

Board of Selectmen
Meeting Minutes
March 24, 2015

Present: Wendy Brien-Baker, Chairman; Alan Urquhart, Selectman; James Bailey III, Selectman; Laura Buono, Town Administrator.

Selectman Urquhart moved to appoint Wendy Brein-Baker as Chairman, Chairman Brien-Baker opened the meeting at 6:00 p.m. and asked for all in attendance to stand for the Pledge of Allegiance.

In Attendance: Rosemary Urquhart, Russ Galpin, Kevin Blanchette, Sara Klumb, Billy Goss, John Segedy, Michael Pon, Dana Brien.

1. NONPUBLIC SESSION

Chairman Brien-Baker moved to go into nonpublic session at 6:02 p.m. under RSA 91A:3II (b) hiring. Motion was seconded by Selectman Urquhart. A roll call vote was taken. Chairman Brien-Baker – yes; Selectman Urquhart – yes; Selectman Bailey - yes. Motion passed unanimously.

In attendance: Chairman Brien-Baker, Selectman Urquhart, Selectman Bailey, Town Administrator Laura Buono, Kevin Blanchette, Sara Klumb.

Mr. Blanchette introduced Sara Klumb to the Selectmen with a recommendation to hire Ms. Klumb an on-call/part-time dispatcher. Ms. Klumb is also a member of the Hillsborough Fire Department.

Chairman Brien-Baker moved to come out of nonpublic session at 6:12 p.m. Motion was seconded by Selectman Brien-Baker. A roll call vote was taken. Chairman Brien-Baker – yes; Selectman Urquhart – yes; Selectman Bailey - yes. Motion passed unanimously.

Selectman Brien-Baker moved to hire Sarah Klumb as a part time dispatcher for Hillsborough. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

2. OPEN SESSION

There was no public comment.

3. APPOINTMENTS

Billy Goss – Mr. Goss said he checked around with regard to pricing for the new truck being purchased and found that the best truck/price that he would like the Selectmen’s approval to purchase is a 2016 Kenworth T800 ten wheel truck in the amount of \$194,019. Mr. Goss said the last truck they bought was a Volvo and it has given them a lot of problems and has high maintenance expenses. Mr. Goss also added that they do not have to purchases a sander. Chairman Brien-Baker moved to allow the lease purchase in the amount of \$194,019. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

Butler Street Water & Sewer Project – Mr. Goss said he got a surprise visit from the Water/Sewer Dept. with regard to a project on Butler Street that they are apparently doing this year. Mr. Goss said he didn’t know anything about the project and was a little upset by the lack of communication. Mr. Goss said the plans were drawn up almost a year ago and the project has already been placed out to

bid. The water and sewer department wants to do trench paving as part of that project but Mr. Goss feels that considering the amount of work being done, he feels they should pave the whole road. Mr. Goss said he contacted Commissioner Doug Parker and expressed his disappointment that the town was not notified. Mr. Goss said the road isn't in that bad of shape so it isn't on the docket to be done in the near future. Selectman Bailey feels the road should be brought up to Mr. Goss' specifications since he's in charge of the road and added that if it's not brought up to the condition it is now, it is going to cost the taxpayers more money. Mr. Goss said the line they are working on runs up the middle of the road. A discussion ensued with regard to how the Selectmen would like to move forward. It was decided that they would like to have the Commissioners come in to a Selectmen's Meeting to discuss this matter.

