

Board of Selectmen
Meeting Minutes
July 14, 2015

Present: Wendy Brien-Baker, Chairman; Alan Urquhart, Selectman; James Bailey III, Selectman; Laura Buono, Town Administrator.

In Attendance: Iris Campbell, Russ Galpin, Dick Baldwin, Leigh Bosse, John Segedy, Michael Pon, Pat Matheson, Virginia Burton, Marie Mogavero, Joyce Peace, Kevin Burke, Chief Warrant Officer Gary Lytle, Captain Matt Dupuis, Dana Brien.

1. NONPUBLIC SESSION

Chairman Brien-Baker moved to go into nonpublic session at 6:00 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Brien-Baker – yes; Selectman Urquhart – yes; Selectman Bailey - yes. Motion passed unanimously.

In attendance: Chairman Brien-Baker, Selectman Urquhart, Selectman Bailey, Town Administrator Laura Buono, Kevin Burke.

The Selectmen reviewed the Application for Charitable Status with Mr. Burke from Farmstead and discussed financial information about the facility.

Chairman Brien-Baker moved to come out of nonpublic session at 6:23 p.m. Motion was seconded by Selectman Urquhart. A roll call vote was taken. Chairman Brien-Baker – yes; Selectman Urquhart – yes; Selectman Bailey - yes. Motion passed unanimously.

Chairman Brien-Baker moved to approve the 2015 Charitable Status for Farmstead. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

1. OPEN SESSION

Virginia Burton – Wanted to find out when they are going to paint the lines on Henniker road. Ms. Buono said she does not know the schedule since Billy Goss is still assessing the budget to see if a top coat will be placed on the road this year or will have to wait until next year.

2. DICK BALDWIN

Mr. Baldwin came before the Selectmen to advise them of the condition of some of the cemeteries in Hillsborough. He said he's working on the cemetery website that is connected to the Hillsborough site and gave a little history behind the cemeteries. Mr. Baldwin said that although he has been told the Cemetery Trustees are responsible for the maintenance and upkeep, he feels the contractors cannot possibly do everything they need to do. Mr. Baldwin would like to see a proactive approach to taking care of some of the issues. Chairman Brien-Baker said she appreciates his information and as one of the Cemetery Trustees, she notified him that they will be visiting each cemetery and bring some budget figures to the Selectmen.

3. SENIOR ADVISORY COMMITTEE

Dana Brien had supplied the Selectmen with the Senior Advisory Committee (SAC) "Charge" that was drawn up by the committee at their last meeting. It reads: "The purpose of the Senior Advisory Committee is to advise the Senior Activities Director and the Board of Selectmen, to help promote senior activities in the Town of Hillsborough and to recommend the approval of expenditures of tax funds raised and appropriated for that purpose. The Senior Advisory Committee shall work cooperatively with all responsible groups or individuals who promote services of programs designed for senior citizens of Hillsborough and surrounding towns. The committee shall submit a request for funds along with a justifying budget each year in time for approval by the Board of Selectmen and the annual Budget Hearing, as well as write a report of the past year's programs and future proposals for inclusion in the Annual Town Report."

The Selectmen also briefly addressed a letter from Pat Matheson who requested the Selectman eliminate the SAC stating they are a major roadblock to the Greater Hillsborough Senior Services due to GHSS not having free access to the funds that were voted in at Town Meeting. Currently, requests from GHSS for funding comes through SAC and/or Dana Brien who is the Senior Affairs Officer. Residents at Town Meeting specifically voted that they wanted the accounting for the expenditure of the funds to remain with the town and not with GHSS. Dana Brien reviewed what expenditures have been approved and paid for the purpose of senior services which are offered through GHSS. The Town pays the monthly rent to St. Mary's Church so that monthly activities offered by GHSS can be held. This is an annual expense of \$1,200. Hillsborough also pays for the postage so that the senior newsletter can be sent out on a monthly basis. Other items in which Hillsborough has reimbursed GHSS for are various supplies, copier service expenses, labels for the newsletter, brochures, Tai Chi, and miscellaneous other expenses for a total of \$2,841 with a balance of \$5,159 remaining in the budget. The only expenses that have been denied to GHSS were their request for Hillsborough to pay for their organizations liability insurance and their non-profit membership. The SAC did not feel the town should be paying these business expenses under the spirit of the warrant article and especially since Hillsborough already carries liability insurance for senior events. Russ Galpin and Marie Mogavero spoke about conflicts that exist between individuals in both groups. There was also a brief clarification with regard to the money the Town had raised for the bus campaign that GHSS decided to decline. At the time the money was raised, the bus price was going to be \$15,000 with \$7,000 to come from Hillsborough and the rest from donations. The ownership of the bus would have been listed as Hillsborough so that our insurance would cover it and our mechanic could work on it in order to save money. Chairman Brien-Baker said she supports both groups but feels that what Hillsborough spends in this town is a significant amount and feels it should still be run through a town committee. Senior programs have been growing and it's her opinion that Hillsborough needs to keep control. Selectman Bailey agreed with Chairman Brien-Baker and feels the SAC needs to stay in place and said it's his feeling that the two organizations need to get together and resolve differences. Selectman Bailey said you cannot have two entities working on the same thing and fighting about it. He feels it's wrong for GHSS to be wasting their money on insurance when they could have stayed with the Town and under our insurance. Chairman Brien-Baker said she would also like to see the bashing of the town and our taxpayers over the parameters of the money that was spent to stop. Dana Brien asked if the Selectmen approve of the SAC charge that was presented. Selectman Urquhart said he has no problem with the charge but is disheartened about the situation between the two organizations. Chairman Brien-Baker moved to approve the SAC charge presented at their meeting tonight and continue to move forward in the same manner with regard to the finances. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

