

Board of Selectmen
Meeting Minutes
March 28, 2017

Present: James Bailey III, Chairman; David N. Fullerton, Selectman; Jonathan Daley, Selectman; Laura Buono, Town Administrator.

In Attendance: Bill Goss, Peter Brigham, Emily Perry, John Segedy, Matt Dean, Alan Kingston, Ernie Butler, Leigh Bosse, Michael Pon.

Selectman Bailey opened the meeting at 6:00 p.m.

1. APPOINTMENT OF CHAIRMAN

Selectman Daley moved to appoint Selectman Bailey as Chairman of the Board of Selectmen. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

2. NONPUBLIC SESSION

Selectman Fullerton moved to go into nonpublic session at 6:05 p.m. under RSA 91A:3II (b) hiring. Motion was seconded by Chairman Bailey. A roll call vote was taken. Chairman Bailey – yes; Selectman Fullerton – yes; Selectman Daley - yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectman Fullerton, Selectman Daley, Town Administrator Laura Buono, Peter Brigham.

Ms. Buono and Peter Brigham spoke to the Selectmen with regard to hiring an individual on an interim basis to fill the recreation portion of Mr. Brigham's current job so that they can concentrate on revamping and filling the Youth Services and diversion job. Ms. Buono gave the name of a person who is interested in the recreation position when it is available and she would like to be able to meet with him and offer an interim position to him if the Selectmen agree. Mr. Brigham reviewed this individual's qualifications with the Board. The Board agreed that he is qualified and agreed to have Ms. Buono and Mr. Brigham meet with him and discuss the interim position. If he is interested on an interim basis, Ms. Buono will ask the Selectmen for their approval to hire at the next Selectmen's meeting.

Chairman Bailey moved to come out of nonpublic session at 6:23 p.m. Motion was seconded by Selectman Daley. A roll call vote was taken. A roll call vote was taken. Chairman Bailey. A roll call vote was taken. Chairman Bailey – yes; Selectman Fullerton – yes; Selectman Daley - yes. Motion passed unanimously.

3. OPEN SESSION

There was no public comment.

4. PETER BRIGHAM – VOLUNTEER OF THE YEAR AWARD

Peter Brigham met with the Selectmen to present Emily Perry with the 2016 volunteer award. Mr. Brigham said that Emily 32volunteered a total of 324.75 community service hours during calendar year 2016 attending weekly group community service at the Office of Youth Services and

volunteering for the Recreation Department. She also worked as camp counselor in training and assisted with special activities at the Manahan Summer Program. Chairman Bailey read a proclamation in honor of Ms. Perry and the Board of Selectmen congratulated her on the award. Along with the award, Ms. Perry was offered a summer job at the Manahan Summer Program and received \$100.

5. BILL GOSS – TRUCK AND LIFT PURCHASE

Mr. Goss said that they began looking at truck lifts for the large trucks last year and have found the lift at the state bid price through Mohawk Lifts for a total of \$54,465.76. This will enable Mike Minichiello to be able to lift the fire trucks, highway trucks, etc. instead of having to crawl under them to make the repairs. The money for this lift is in the Highway Equipment Capital Reserve Fund. Selectman Fullerton moved to purchase the lifts from Mohawk Lifts as presented. Motion was seconded by Chairman Bailey. A vote was taken. Motion passed unanimously.

Bill Goss presented the Selectmen with price quotes for the new truck that was voted in at Town Meeting. Mr. Goss said the best price and the truck that he would like to purchase comes from McDevitt Mack Trucks. It is an all wheel drive with a (used) plow, wing, sander and extended warranty for a total of \$224,147. Mr. Goss said he initially thought the truck was going to cost upwards of \$275,000. which was the amount of the warrant article but we were able to get it at a much lower cost. Mr. Goss recommended that instead of trading in the truck we are retiring (they would give us \$7,500), we should try and sell it through a private sale where we may get \$12,000 to \$17,000 for it. He said we'd make sure that we tell potential buyers that it has a bad frame but he still thinks we can get at least \$12,000. The Selectmen agreed. Chairman Bailey moved to purchase the truck and equipment as presented. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

6. HYAA RE: BATTING CAGES

Alan Kingsbury and Matt Dean met with the Selectmen to request that HYAA be able to place permanent poles in for the batting cages that are currently between the tennis court and the lighted field at Grimes Field. The temporary cages that are currently at that site have been there for two years and there are 15 teams that use them and they'd like to strengthen the support poles. HYAA will pay for the cost of the new poles. Selectman Fullerton moved to approve the request. Motion was seconded by Chairman Bailey. A vote was taken. Motion passed unanimously.

7. PETER BRIGHAM – PARKS & RECREATION ITEMS

Peter Brigham brought up the following parks and recreation items to the Selectmen:

- *Manahan Boat Launch* – NH Fish & Game called Mr. Brigham and expressed interest in working with the Town on the boat launch repairs and said if the town would sign a 30 year public access lease with them, they would pay for the repairs on the boat launch (est. \$65,000). Mr. Brigham said since the ramp is already open to the public, there doesn't seem to be any reason not to accept their offer. The Selectmen agreed. Chairman Bailey said the dock and boulders around it will also need work which is not part of the launch repairs. Once there is a plan in place, there will be a meeting with the Trustees of Trust Funds just in case there are still funds needed. Chairman Bailey moved to look into the State's proposal and he volunteered to be the Selectmen's representative for this project. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously. Mr. Brigham will set up a meeting with Chairman Bailey, Laura Buono, Fish and Game and himself so that they can discuss this. After that, the information will be brought back to the entire Board of Selectmen.