4. SELECTMEN BUSINESS

Senior Advisory Committee – The Selectmen held a discussion with regard to the Senior Advisory Committee (SAC) with Russell Galpin and Dana Brien. Chairman Brien-Baker said that because of the manner in which the town voted on Article 35 at Town Meeting, a majority of the SAC members resigned. These are also the same people who serve on the Greater Hillsborough Senior Services (GHSS). Mr. Galpin said he finds it disturbing that this happened because he was the one who suggested a non-profit be formed (GHSS) to accept donations but said the minute they incorporated, things started changing. Mr. Galpin said he has been a bit upset over the leadership in GHSS because they have not turned over the money from the last few senior meals to the town. Mr. Galpin said he can't get answers to his questions with regard to what has happened with the money. Dana Brien said the larger issue that she sees is that the GHSS is not shown that they are insured. The events in the past have been insured because the SAC is covered under the town insurance. Insurance was discussed. Ms. Brien said the town has \$13,000 for senior services and said the SAC should support GHSS and the work that they do but there is a chance to do other things. Ms. Brien said Arlene Johns and Meg Curtis have volunteered to be appointed to the SAC and said the membership currently consists of Dana Brien, Russ Galpin and Joyce Peace. Chairman Brien-Baker feels the town should still have the SAC to figure out where we spend the money and on what. Mr. Galpin mentioned that the GHSS has put out a full cover brochure which must have cost a good penny. The bus was briefly discussed with regard to the \$7,000 raised by the town in 2014. Chairman Brien-Baker moved to accept the resignations of the 4 members of SAC and to appoint Arlene Johns, Meg Curtis and Russ Galpin as a regular member. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously. Mr. Galpin asked about placing Deering residents on the committee as was previously done. The Selectmen agreed that they are going to keep it as Hillsborough residents moving forward since GHSS receives Deering money directly. Selectman Bailey would like to see one organization working on this because he feels you need other towns involvement to make this work.

Liaison Appointments – Selectman liaison appointments were agreed upon as follows: Planning Board – Selectman Bailey; Parks Board – Chairman Brien-Baker; Economic Development Committee – Selectman Urquhart. Selectman Bailey mentioned that retaining wall project and said that since that he had already given the go ahead for the project to Central Concrete. This is the same company who did the other retaining wall in 2014 and since they wanted to have it done prior to the park opening, it couldn't wait.

Library Renovations – Laura Buono advised the Selectmen that she is taking part in meetings with the Library folks with regard to renovations on the 2nd and 3rd floor. Ms. Buono will keep the Selectmen informed as meetings move forward.

Weatherstone Crossing Letter – The Selectmen signed a letter with regard to the conservation land that the Selectmen approved the monitoring plan for in October as part of the Weatherstone Crossing project.

Committee Appointments – The following appointments were made:

Conservation Commission – Chairman Brien-Baker moved to reappoint Dr. Young and Robert Drummond to the Conservation Commission with an expiration date of 2018. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Deputy Treasurer – Chairman Brien-Baker moved to appoint Gail Crimmins as deputy treasurer with an expiration date of 2017. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Meeting Nights – Selectman Urquhart said he is able to go back to Tuesday night meetings. With that news, the Selectmen changed their meeting schedule back to the second and fourth Tuesday of each month.

Selectmen Goals – Chairman Brien-Baker said she would like the Board to discuss goals in the future and asked everyone to think about things they would like to see accomplished. The subject will be placed on the next agenda.

Summer Recreation – Chairman Brien-Baker said she has been working for Peter Brigham to do flyers for the recreation programs. She said she typically works 3 – 5 hours a week and there is a definite need for a part time person. Chairman Brien-Baker said she isn't going to continue working in recreation but said the position is budgeted. Chairman Brien-Baker asked what positions the Selectmen feel should be posted and said in the past, seasonal positions weren't posted unless there are open slots not filled by people from the previous season. Selectman Bailey said he thinks it has worked well as it was in the past and said most had volunteered for a year prior to being hired and doesn't feel the job needs to be posted. Chairman Brien-Baker asked if there are two slots available and too many people had volunteered previously, do they post them? Selectman Urquhart said he feels all positions should be posted. Selectman Bailey said the kids didn't have to interview each year as long as they did a good job the previous years and said it had always been left up to the director although he was always aware of a problem as they came up. This was briefly discussed. The Board decided that seasonal positions and the one that Chairman Brien-Baker is vacating does not have to be advertised in the newspaper but should be posted in town.

