to join as an elected official and has put his name in the running. There are 15-20 positions and there are four meetings each year in Washington DC where he would be required to attend two at a minimum. Selectman Daley said the latest budget sheet that was sent out by Ms. Buono included additional money in the trainings line of the executive budget to allow for the expenses associated with this if he is chosen.

Recreation Director Position – Laura Buono brought up the position of Recreation Director and said that Don Decowski had been appointed interim Director until October of 2017 but had agreed to stay on until March 2018. Ms. Buono asked the Selectmen how they wanted to move forward with the position, do they want to fill it as it was in the past or change the description. Selectman Fullerton said he would like to see someone hired to develop programs for 20-30 year olds. Organized sports and events that were offered in the past were discussed. Leigh Bosse asked to comment and said that he feels Hillsborough does a pathetic job when it comes to recreation when you compare us to the surrounding communities and said many of them have full time directors. The Selectmen decided to leave the position in the budget as is and run the summer program with the staff we've had for the last few years. Selectmen Bailey said they do a good job and know what needs to be done. The Director's job description will be reviewed at a later date.

Indoor Shooting Range – Ms. Buono said she mentioned to the Planning Director that the indoor shooting range was denied in Warner and suggested she reach out to them to find out if they would be interested in coming to Hillsborough.

Woods Woolen Mill – Ms. Buono brought up the fence project for the Woods Woolen Mill property that has been discussed in the past. She asked the Board if they wanted to do that project now or wait until the spring. The consensus was to wait until the spring in order to hopefully keep the cost down.

Transfer Station – Ms. Buono mentioned that Luke Levesque is still waiting for the two compaction boxes to come in that were ordered in 2017 for \$12,500 and said those can either be paid out of the

2017 budget or the Transfer Station Equipment CRF. The Board decided that if there is enough money in the 2017 operating budget, they would prefer it come out of there.

Charles Denton Fence Application – Ms. Buono reviewed and application that was received by the Historic District Commission from Charles Denton for the erection of a split rail fence. Ms. Buono said the fence would be close to the Old Methodist Church building that the Town owns and the Commissioners wanted to know if the Selectmen had any objection. The Board briefly talked about the fence and reviewed the map which showed where it would be placed. Since the fence is allowed under the rules and regulations, they did not have an objection.

Library Heating Units – Ms. Buono informed the Selectmen that another coil needs to be replaced on one of the heating units at the Library. The replacement will cost \$6,200 and it was mentioned that a new unit is priced at \$15,000 plus the labor and miscellaneous fees for installation. The cost of electricity for the library was brought up which came to approximately \$30,000 in 2017.

Police Department – Ms. Buono brought up the information she had previously emailed to the Selectmen from Gary Chicoine LLC for work at the police department. Ms. Buono said the project has been discussed in the past although they have had a hard time finding someone who has the time to do the work at a reasonable price since the previous pricing was higher than this one. The project consists of moving walls, insulating, replacing ceiling tiles, running electrical, etc. Chairman Bailey said the \$33,100 price seems a little high but he would have to take a look at the job. He said he would meet with the Chief this week to discuss it.

Sewer Treatment Plant – Selectman Daley brought forward information from the Sewer Commission with regard to the mowing at the treatment plant. In the past (10 – 15 yrs ago), the mowing outside of the fence was done by a town employee but once they passed away it wasn't done. The State has informed them that they cannot have brush within 15' of the lagoons The Commissioners would like to take care of clearing the area out and have the Town take care of it after that. The Selectmen had no problem with them handling the work of clearing the brush and trees out.

Church Street – Selectman Daley brought up that there is a speed limit sign on one end of Church Street but not on the other end and asked if one could be put up. Chairman Bailey said he thinks the ordinance covers speed limits when there is no sign. Selectman Daley said from the school down Church Street there is a sign but not at the other end. Ms. Buono will ask Billy Goss about putting another sign up.

Selectmen's Town Report – Chairman Bailey reviewed the information he is including in the Selectmen's Report for the Town Report and asked if the other members had anything they wanted to include. The Board felt that Chairman Bailey had covered the highlights of the year well.

5. MANIFEST MOTION

Chairman Bailey moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 12793 - 12863 a/k/a Vouchers 2, 3 & 4 in the amount of \$261,264.61 (includes 214 direct deposit stubs) and Accounts Payable Check numbers 18007 - 18113 a/k/a Voucher 4, 5, 6 in the amount of \$342,296.20. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

6. CONSENT AGENDA

Chairman Bailey moved to approve the consent agenda for January 30, 2018. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

- Abatement Refund – Map 10 Lot 56 in the amount of \$4,446.00
- 2017 Tax Abatement – Mobile Homes Removed Map 12 Lot 67-01 & 67-02
- Intent to Cuts – Map 4 Lot 52; Map 5 Lot 124; Map 2 Lot 7-3-4; <a[2 Lot 36-3; Map 1 Lot 1
- Yield Tax on Timber Cut in the amount of \$64.32
- Veterans Tax Credit – Map 1 Lot57

7. APPROVAL OF MINUTES

Chairman Bailey moved to approve the minutes of January 9, 2018 as written. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

8. ADJOURNMENT

Chairman Bailey moved to adjourn at 8:50 p.m. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

James C. Bailey III, Chairman

David N. Fullerton, Selectman

Jonathan M. Daley, Selectman