- Grimes Field Damage - Mr. Brigham reported that there is some snowmobile damage on the basketball court and the skateboard area. He said a truck drove down there on the evening of March 17th and although the camera did not get the license plate but they do have a description of the individual and the truck. Mr. Brigham said it doesn't appear that the damage was intentional because it looked as if they were testing out the machine. Both the snowmobile club and Fish & Game have been informed and Officer Bannister of the Hillsborough PD is investigating. While they are having the conversation, Mark Rodier said that he's pretty sure they are talking about him because he and his daughter were down there to test out a snowmobile. He said he didn't realize they caused any type of damage but will pay for repairing it. The Selectmen thanked Mr. Rodier and suggested he contact Ms. Buono and/or Mr. Brigham to discuss it.
- Truck Purchase – Mr. Brigham said he has been able to find a new truck to replace the current truck used for the parks maintenance from Hillsboro Ford for a cost of \$34,953. The Board reviewed the information on the vehicle. Selectman Fullerton moved to approve the purchase of the dump body truck from Hillsboro Ford. Motion was seconded by Chairman Bailey. A vote was taken. Motion passed unanimously.
- Youth Services – Mr. Brigham brought up his resignation and said as has already been mentioned he would like to work on a transition plan with the Selectmen and Town Administrator. His resignation date is July 3rd. He discussed various aspects of youth services and diversion as well as restorative justice. Mr. Brigham said there are only about 12 -13 people in the state that do what he does and he will spread the news of his retirement. The Selectmen agreed that the needs of the community should be assessed prior to moving forward with the hiring process. Ms. Buono said she has already been contacted by the police department and school and representatives of both have volunteered to meet to discuss the needs. Ms. Buono will coordinate a meeting with representatives from both, herself and Mr. Brigham.

8. OTHER BUSINESS

Selectmen Committees – The Selectmen chose committees to serve as ex-officio on for the upcoming year. They are as follows:

- *Economic Development Committee* – Selectman Daley
- *Conservation Commission* – Selectman Fullerton
- *Planning Board* – Chairman Bailey
- *Park Board* – Selectman Fullerton would like to resurrect the committee. Chairman Bailey feels we need to get citizens involved. Selectman Fullerton would like to look into it and help put together the duties of the parks board.
- *Water & Sewer* – Selectman Daley volunteered to be a liaison between the Selectmen and the W&S Commissioners.
- *Historic Commission* – Ms. Buono will find out when they meet and get back to the Selectmen at their next full meeting.

Committee Appointments – The Selectmen made the following committee appointments:

- *Historic District Committee* – Chairman Bailey moved to reappoint Gilman Shattuck to the Historic District Committee. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.
- *Deputy Treasurer* – Chairman Bailey moved to reappoint Gail Crimens as Deputy Treasurer. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

- *Conservation Commission* – Chairman Bailey moved to reappoint Richard Head and Linda White as full members of the Conservation Commission and John Segedy as an alternate. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.
- *Zoning Board* - Chairman Bailey moved to reappoint Roger Racette and David Rogers as full members of the Zoning Board and Larry Baker as an alternate. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

Abatement Requests – The Selectmen received various abatement request recommendations from Dave Marazoff (Town Assessor) for approval. Chairman Bailey moved to approve 2016 abatement requests as follows. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed with Selectman Daley abstaining.

- Map 5 Lot 32 – Abated valuation amount of \$37,700
- Map 8 Lot 39 – Abated valuation amount of \$17,800
- Map 24 Lot 92 – Abated valuation amount of \$138,700
- Map 11B Lot 3 – Abated valuation amount of \$73,100
- Map 7 Lot 111 – Abated valuation amount of \$16,000

Class VI Road Agreements – Ms. Buono presented the Selectmen with two Class VI Road Agreement requests. One is from Brian Barton of Bystrek Road and the other from Maryann Drouin of Poverty Plains Road. Ms. Buono said both roads already have other homes on them. After a review of the documents, Chairman Bailey moved to approve the agreements as requested. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

9. MANIFEST MOTION

Chairman Bailey moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 11454 – 11511 a/k/a Vouchers 12 & 13 in the amount of \$149,423.13 (includes 124 direct deposit stubs) and Accounts Payable Check numbers 16170 - 16275 a/k/a Vouchers 15 in the amount of \$303,762.67. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

10. CONSENT AGENDA

Chairman Bailey moved to approve the consent agenda for March 28, 2017. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

- Disabled Exemptions – Map 25 Lot 78
- Elderly Exemptions – Map 23 Lot 100
- Veterans Exemptions – Map 24 Lot 36; Map 24 Lot 139; Map 24 Lot 24
- Yield Tax Levy in the amount of \$6,900.33
- Intent to Excavate – Map 10 Lot 44 & Map 7 Lot 71
- 2016 Abatement in the amount of \$2,367.76 (Map 8 Lot 52) – Town Acquired via Town Meeting.

11. APPROVAL OF MINUTES

Chairman Bailey moved to approve the meeting minutes of February 28, 2017 as written. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed with Selectman Daley abstaining.

Chairman Bailey moved to approve the meeting minutes of March 15, 2017 as written. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed with Selectman Daley abstaining.

12. ADJOURNMENT

Chairman Bailey moved to adjourn at 7:55 p.m. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

James Bailey III, Chairman

David N. Fullerton, Selectman

Jonathan Daley, Selectman