Conflict of Interest - Selectman Bailey brought up whether or not the other two selectmen have a problem with him continuing to do work for various departments of the Town. Selectman Bailey said he has always done odds and end jobs it in the past. Neither of the Selectmen have a problem with that. Ms. Buono mentioned that if it's a project that is placed to bid, Selectman Bailey would simply have to recuse himself when it came time to vote on the award.

5. MANIFEST MOTION

Chairman Brien-Baker moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 8274 - 8326 a/k/a Vouchers 12 & 13 in the amount of \$128,158.94 (includes 127 direct deposit stubs) and Accounts Payable Check numbers 11561 - 11653 a/k/a Voucher 14 in the amount of \$147,221.85. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

6. CONSENT AGENDA

Chairman Brien-Baker moved to approve the Consent Agenda for March 24, 2015. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

- Intent to Excavate – Map 10 Lot 44

- Abatement Request to ELVD
- Lien Discharge – Map 23 Lot 41
- Application for Current Use – Map 4 Lot 55
- Veterans Exemptions – Map 12 Lot 67-22; Map 5 Lot 94; Map 16 Lot 176; Map 12A Lot 250
- Elderly Exemptions – Map 5 Lot 26; Map 9 Lot 96
- Disabled Exemption – Map 25-101 Lots 36 & 37
- Tax Deferral Application – Map 12 Lot 38

7. APPROVAL OF MINUTES

Chairman Brien-Baker moved to approve the meeting minutes of February 3rd, February 12th (including the budget hearing) and February 26th. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed with a vote of 2 in favor and 1 (Selectman Bailey) abstaining.

8. PUBLIC COMMENT

Rosemary Urquhart – Mrs. Urquhart asked Selectman Bailey how the structure of counselors works in the summer program. Selectman Bailey said a counselor in training is usually 8th grade going into 9th grade. He also broke down where the additional adults work as part of the summer camp and said there are four adult positions other than the Director. This was briefly discussed as well as the camper numbers. Mrs. Urquhart asked if something can be done about the poison ivy near the water. Selectman Bailey said it's hard to control so close to the water.

John Segedy – Mr. Segedy told Chairman Brien-Baker that there is a Park Board meeting the first Tuesday of the month. He asked if the positions on the Park Board and Conservation Commission will be placed out. Ms. Buono said that Iris Campbell has already sent letters out as well as notified the Chairmen. Mr. Segedy brought up the letter the Selectmen signed for Mr. Black's project and said that nothing has come to the Conservation Commission. Ms. Buono said this goes back to the beginning of the project. Mr. Segedy said there was talk about it but it hasn't been received. Ms. Buono said that she believes Mr. Cherrington is aware because he was involved in conversations from the beginning and had stated that the Conservation Commission doesn't have the manpower to monitor the land.

9. NONPUBLIC SESSION

Chairman Brien-Baker moved to go into nonpublic session at 7:36 p.m. under RSA 91A:3II (c) hiring. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Brien-Baker – yes; Selectman Urquhart – yes; Selectman Bailey - yes. Motion passed unanimously.

In attendance: Chairman Brien-Baker, Selectman Urquhart, Selectman Bailey, Town Administrator Laura Buono.

Ms. Buono said she just wanted to make sure the Selectmen were still in favor of the previous payment arrangement that had been made with Farmsteads of New England. The Selectmen confirmed that they were.

Chairman Brien-Baker moved to come out of nonpublic session at 7:40 p.m. Motion was seconded by Selectman Brien-Baker. A roll call vote was taken. Chairman Brien-Baker – yes; Selectman Urquhart – yes; Selectman Bailey - yes. Motion passed unanimously.

10. ADJOURNMENT

Selectman Urquhart moved to adjourn at 7:40 p.m. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

Wendy Brien-Baker, Chairman

Alan Urquhart, Selectman

James Bailey III, Selectman