

Board of Selectmen
Meeting Minutes
May 12, 2015

Present: Wendy Brien-Baker, Chairman; Alan Urquhart, Selectman; James Bailey III, Selectman; Iris Campbell, Selectmen's Secretary.

In Attendance: John Segedy, Edward Andrews, Fred Cheney, Nancy Torres, Roger Racette, William Goss, Fire Chief Kenneth Stafford and Jared Beard.

Meeting was called to order by Chairman Brien-Baker at 6:02 p.m.

1. MANIFEST MOTION

Chairman Brien-Baker made a motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 8449 – 8496 a/k/a Vouchers 19 & 20 in the amount of \$131,206.36 (includes 118 direct deposit stubs) and Accounts Payable Check numbers 11848 - 11932 a/k/a Voucher 19 in the amount of \$719,072.02. Selectman Bailey seconded the motion. The Board voted all in favor.

2. CONSENT AGENDA

Chairman Brien-Baker moved to approve the Consent Agenda for May 12, 2015. Selectman Bailey seconded the motion. The Board voted all in favor.

- Property Tax Warrant – 2015 1st Issue
- Forest Fire Report/Bill – 04/28/15
- Yield Tax Levy for the amount of \$ 1,495.58
- Yield Tax Levy for the amount of \$ 8,157.23
- Notice of Intent to Excavate – 1
- Notice of Intent to Cut - 2
- 2014 Abatement Requests – Denied – 1
- 2014 Abatement Requests – Granted - 2

3. APPOINTMENTS

6:15 p.m. - Fire Chief Kenneth Stafford introduced Jared Beard to the Board. Mr. Beard said that Balloonfest is planning on having a concert on Saturday and would like permission to sell beer during the concert. Mr. Beard asked the Board for a waiver in order to sell beer at Grimes Field. Mr. Beard said there would be a police officer present to check IDs.

Selectman Bailey said the waiver letter would have to be signed by the Board, Fire Chief and Police Chief.

Chairman Brien-Baker made a motion to grant a waiver for the serving of beer during the concert being held during Balloonfest for one year. Selectman Bailey seconded the motion. The Board voted all in favor

6:20 p.m. – Roger Racette, Chairman of the ZBA, came in to present three qualified candidates to fill the vacancy on the Board to the Selectmen.

Selectman Urquhart felt the ZBA should have been able to recommend one candidate to the Board for their approval.

Mr. Racette said the Board felt it was up to the Selectmen to appoint members.

Chairman Brien-Baker opinion is to move alternates to full members.

Selectman Bailey made a motion to appoint Russell Galpin as a full member to the ZBA. Chairman Brien-Baker seconded the motion. The Board voted Selectman Bailey and Chairman Brien-Baker – yes. Selectman Urquhart abstained. The motion passed.

Chairman Brien-Baker made a motion to appoint Nancy Torres as an alternate to the ZBA. Selectman Bailey seconded the motion. The Board voted all in favor.

6:31 p.m. – Highway Forman William Goss came in to present the bids for this year’s road work. He announced the bids as follows: Vermont Roadworks - \$226,108.40; Pike Industries - \$199,929.03; United Construction - \$182,065.92; R & D Paving - \$178,270.84 and Advance Excavating - \$178,640.05.

After a short discussion Selectman Bailey made a motion to accept the bid submitted by Advance Excavating for \$178,640.05. Chairman Brien-Baker seconded the motion. The Board voted all in favor.

Mr. Goss said he would like to also do some work on Henniker Street, Merrill Road, Preston Street and Old Henniker Road.

4. SELECTMEN BUSINESS

Chairman Brien-Baker asked if there were any amendments to the minutes of April 14, 2015 or April 28, 2015.

Chairman Brien-Baker made a motion to approve the minutes of April 14, 2015. Selectman Bailey seconded the motion. The Board voted all in favor.

Chairman Brien-Baker made a motion to approve the minutes of April 28, 2015. Selectman Bailey seconded the motion. The Board voted Selectman Bailey and Urquhart – yes. Chairman Brien-Baker abstained. The motion passed.

