

Board of Selectmen
Meeting Minutes
August 9, 2016

Present: Alan Urquhart, Chairman; James Bailey III, Selectman; David Fullerton, Selectman; Laura Buono, Town Administrator.

In Attendance: Mark Rodier, Peter Brigham, Arthur Kaufman, Michael Pon, Leigh Bosse.

Chairman Urquhart opened the meeting at 6:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

1. NONPUBLIC SESSION

Chairman Urquhart moved to go into nonpublic session at 6:03 p.m. under RSA 91A:3II (c) Reputation. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Urquhart – yes; Selectman Bailey – yes; Selectman Fullerton - yes. Motion passed unanimously.

In attendance: Chairman Urquhart, Selectman Bailey, Selectman Fullerton, Town Administrator Laura Buono, Bob Fredette.

Chairman Urquhart moved to come out of nonpublic session at 6:55 p.m. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Urquhart – yes; Selectman Bailey – yes; Selectman Fullerton - yes. Motion passed unanimously.

Selectman Bailey moved to seal and restrict the minutes of the nonpublic session. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

2. OPEN SESSION

Mark Rodier- Mr. Rodier thanked the Selectmen for the stop signs at the Gould Pond Road intersection and said they are working out well. Mr. Rodier mentioned that they would like to see more police presence in the Emerald Lake Village District as well.

3. PETER BRIGHAM – MANAHAN BOAT RAMP & GRIMES FIELD WATER FOUNTAIN

Peter Brigham came before the Selectmen to discuss the boat ramp at Manahan Park. Mr. Brigham explained that there are ruts and holes that have been filled with dirt but which need repairing. There needs to be an engineered plan which will have to be approved by the Department of Environmental Services (DES) first. Mr. Brigham said in speaking with DES, they estimate it will cost approximately \$50,000 to have a plan engineered and make the repairs. There was a brief discussion with regard to the newer dock which is adjacent to the ramp which will need some work to take care of the sagging and it should be shored up. The second dock is in good condition but they may want to shore it up a little. Selectman Bailey explained that the small dock was put in so that a boat could be tied to it while the person pulls their trailer in but it hasn't worked out that way. Mr. Brigham said they may be able to use some money from the Manahan Fund for these repairs. Parking for boat trailers was also discussed. Art Kaufman who lives on the lake said he does not feel more parking is needed since he doesn't think more boats are needed on the lake. Leigh Bosse said that's the reason for public access, so that boats can use the lake. He also brought up the fact that the Senior Advisory Committee wanted

to use that parking area as part of their facility building proposal. Both Chuck Nystrom and Randy Allen of the Franklin Pierce Lake Association spoke about what they witness happening at the ramps. Some boats bottom out and folks have difficulty pulling their boats out and there are boats that get backed up waiting to come out. Mr. Allen said although the Association cannot help out financially, they would be happy to help out in any other way. Mr. Brigham will get numbers together for the budget season.

Mr. Brigham then brought up a water fountain that he would like mounted on the building at Grimes Field. It will be a small stone fountain and he distributed photos of the unit he would like to use. This was briefly discussed and approved by the Selectmen.

4. ARTHUR KAUFMAN – ANTRIM ZONING BOARD – CELL TOWER

Mr. Art Kaufman who lives on Pierce Lake came to update the Selectmen on the Antrim cell tower that was approved through their Zoning Board. The case was brought to Superior court and the judge ruled to toss it back to the Zoning Board because they had not brought in any of the planning commissions during the process. Mr. Kaufman said the tower will be visible from all of the houses on Rte. 9 and various areas on the Hillsborough side but it won't be visible from the Antrim side. Mr. Kaufman said they had spoken to Central NH Regional Planning who after taking a look at the plan, stated that it isn't an issue of regional impact therefore it's not something they should touch. Southwestern Planning Commission said the same thing although they feel the neighboring communities have the right to make comments. Mr. Kaufman said the Hillsborough residents are the ones who are going to be the most impacted by the view scape. Mr. Kaufman said they have heard through a reliable source that it is being placed on this land because it is very inexpensive. The individuals who owns the land that the tower is going on, apparently is an independent logger for the cell company. There are no carriers currently going on the tower. Mr. Kaufman said if it needs to go there then that's fine but they haven't looked any other place or co-locations. This was briefly discussed. Mr. Kaufman suggested that perhaps the Selectmen could contact Antrim and speak to them about it and state that this is not the right place for this. Mrs. Kaufman said the Planning Board was sensitive to the issue and if the ZBA had worded the decision as "up to 150 feet" then the Planning Board could have them build it lower. Mr. Kaufman said if the ZBA could modify the language to "up to 150 feet" then everyone would have service and they would be able to have at least two carriers on the tower. Chairman Urquhart said he is not in favor of this. Selectman Bailey said it's not the best location and he's upset that they don't seem to be taking that into consideration. There are no other cell towers in the State that are this close to a recreational body of water. Mr. Kaufman said until they get the final results of the ruling, there isn't anything to do right now but they will keep the Selectmen posted. Selectman Bailey said the Antrim officials are going against their residents and although Hillsborough can continue to object, he's not sure what they can do about it. Selectman Bailey said the argument is they have to go someplace but is this the right place for it? The Selectmen will wait to hear from the Kaufman's.

