

Board of Selectmen
Meeting Minutes
April 14, 2015

Present: Wendy Brien-Baker, Chairman; Alan Urquhart, Selectman; James Bailey III, Selectman; Laura Buono, Town Administrator.

In Attendance: Jim Coffey, Wayne Webber, Diane Frechette, Nancy Torres, John Segedy.

1. OPEN SESSION

Jim Coffey – Mr. Coffey came before the Board to bring up taxing Hillsboro Ford for property they are using but which belongs to the State of NH. Mr. Coffey gave the Selectmen a copy of the agreement and asked if the Town is going to tax Hillsboro Ford and if not, he is going to appeal it to the BTLA. Mr. Coffey said he wants an answer within the next 30 days. Ms. Buono will forward a copy of the agreement to the Assessor and have him advise the Board of Selectmen on the matter.

2. APPOINTMENTS

Wayne Webber – Mr. Webber came before the Selectmen to gain permission to build a single family home on County road which is a Class VI road. There is one home beyond the parcel that he wants to build on and Mr. Webber said he has already taken a portion of his land out of current use and obtained a driveway permit from the Road Agent. Chairman Brien-Baker moved to approve Mr. Webber's request and to sign the Class VI Road agreement and release. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

Diane Frechette – Ms. Frechette from the Department of Revenue reviewed assessment review standards with the Selectmen. Ms. Frechette explained the Assessing Practices, Exemptions & Credits and Data Accuracy that she will be looking at as part of the assessment review.

3. SELECTMEN BUSINESS

Selectmen Goals – Selectman Urquhart and Chairman Brien-Baker brought up various items that they would like the Selectmen to work on. Various items were mentioned including; Park Board Policies; Community TV Channel; Selling the town-owned land in the ELVD area; sending a letter of interest to the State for the National Guard property; PSNH building; setting up two meetings a year for all boards to meet with the Selectmen; etc.

Zoning Board of Adjustment – Chairman Brien-Baker said the ZBA met last night and said there is a full seat that needs to be filled. There are two alternates, John Segedy and Russ Galpin and another individual, Nancy Torres who is interested in being appointed to that position. Chairman Brien-Baker said she would like a recommendation from the ZBA as to who they would like the Selectmen to appoint to the open position but said they didn't want to make a recommendation last night. Selectman Bailey said that Roger Racette, Chairman of the ZBA called him last night and asked him to bring it up at this meeting if it wasn't brought up. Selectman Urquhart agreed that the ZBA should make a recommendation. John Segedy handed in a "resume" to the Selectmen outlining her services and discussed that he would like to be appointed as a full member. Nancy Torres, who also has a desire to fill the open slot, explained her extensive background in municipal services and her reasons she would like to be appointed. Ms. Torres said that it was clear to her at the ZBA meeting last night that the

Board did not want to make a recommendation. The Selectmen asked Ms. Buono to contact Roger Rachette and explain that the Selectmen would like a recommendation from the ZBA.

Brett Cherrington – Chairman Brien-Baker brought up an email received from Brett Cherrington as Chairman of the Conservation Commission with regard to the Weatherstone Crossing easement and said she reached out to him to open communications. Mr. Cherrington sent questions with regard to the easement that she would like Laura Buono to respond to. Chairman Brien-Baker would then like to meet with Mr. Cherrington, as well as Ms. Buono and Mrs. Payson, so they can discuss Mr. Cherrington's comments/concerns with regard to the easement process. Selectman Urquhart said he thought Mr. Cherrington was satisfied. Selectman Bailey got out of reading the email that Mr. Cherrington may feel sidestepped in the process. Ms. Buono said there was a lot of communication with Mr. Cherrington up to this point.

Library Renovations – Ms. Buono said that she has been participating in semi-weekly meetings with regard to the future renovations to the library building. Ms. Buono discussed the options for the 3rd floor with the Selectmen. The Board isn't sure what they want to see up there but will schedule a walk through to take another look at the building in May.

Family Dollar – Ms. Buono reported that she, Billy Goss, and Robyn Payson will be meeting with Mr. Merrill at the Family Dollar site on Thursday to go over where the old road was.

Butler Road – Ms. Buono reported that Billy Goss has had a discussion with the Chairman of the Water/Sewer commissioners and has reported that they have come to an agreement about the road work on Butler Road.

Highway Department – Ms. Buono informed the Selectmen that the Highway Department has gone to their four 10 hour days beginning April 13th.

Telephone System – Ms. Buono said the effected staff will receive training on the new telephone system tomorrow morning and said the new system will be installed next week.