Town Administrator’s Report May 12, 2015 – Chairman Brien Baker read the report:

Hillsboro Ford – At the April 14th Selectmen’s Meeting, Jim Coffey brought in a written 2014 agreement between the State of NH and Hillsboro Ford which outlined permission for Hillsboro Ford to use State owned land. Mr. Coffey wanted to make sure the Town was going to tax the dealership for the portion of land that was being used and cited the RSA that requires such taxing. A copy of the agreement was given to Hillsborough’s assessor and Mr. Coffey’s concern has been taken care of. Mr. Coffey has already been notified.

Tree Removal – Paul Platter had requested that the Town remove trees that are on town owned property that are keeping sunlight from the home base area of the ball field at the school. Bill Goss said that he can take the trees down either by scheduling it through the Highway Department or he can personally take them down on off hours in exchange for the wood. Which way would the Selectmen like it handled? After a short discussion the Board tabled this issue until the Administrator returns.

ELVD Land – We are working at getting the town owned land in the Emerald Lake Village District ready for sale. One abutter (Dixie Brown) to a lot the town owns (lot 301) would like the Selectmen to consider selling her the lot next to hers now, instead of waiting and is willing to pay what was owed in taxes at the time the Town took the property. She is anxious to do it now so that she can merge the lot with hers prior to placing her property on the market. If the Selectmen approve, I will contact her and move forward with the sale. After a short discussion the Board tabled this issue until the Administrator returns because of the question concerning if other abutters should be given a chance to acquire the parcel.

January Snow Emergency – The paperwork for the January snow emergency has been completed and submitted to FEMA, it includes costs associated with the snow removal and cleanup for the January 27th & 28th event.

Liaison Report –

Selectman Urquhart reported that the EDC is still looking into the downtown parking issues. He said the EDC has also discussed the future use for the third floor of the Smith House, PSNH building and National Guard Armory. He informed them the Selectmen will be writing to the Governor regarding the Town's interest in obtaining the armory.

Chairman Brien-Baker asked if the other members would like her to arrange for visit to the PSNH building. Selectman Bailey and Urquhart said they would like to view the building.

Selectman Bailey said that an owner of property on West Main Street has received approval from the Planning Board for a two lot subdivision of which they will be selling one lot to Tractor Supply.

Chairman Brien-Baker reported that the Park Board is working on installing electricity and lighting to the pavilion at Manahan Park. She said the crack in the tennis courts at Grimes Field is being fixed and resurfacing will be done next year along with lines for pickle ball if interest remains strong.

Chairman Brien-Baker said the work on policies, applications and fee schedules is continuing, drafts having been done for venders and the Board members are reviewing them for the next meeting. She added those items for the Manahan pavilion will be done next.

Goals and Objectives –

Chairman Brien-Baker distributed a draft of goals and objective for this year for Board members to review and comment on.

Selectman Bailey said he has been working on the possibility of having the Transfer Station open for four hours on Sunday even if it is only in the summer.

5. NON-PUBLIC SESSION –

Chairman Brien-Baker made a motion to enter a non-public session under RSA 91-A:3 II(c) – A matter that, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. Selectman Bailey seconded the motion. The Board voted Chairman Brien-Baker – yes; Selectman Bailey – yes and Selectman Urquhart – yes.

The Board entered the non-session at 7:38 p.m.

Chairman Brien-Baker made a motion to return to public session. Selectman Bailey seconded the motion. The Board voted Chairman Brien-Baker – yes; Selectman Bailey – yes and Selectman Urquhart – yes.

The Board returned to public session at 7:46 p.m.

Chairman Brien-Baker said the Board is tabling the issue and asking administrator Buono to have Attorney Bart Mayer review the exemption request by Farmsteads of New England.

6. PUBLIC COMMENT

There was no public comment.

7. ADJOURNMENT

Chairman Brien-Baker moved to adjourn at 7:50 p.m. Selectman Bailey seconded the motion. The Board voted al in favor.

A true record.

Iris Campbell
Selectmen's Secretary

Approved by:
Hillsborough Board of Selectmen

Date: May 26, 2015

Wendy A. Brien-Baker, Chairman

Alan B. Urquhart, Selectman

James C. Bailey III, Selectman