

Board of Selectmen  
Meeting Minutes  
August 22, 2017

Present: James Bailey III, Chairman; David N. Fullerton, Selectman; Jon Daley, Selectman; Laura Buono, Town Administrator.

In Attendance: Michael Pon

Chairman Bailey opened the meeting at 6:00 p.m.

1. **OPEN SESSION**

*There was no public comment*

2. **MANIFEST MOTION**

Chairman Bailey made a motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 12138 - 12224 a/k/a Vouchers 33, 33A, 34 in the amount of \$181,353.97 (includes 131 direct deposit stubs) and Accounts Payable Check numbers 17113 – 17185 a/k/a Vouchers 33 in the amount of \$112,378.67. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

3. **CONSENT AGENDA**

Chairman Bailey moved to approve the consent agenda for August 22, 2017. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

- Forest Fire Warden/Deputy Reappointment Form
- Lien Discharge – Map 13 Lot 90
- MS-1 Extension Form
- Veterans Exemption – Map 12 Lot 67-40
- MS – 232 Form
- Quitclaim Deed for Old Methodist Church Building

4. **OTHER BUSINESS**

*Fire Department Vehicles* – Ms. Buono said there were three bids received for the pumper truck and no bids for the ladder truck. Lyndonville Fire Department bid \$10,010.00; Sacco Valley Fire Department bid \$6,000.00; and Greenfield Fire bid \$5,000.00. There was a minimum bid of \$5,000 on the pumper and \$3,000 on the ladder. Chairman Bailey moved to award the bid to Lyndonville Fire Department for the amount of \$10,010.00. Motion was seconded by Selectman Daley. Selectman Fullerton asked if they wanted to, could the Selectmen award it to a local Fire Department. Ms. Buono said yes since the Selectmen have the authority to accept or reject bids. Selectman Fullerton said it would make sense if the bid amounts were closer. A vote was taken. Motion passed unanimously. The Selectmen also decided to place the ladder truck out again with no minimum.

Transfer Station – Chairman Bailey said he has spoken with Luke Levesque and asked that he put together some numbers to see if it would be feasible to have the Transfer Station open for 4 hours on Sundays for a short duration. Once those numbers are available they will be reviewed.

Manahan Boat Ramp – Chairman Bailey will be meeting with a representative from the State to go over our intent to file for a grant that would fund either in whole or in part, the repairs needed to the boat ramp. He will be meeting with him on the 26<sup>th</sup> at 10:00 a.m. to go over the plans. Chairman Bailey said he contacted Mr. Bean who had repaired two of the town's bridges to get an estimate on the work because he feels the \$65,000 figure is high. He would like to see it done this fall. Selectman Daley said that Fish & Game had suggested getting rid of the picnic tables and placing a floating dock in. Chairman Bailey said that getting rid of the rocks would be nice. Selectman Daley said he really likes the tables and the fishing dock. Chairman Bailey said they can put sand down there since it's currently just roots and it would be nice to cover them up. The State was also going to improve the parking area so that there would be more room for trailers. Unfortunately, there wasn't money in the State's budget for those plans.

Smith Church Parking – Selectman Fullerton said the meeting with representatives from Smith Church with regard to the parking in front of the Church went well. They would like to eliminate two parking spaces across the street and move the center line over a bit. Since that would require State approval, the agreement was to paint "no parking" before and after the crosswalk (same as others) and monitor how that works before requesting anything from the State.

Landry Gardens - Ms. Buono asked if the Selectmen were okay with her hiring an independent contractor to do one clean sweep of Landry Gardens and the downtown in order to get it cleaned up. She said that the crew who takes care of the parks was able to get some of the work done but in order to respond to complaints she would like to have someone come in and clean it up so that the parks crew can take it from there. The Selectmen were fine with the request. Selectman Fullerton said that Joyce Bosse is looking into the kiosk removal or repairs since Leigh is a member of Hillsborough Pride. Chairman Bailey brought up that he is waiting to hear from the company who does fertilizing for the town fields as to a cost for the fall fertilization.

Mama McDonoughs Pub – Ms. Buono said there is a request from Mama McDonoughs to use the grassy area in front of their pub for outside seating. She said that since this is owned by the Town, the Selectmen must give approval. There was a brief discussion with regard to maintenance of the grass and it was decided that they would have to maintain it and if it's damaged, reseed it. Chairman Bailey moved to approve the request with an end date of November 1<sup>st</sup>. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

## **5. APPROVAL OF MINUTES**

Chairman Bailey moved to approve the minutes of August 8, 2017 as written. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed by a vote of 2 in favor and 1 abstention (Selectman Daley)

## **6. ADJOURNMENT**

Chairman Bailey moved to adjourn at 7:40 p.m. p.m. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

\_\_\_\_\_  
James C. Bailey III, Chairman

\_\_\_\_\_  
David N. Fullerton, Selectman

\_\_\_\_\_  
Jonathan M. Daley, Selectman