5. LIAISON REPORTS

Planning Board – Selectman Bailey said the Planning Board is currently working on the sign ordinance. He also reported that Wal-Mart should be coming before the Board in September and that due to the delay, they will have to re-do their application since it has lapsed.

Economic Development Committee – Chairman Urquhart said the EDC is working on the Business Retention and Expansion Program and they are heading in the right direction with regard to that. He said the main objective of this program is to help existing businesses in Hillsborough.

Parks Board – Selectman Fullerton asked what the status is of getting the Parks Board back up and running. Chairman Urquhart said there are currently draft job descriptions and a draft mission statement. They wanted to get Robbie Beard’s input on the job description prior to bringing it before the Selectmen.

6. MANIFEST MOTION

Chairman Urquhart moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 10421 - 10511 a/k/a Vouchers 31 & 32 in the amount of \$158,397.18 (includes 138 direct deposit stubs) and Accounts Payable Check numbers 14803 - 14885 a/k/a Vouchers 29 & 30 in the amount of \$851,290.71. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

** A/P checks include payment to HDSO in the amount of \$768,072.30

7. CONSENT AGENDA

Chairman Urquhart moved to approve the consent agenda for August 9, 2016. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

- MS-1 Extension Form
- Lien Discharge Map 24 Lot 87(Chairman’s signature only)
- Lien Release – Map 7 Lot 42
- DRA Form MS 535

8. APPROVAL OF MINUTES

Chairman Urquhart moved to approve the meeting minutes of July 26, 2016 as written. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

9. OTHER BUSINESS

Woods Woolen Mill – Ms. Buono advised the Selectmen that the gate going down to the mill has been damaged considerably and she has asked Mr. Goss to take a look at it and repair it. The mill itself has been broken into as well and Ms. Buono will speak with Mr. Goss about securing the building again.

2017 Budget Season – Ms. Buono said she will be meeting with the Department heads in a couple of weeks to begin the 2017 budget process and will put together a tentative schedule for budget presentations to the Board.

NHMA Policy Conference – Ms. Buono handed out information to the Selectmen about the annual Police Conference at NHMA which will be held on September 23rd. The Board reviewed the information. Ms. Buono said she has been serving on one of the policy committees for many years and been the representative for Hillsborough at the policy conference since she began working for the Town. Ms. Buono asked the Selectmen if any of them would be interested in attending the conference and serving as the voting representative. The Selectmen felt Ms. Buono should continue to act as the voting representative for Hillsborough.

Paul Shiels – Ms. Buono updated the Selectmen on Mr. Shiels on Red Fox Crossing. Mr. Shiels has been served with a summons to appear in court for zoning violations and they are due in court on Tuesday, August 23rd.

TAP Meeting –Ms. Buono said she will be attending a Transportation Alternatives Program (TAP) meeting tomorrow morning so that Hillsborough is eligible for possible funding for a sidewalk project which will be submitted. Ms. Buono said there is very little money available and quite a few projects being submitted but we’re hoping to be one of the projects chosen this fall.

Land Purchase Requests – Ms. Buono said she has been approached by two parties who are interested in purchasing town owned land that abuts their properties. One of the residents abuts a parcel in ELVD which was part of the property sale last year however; these individuals did not own their home at that time and none of the other abutters were interested in purchasing it. The other parcel is on Second NH Turnpike and is a 7.4 acre piece which abuts Mr. Robert Thomas’ lot. The Selectmen have no problem offering these parcels for sale but would like the one on Second NH Turnpike to be offered to all abutters in the same manner as the ELVD land was last year.

Laptop for Remote Access – Ms. Buono said she was able to purchase two laptops from Property Liability Trust for \$150 each. One of the computers is being used at the Transfer Station so that they are set up to accept credit cards at the weigh station once we’re ready to roll. The other one is being worked on so that Ms. Buono can use it to remote into the office when necessary.

10. ADJOURNMENT

Chairman Urquhart moved to adjourn at 8:46 p.m. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

Alan Urquhart, Selectman

James Bailey III, Selectman

David Fullerton, Selectman