

Board of Selectmen  
Meeting Minutes  
June 23, 2015

Present: Wendy Brien-Baker, Chairman; Alan Urquhart, Selectman; Laura Buono, Town Administrator.

Chairman Brien-Baker called the meeting to order at 6:00 p.m.

In Attendance: David Roarick, Angela Werner, John Segedy, David Fullerton, Robert Hassett.

**1. SITE WALK AT HDHS BALL FIELD**

The Board of Selectmen met at the Hillsboro-Deering High School ball field to walk the area to look at the trees that they would like cut for the purpose of allowing more sunlight on the field during the snow melting season. Comments were made that it may make sense to only cut the pine trees since at that time of year the leaves are not on the other trees. It was also noted that it makes sense to take down any dying/diseased trees at the same time.

Upon returning to the town office building for the remainder of the meeting, Chairman Brien-Baker moved to authorize the cutting of the pine trees and any other diseased trees within the marked area behind the ball field and to authorize the Hillsborough Highway Department to do the cut. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

**2. OPEN SESSION**

*Mama McDonough's* – Representatives from Mama McDonough's restaurant came to ask permission to hold a portion of a spaghetti fundraiser outside of the front of their establishment. The event would be on Saturday, June 27<sup>th</sup> from 5:00 – 9:00 p.m. There will be a band inside the pub and a couple of extra bouncers outdoors. Laura Buono said that she and Chief Roarick visited the site to see the area that would be used. Both Chief Roarick and Chief Stafford approve the plan of using snow fencing to mark the area off. Mama McDonough's needs approval from the Selectmen in order to get a one day approval to serve alcohol outdoors from the liquor commission. Chairman Brien-Baker moved to approve the plan as presented. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

**3. NONPUBLIC SESSION**

Chairman Brien-Baker moved to go into nonpublic session at 6:24 p.m. under RSA 91A:3II (a) personnel. Motion was seconded by Selectman Urquhart. A roll call vote was taken. Chairman Brien-Baker – yes; Selectman Urquhart – yes. Motion passed unanimously.

In attendance: Chairman Brien-Baker, Selectman Urquhart, Town Administrator Laura Buono, Police Chief David Roarick.

Chairman Brien-Baker moved to come out of nonpublic session at 7:02 p.m. Motion was seconded by Selectman Urquhart. A roll call vote was taken. Chairman Brien-Baker – yes; Selectman Urquhart – yes. Motion passed unanimously.

Chairman Brien-Baker moved to seal and restrict the minutes of the nonpublic session. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

#### **4. NONPUBLIC SESSION**

Chairman Brien-Baker moved to go into nonpublic session at 7:03 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectman Urquhart. A roll call vote was taken. Chairman Brien-Baker – yes; Selectman Urquhart – yes. Motion passed unanimously.

In attendance: Chairman Brien-Baker, Selectman Urquhart, Town Administrator Laura Buono, Angela Werner.

Ms. Werner met with the Selectmen to discuss her property taxes and personal financial information.

Chairman Brien-Baker moved to come out of nonpublic session at 7:40 p.m. Motion was seconded by Selectman Urquhart. A roll call vote was taken. Chairman Brien-Baker – yes; Selectman Urquhart – yes. Motion passed unanimously.

#### **5. ADMINISTRATORS REPORT**

*Antrim Cell Tower* – Ms. Buono brought up a request from the residents who live on Pierce Lake with regard to the cell tower that gained approval by the Antrim Zoning Board. Ms. Buono had given each Selectman a copy of a report written by Isotrope Wireless, who was asked by a resident in Antrim who lives on the lake to review and comment on the coverage analysis that International Tower and Wireless (ITW) entered into the public record as part of their application for a special exception. There were a couple of discrepancies in what was presented by ITW. Since some of the residents are planning an appeal of the decision, they have requested a letter of support from the Selectmen. This was briefly discussed and the letter was signed by the Chairman.

*Historic Commission* – Ms. Buono said that Jon Gibson has resigned from the Hillsborough Center Historic District Commission. James Beaudrand stopped in and said the Hillsborough Center Historic District Commission is recommending that James Larkin III from Center Road be appointed to replace Mr. Gibson. Chairman Brien-Baker moved to appoint James Larkin III to the Hillsborough Center Historic District Commission until 2017. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

*Truck Bids* – Ms. Buono presented the Selectmen with bids for the 1996 Chevy Dump Truck and the 1997 Chevy Suburban. Ms. Buono said two bids were received for each vehicle. The dump truck, which had a minimum bid of \$6,000 received bids of \$6,579 and \$7,351. The suburban had no minimum bid required and received bids of \$687 and \$997.89. Chairman Brien-Baker moved to award the dump truck to Gary Remillard for the price of \$7,351 and the suburban to GAS Motors for the amount of \$997.89. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

Veterans Exemption – Ms. Buono brought forward request from W. Gipson who recently moved to Hillsborough to allow his late filing of a Veterans Exemption. Mr. Gipson has had an exemption on his property for many years and when he moved to Hillsborough, he wasn't aware that he had to file the paperwork again. Chairman Brien-Baker moved to approve Mr. Gipson's request and exemption for Map 12 Lot 67-18. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

GHSS Letter to dissolve SAC – Ms. Buono said that Pat Matheson, Chairman of the Greater Hillsborough Senior Services sent a letter to the Selectmen encouraging the disbanding of the Hillsborough Senior Advisory Committee. Ms. Buono said there were inaccuracies in the letter and that it will be placed on the next agenda for the Selectmen to discuss. There was a brief discussion with regard to having a "charge" for each town committee. Ms. Buono said the SAC has a draft "charge" for the Selectmen to review and said she will have the office staff look into how each committee was formed and for what purpose so that this can be worked on moving forward.

