

Board of Selectmen  
Meeting Minutes  
August 7, 2018

Present: James Bailey III, Chairman, David N. Fullerton, Selectman; Laura Buono, Town Administrator.

In Attendance: Jay Emmert, William Whisman, Joyce Bosse

Chairman Bailey opened the meeting at 6:00 p.m.

1. **NONPUBLIC SESSION**

Chairman Bailey moved to go into nonpublic session at 6:02 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectman Fullerton. A roll call vote was taken. Chairman Bailey – yes; Selectman Fullerton – yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectman Fullerton, Town Administrator Laura Buono, Jay Emmert.

Mr. Emmert expressed his interest in being appointed to fill the vacant slot on the Historic District Commission. He shared some experiences with individuals he has had since moving to the District and explained that he loves the area and loves his home but would like to help make the experiences in the District welcoming for everyone.

Chairman Bailey moved to come out of nonpublic session at 6:15 p.m. Motion was seconded by Selectman Fullerton. A roll call vote was taken. A roll call vote was taken. Chairman Bailey – yes; Selectman Fullerton – yes. Motion passed unanimously.

Chairman Bailey moved to appoint Jay Emmert as a full member of the Historic District Commission for a three year term. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

2. **NONPUBLIC SESSION**

Chairman Bailey moved to go into nonpublic session at 6:15 p.m. under RSA 91A:3II (b) hiring. Motion was seconded by Selectman Fullerton. A roll call vote was taken. Chairman Bailey – yes; Selectman Fullerton – yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectman Fullerton, Town Administrator Laura Buono, William Whisman.

Mr. Whisman was introduced to the Selectmen with a recommendation forwarded from the Director of Youth Services to hire him to work at Project Genesis. Mr. Whisman's credentials and experience was reviewed and discussed.

Chairman Bailey moved to come out of nonpublic session at 6:10 p.m. Motion was seconded by Selectman Fullerton. A roll call vote was taken. A roll call vote was taken. Chairman Bailey – yes; Selectman Fullerton – yes.. Motion passed unanimously.

Selectman Fullerton moved to hire William Whisman to fill the part-time position at Project Genesis. Motion was seconded by Chairman Bailey. A vote was taken. Motion passed unanimously.

### **3. OPEN SESSION**

*There was no public comment during Open Session.*

### **4. MANIFEST MOTION**

Chairman Bailey moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 13611 - 13685 a/k/a Vouchers 31 & 32 in the amount of \$176,005.92 (includes 128 direct deposit stubs) and Accounts Payable Check numbers 19224 – 193173 a/k/a Voucher 27 in the amount of \$994,351.19. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

\*\* A/P Include Payment to HDSD in the amount of \$827,894.09

### **5. CONSENT AGENDA**

Chairman Bailey moved to approve the consent agenda for July 10, 2018. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

- 2017 Valuation Abatements (Granted) – Map 12A Lot 237 \$12,000; Map 21 Lot 9 \$37,000; Map 19 Lot 26 \$3,800; Map 19 Lot 13 \$4,600; Map 18 Lot 21 \$2,800; Map 19 Lot 14 \$11,300; Map 18 Lot 20 \$19,100; Map 20 Lot 33 \$30,200; Map 21 Lot 11 \$17,900; Map 19 Lot 29 \$4,500; Map 19 Lot 2 \$16,000; Map 19 Lot 12 \$9,200
- 2017 Abatement Denial – Map 10 Lot 57
- Veterans Tax Credit – Map 11K Lot 90
- 2018 Application for Reimbursement Federal/State Forest Land
- 2017 Property Tax Refunds – Map 18 Lot 21 \$101.39; Map 21 Lot 9 \$1,342.15; Map 19 Lot 12 \$333.04; Map 19 Lot 2 \$578.56; Map 19 Lot 29 \$163.09; Map 21 Lot 11 \$647.17; Map 20 Lot 33 \$1,087.72; Map 18 Lot 20 \$690.66; Map 19 Lot 14 \$411.29; Map 19 Lot 13 \$166.57; Map 19 Lot 25 \$137.56; Map 12A Lot 237 \$434.54;

### **6. APPROVAL OF MINUTES**

Chairman Bailey moved to approve the minutes of July 24, 2018 as written. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

### **7. OTHER BUSINESS**

Old Methodist Church – Chairman Bailey said he had heard there was an issue with the steeple on the Old Methodist Church. When he went to take a look, he noticed there were a couple of panels coming off or some missing squares that came out. The steeple has weathered and needs some paint but it's

difficult to see from the ground. Ms. Buono will check with Chief Stafford about using the department's drone to take some photos of the steeple.

Conservation Commission – Ms. Buono said that Roger Shamel has offered to fill the unexpired full term that was vacated by Terry Yeaton on the Conservation Commission. Mr. Shamel is currently an alternate and would fill Mr. Yeaton's term until 2019 and then be eligible for reappointment. Chairman Bailey moved to appoint Roger Shamel as a full member to fill the unexpired term vacated by Terry Yeaton. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

Chamber of Commerce – Ms. Buono stated that a letter was received from the Chamber of Commerce with regard to using the Old Hillsborough Center and the Center Clubhouse for their Citizen/Business of the Year event. Chairman Bailey said to hold off on that request since the Chamber is going through some changes and he isn't certain if that event will move forward.

Town Center – Chairman Bailey said that the owners of the building in the center square which is next to the town owned building came to the Hillsborough Reborn meeting and various items were discussed about their building. They are interested in participating in any future revitalization efforts. The Living History committee will be placing some posters on the wood that is covering the window for the time being the idea of a mural being painted there in the future was discussed.

## **8. ACTION ITEMS**

Sidewalk Project – Ms. Buono reported that they have not yet received the engineering authorization to proceed from the State.

2 Bridge Street – Ms. Buono said that at the last meeting she presented the Board with an offer from volunteers, to paint the trim and steps on the building. At that time they had paint they could use but don't have the correct colors. She said it would cost about \$180-\$250 to purchase the paint and since she had previously stated it would be donated, she wanted to make sure the Selectmen were fine with the purchase. The Board had no problem purchasing the paint. Ms. Buono also said that the owner of Mamma McDonough's have a power washer that they have offered to be used for the project.

Manahan Boat Ramp – Chairman Bailey said he has contacted a second person requesting information on ramps and he is waiting for a response.

## **9. NONPUBLIC SESSION**

Chairman Bailey moved to go into nonpublic session at 7:10 p.m. under RSA 91A:3II (c) reputation. Motion was seconded by Selectman Fullerton. A roll call vote was taken. Chairman Bailey – yes; Selectman Fullerton – yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectman Fullerton, Town Administrator Laura Buono.

Ms. Buono discussed the circumstances of a summer camp refund request from an individual. The Board agreed to refund the amount of \$200.

Chairman Bailey moved to come out of nonpublic session at 7:24 p.m. Motion was seconded by Selectman Fullerton. A roll call vote was taken. A roll call vote was taken. Chairman Bailey – yes; Selectman Fullerton – yes. Motion passed unanimously.

**10. ADJOURNMENT**

Chairman Bailey moved to adjourn at 7:24 p.m. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

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James C. Bailey III, Chairman

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David N. Fullerton, Selectman

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Jonathan M. Daley, Selectman