Paul Platter – Mr. Platter contacted Ms. Buono today to discuss the desire to remove trees behind home plate at the school. The trees block the sun from melting the snow and drying out the area. There was a brief discussion with regard to the removal of the trees as well as the planned removal of trees at Manahan Park. Ms. Buono will touch base with Bill Goss to discuss it with him.

Liaison Reports:

Parks Board– Chairman Brien-Baker said they had a great Park Board meeting last week. She said they have three members and an alternate and have gotten the word out for volunteers. Chairman Brien-Baker said they have made strides on policies for goods and said they would like to see only one “for profit” and one “non-profit” vendor at time (equaling a maximum of 2 vendors at a time), selling different types of things. Chairman Brien-Baker explained that only Hillsborough and Deering residents/businesses would be allowed to be a “for profit” vendor under the policy. Chairman Brien-Baker updated the Selectmen on lifeguards by saying that to date, 4 people have signed up for lifeguard class and two are returning.

Economic Development Committee – Selectman Urquhart said the EDC is still working on parking in central business district. He stated that he and Ms. Buono are meeting with Rev. Jackson about a Memorandum of Understanding for the potential use of his church's parking lot during off hours. Depot street parking was briefly discussed with regard to the change that

was made in the fall. Selectman Bailey suggested taking the sidewalk out on the left hand side of the street in order to allow more space.

Planning Board – Selectman Bailey said his first meeting as a planning board member was with the Mike Black project and said he feels it’s a great thing for the town. Selectman Urquhart said he was very impressed with the landscaping plan they put together for the project.

4. MANIFEST MOTION

Chairman Brien-Baker moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 8327 - 8399 a/k/a Vouchers 14, 15 & 16 in the amount of \$193,776.20 (includes 178 direct deposit stubs) and Accounts Payable Check numbers 11654 - 11756 a/k/a Voucher 15 & 16 in the amount of \$812,546.69. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

** A/P checks include payment to Hillsboro/Deering School District in the amount of \$660,025.29

5. CONSENT AGENDA

Chairman Brien-Baker moved to approve the Consent Agenda for April 14, 2015. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

- Intent to Excavate – Map 7 Lot 196; Map 7 Lot 190; Map 10 Lot 68
- Intent to Cut – Map 5 Lot 78; Map 7 Lot 97
- Disabled Exemptions – Map 5 Lot 124; Map 23 Lot 100
- Veterans Exemptions – Map 11K Lot 150; Map 25 Lot 97; Map 16 Lot 212; Map 20 Lot 18; Map 5 Lot 70; Map 12A Lot 265
- Elderly Exemption – Map 25 Lot 46
- Abatement – Assessed value reduction of \$14,900 for Map 12 Lot 41
- Gravel Tax Levy in the amount of \$217.80
- Yield Tax Levy – Map 5 Lot 78
- Application for Current Use – Map 4 Lot 52
- Land Use Change Tax – Map 12 Lot 321; Map 12 Lot 319; Map 21 Lot 320
- Pole License Petition – Gleason Falls Road
- Tax Anticipation Note Paperwork – Lake Sunapee Bank

6. APPROVAL OF MINUTES

Chairman Brien-Baker moved to approve the meeting minutes of March 10th & March 24th. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed with Selectman Bailey abstaining from the minutes of March 10th.

7. PUBLIC COMMENT

John Segedy – Mr. Segedy said he encourages the town and school to file for FEMA funds together for the January snowstorm. Ms. Buono said the paperwork has already been started.

8. NONPUBLIC SESSION

Chairman Brien-Baker moved to go into nonpublic session at 8:11 p.m. under RSA 91A:3II (b) hiring. Motion was seconded by Selectman Jim. A roll call vote was taken. Chairman Brien-Baker – yes; Selectman Urquhart – yes; Selectman Bailey - yes. Motion passed unanimously.

In attendance: Chairman Brien-Baker, Selectman Urquhart, Selectman Bailey, Town Administrator Laura Buono.

Ms. Buono discussed the candidates for building inspector. Ms. Buono recommended that Michael Borden be hired and reviewed his qualifications and experience with the Selectmen.

Chairman Brien-Baker moved to come out of nonpublic session at 8:35 p.m. Motion was seconded by Selectman Brien-Baker. A roll call vote was taken. Chairman Brien-Baker – yes; Selectman Urquhart – yes; Selectman Bailey - yes. Motion passed unanimously.

Selectman Brien-Baker moved to hire Michael Borden as our new building inspector. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

9. ADJOURNMENT

Selectman Urquhart moved to adjourn at 8:40 p.m. Motion was seconded by Chairman Brien-Baker. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

Wendy Brien-Baker, Chairman

Alan Urquhart, Selectman

James Bailey III, Selectman