Summer Camp Program – Ms. Buono said that at the last Selectmen's Meeting there was some spirited discussion with regard to the summer camp program and she feels that she should have jumped in and made a few comments that night. Ms. Buono said that in looking at the camp applications this year along with some information found on the laptop, she said in comparing a 4 week span from 2014 (mid July – mid August), the amount of campers this year to last seems to be increased by quite a bit. Ms. Buono said she feels the number of 150 campers that the Selectmen chose is a good manageable number. Ms. Buono also brought up the part of the discussion where it was stated a couple of times that the summer program only costs the taxpayers \$10,000. Ms. Buono said that's only a portion of the cost, there is still the cost of labor and payroll taxes which adds more than \$70,000. onto that figure. Ms. Buono said more than anything, she felt badly that she didn't jump in and defend Peter Brigham as an employee. He has done a very good job getting the program going this year. Ms. Buono said she was down at the beach the other day when the 5<sup>th</sup> graders were down there. She said there were 75 children that day so with the campers, that amount will be doubled during the summer program plus the public. Ms. Buono said she was able to observe the swimmers being tested to see if they would be able to swim to the dock and she was also able to talk a couple of the lifeguards. Ms. Buono suggested that if the Selectmen have time to check things out, it would be nice for them to stop by once or twice during the summer. Ms. Buono said Mr. Brigham has done a very good job and even had his staff in here today filling out paperwork. Ms. Buono said a good number of the CIT's are those that were with the town last year. Ms. Buono said that even with the rumors circulating that they are not accepting as many kids as last year, that doesn't seem to be the case. Ms. Buono said she's looking forward to seeing the end results at the end of the summer and said she thinks the Board and Town are going to be pleased. Ms. Buono said she feels the Selectmen made a good choice and although communication last year could have been better, they did make a good choice. Ms. Buono reiterated that she feels she should have spoken up for Mr. Brigham since she feels he is doing a good job. Ms. Buono agreed that there does need to be some clarification with regard to the position that had not been done previously, that will be cleared up. Ms. Buono said there is information that Mr. Brigham is pulling together for the Selectmen to hopefully make that easier. Selectman Urquhart said we should definitely be moving on and although he understands the past, we all agreed to give it a year and we'll find out if it works or not. Selectman Urquhart said he feels everyone is trying to do their best for the kids. Chairman Brien-Baker said as we move forward things come up like the Windsor situation, that has them delving to the past as to what was previously done. Chairman Brien-Baker said she feels that right now, when the Selectmen disagree it appears that they are not being supportive but that's not the case. Chairman Brien-Baker said that when we're looking at how much the program costs at the end of this year, we should separate out the lifeguard pay for weekends.

Merrill Road – Selectman Urquhart brought up a trashed property on Merrill Road and said he's worried about the children in the neighborhood. Ms. Buono said the Code Enforcement Officer is

actively working on the property and the process is in place. Ms. Buono said the forester and the police have been over checking out issues. Apparently after those inspections, someone moved a piece of equipment in and began tearing a portion of the property down. Ms. Buono said the amount of wood that was cut was enough for fire wood but not enough to require an Intent to Cut.

## **6. MANIFEST MOTION**

Chairman Brien-Baker moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 8603 - 8665 a/k/a Vouchers 25 & 26 in the amount of \$136,602.03 (includes 124 direct deposit stubs) and Accounts Payable Check numbers 12100 - 12191 a/k/a Voucher 24 in the amount of \$304,383.36. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

## **7. CONSENT AGENDA**

Chairman Brien-Baker moved to approve the Consent Agenda for June 23, 2015. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

- PA-28 Inventory Form for DRA
- Yield Tax Levy in the amount of \$376.96
- 2014 Assessment Abatement – Map 11K Lot 71; Map 11F Lot 59; Map 999 Lot 4; Map 11K Lot 100.
- Property Tax Abatement for Town Owned property in the amount of \$11,114.46
- Dept. of Revenue for PA-16 for Federal & State Forest Land
- Abatement Denial – Map 11K Lot 61

## **8. APPROVAL OF MINUTES**

Chairman Brien-Baker moved to approve the meeting minutes of June 9, 2015. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

## **9. PUBLIC COMMENT**

*John Segedy* – Mr. Segedy said instead of waiting, the Selectmen should probably start a discussion with the Selectmen in Windsor about the summer program for the next year. Chairman Brien-Baker said her intention is to discuss it soon.

## **10. ADJOURNMENT**

Chairman Brien-Baker moved to adjourn at 8:27 p.m. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

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Wendy Brien-Baker, Chairman

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Alan Urquhart, Selectman