4. ARMY NATIONAL GUARD

Chief Warrant Officer Gary Lytle and Captain Matt Dupuis came before the Selectmen to ask permission to place equipment on the town owned monopole on Bible Hill Rd. for the use by the Army National Guard in Hillsborough. Recently, the Selectmen gave permission for them to use the pole in back of the Fire Station however, Chief Warrant Officer Lytle reported that the pole had some dry rot and damage at the top and would not be able to handle the equipment in heavy winds or inclement weather. With that in mind, they would like to place the same equipment on the metal monopole that the town owns and said there is plenty of room at that location. Ms. Buono said even though the Town has an agreement with US Cellular (tenant on the pole), the only stipulation within that contract is that others using the pole cannot interfere with their service. Chief Warrant Officer Lytle said interference would not be an issue since the frequency the Army uses is not one that is used by others. Selectman Bailey moved to approve the request and to authorize Laura Buono to sign the Memorandum of Understanding with regard to the use of the monopole. Motion was seconded by Chairman Brien-Baker. A vote was taken. Motion passed unanimously.

5. LIAISON REPORTS

Parks Board – Chairman Brien-Baker said she wasn't able to attend the Parks Board meeting but was notified that Alan Kingsbury has resigned. She said they are light on participation and will need volunteers. There are two full members and one alternate position open. John Segedy reported for the Parks Board due to Chairman Brien-Bakers absence at the last meeting. An Eagle Scout project was approved to construct a bulletin board at the Manahan boat launch. The Franklin Pierce Lake Association had asked for the bulletin board and they had also requested having a separate dock for fishing which would be separate from the one for boat launches. Apparently there are people fishing off the boat launch and they feel it creates a safety hazard. They had also requested to reserve the pavilion but the policy is first come first serve at this point. Ms. Buono volunteered to gather some policies from other communities. The Grimes Field bathroom plans are still in the works. Mr. Segedy said the Riverwalk plaque was vandalized and the metal was stolen and the group that installed it has been notified of such. Selectman Bailey commented on the boat launch dock and said the dock is small so that someone can dock their boat while someone else is getting their boat out. It gives someone a place to dock their boat while they get their car. The Selectmen reviewed the policy for vendors and field use that Chairman Brien-Baker had passed out to them at the last meeting. Ms. Buono suggested that the pavilion at Manahan Park simply be added to this form. There were no changes suggested and Chairman Brien-Baker moved to adopt the policy regulations for the rental of the Hillsborough athletic fields for vendors and field usage. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Master Plan Committee – Selectman Bailey said there was positive feedback from the Master Plan Visioning Session that was held. Selectman Urquhart said it was outstanding.

Economic Development Committee – Selectman Urquhart reported that Trim Hahn attended the last meeting and discussed branding and updated the committee on the status. She also spoke about tourism in conjunction with the Monadnock Region task force. The EDC also talked about downtown beautification and Ms. Buono had brought up Selectmen coffee hours which would be an informal setting for residents to speak to the Selectmen. Ms. Buono also said that she is finally going to be able to get out a quarterly newsletter to the residents and with the help of the same person who does the summer camp newsletter.

6. MANIFEST MOTION

Chairman Brien-Baker moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 8666 - 8793 a/k/a Vouchers 27, 27A, 28 & 29 in the amount of \$244,866.41 (includes 201 direct deposit stubs) and Accounts Payable Check numbers 12192 - 12338 a/k/a Vouchers 25, 26 & 27 in the amount of \$1,096,267.21. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

** A/P Checks include payment to Hillsboro-Deering School District in the amount of \$782,888.87.

7. CONSENT AGENDA

Chairman Brien-Baker moved to approve the Consent Agenda for July 14, 2015. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

- MS-232
- Tax Map Maintenance Contract (CAI Technologies)
- Intents to Cut – Map 4 Lot 45-1 & Map 4 Lot 40
- Pole License – Bog Road
- Tax Lien Interest Abatement – Map 7 Lot 99

8. APPROVAL OF MINUTES

Chairman Brien-Baker moved to approve the meeting minutes of June 23, 2015. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed with one abstention (Selectman Bailey).

9. PUBLIC COMMENT

Leigh Bosse – Mr. Bosse said he's happy the Selectmen supported the Senior Advisory Committee tonight and he said he feels GHSS is trying to do some things that are good but they are getting power hungry. The money that the town spends should be accounted for by the Town and he said that he hopes that the town doesn't give the money for the bus to them because the bus isn't owned by the Town. Mr. Bosse said it's interesting because Shaws gave GHSS money toward the bus however; GHSS brings the seniors to Market Basket for shopping. Mr. Bossee said its plausible for GHSS to work separate from the SAC since both groups possibly serve different seniors.

John Segedy – Mr. Segedy said in reference to the calendar for the parks, he feels the recreation and field usage should be online and perhaps the office staff can work on it. Ms. Buono agreed and said she would have the staff work on that.

10. ADJOURNMENT

Chairman Brien-Baker moved to adjourn at 9:08 p.m. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

Wendy Brien-Baker, Chairman

Alan Urquhart, Selectman

James Bailey III, Selectman