

Board of Selectmen
Meeting Minutes
August 28, 2018

Present: David N. Fullerton, Selectman; Laura Buono, Town Administrator.

In Attendance: Roger Shamel, Margaret Seymour, Sam Stark, Rep. Righard McNamara, Martha Stark, Emily Wruble, Susan Shamel, Gloria Moore, John Roworth, Wendy Roworth, Tara Hingston Cederholm, Cherly Houston, Lauren Gibson, John Segedy, Richard Head, Linda White, Jill Lucier, Fay Smith, Jennifer McCourt, Creighton Demarest, Peter Roth, E. Molly Stark, Ann Eldridge (Bradford Conserv. Comm.), Timothy Cone, Ian Royal, Meghan Royal, Laurie Jutzi, Lawson Moore. Gilman Shattuck, Fred & Sally Blauch, Sean Burt, Lynne Morse, Jim Morse, Dan Hingston, Joyce Hingston, Kenneth Macneil, Hope Thomas.

Selectman Daley opened the meeting at 6:00 p.m.

1. OPEN SESSION

There was no public comment during Open Session.

2. MR. LAWSON MOORE RE: NOISE ORDINANCE

Mr. Moore met with the Selectmen to voice his opinion that Hillsborough should have a noise ordinance. He lives on Jefferson Drive and outlined instances he has experienced with gunshot noises around his property. Mr. Moore stated that he had already spoken to the Planning Director and the Police Chief with regard to wanting to have an ordinance in place to control it. Mr. Moore stated that he knows where the Sunday shooting is coming from but sometimes there is a random shot or two in the middle of the night that he does not know where it comes from. Selectman Fullerton said that when he used to own chickens, if a fox or skunk would come in the evening he would be inclined to take a shot at them if they were threatening his flock. Selectman Fullerton said perhaps that is the type random shots in the middle of the night he's hearing. Ms. Buono said in checking with Chief Roarick, there are already State Statutes in place with regard to different type of disturbances with most cases being able to be controlled under the "Disorderly Conduct" law. Ms. Buono also brought up that the State of NH has been pretty clear as far as gun use on private property goes and as long as people are shooting legally and at reasonable times, then we cannot interfere. Ms. Buono also stated that if someone calls the police reports hearing gunshots in the middle of the night but they don't know where they came from, the police will not be able to do anything if, when they arrive shots are not being fired. State Representative Feldoffi asked to speak and stated that if they don't know where the shots came from during the night, the police should sit there, even if it's for three hours, and wait for it to happen again. Selectman Daley said he would be in favor of adding time limits to what the Town already has in place but said he would like to consult with Chief Roarick to find out what his input is on the subject.

3. WOODLAND ATV CLUB RE: TRAIL PROPOSAL

Prior to beginning the meeting with Woodland ATV Club, Selectman Daley spoke to those in attendance and stated that tonight is not a public hearing so they will not be hearing comments from the public. He also stated that a public hearing will be scheduled in the future for that purpose.

Representatives from the Woodland ATV Club met with the Selectmen to make a formal request for permission to use Dean Hill Road, North Road, Ray Road, Kimball Road, and Colby Hill Road for an ATV trail linking to trails already established in Henniker. Fay Smith spoke on behalf of the Club and said although they will more than likely want to expand the trail in the future, they were abandoning the initial plan they submitted for this smaller trail system. Ms. Smith pointed out that in the proposed updated Master Plan of 2018 there is a section under “Class VI Unmaintained Highways” which states that Class VI roads are important due to their rural character and potential recreational opportunities. It also states that “The Town should identify Class VI roads, as well as existing paths and areas along the various water bodies in Town, that connect open space, forest, conservation, and/or agricultural land that would help develop additional multi-use trail links”. Jennifer McCourt representing the Contoocook Valley ATV Club also spoke on behalf of Woodland ATV Club and outlined the responsibilities of a Club once a trail system is open. A club will police and maintain the trails repairing any damage which may occur as well as place signs for the purpose of speed control. Ms. McCourt also outlined the Grant-In-Aid (GIA) Program that is offered through the State of NH for any club who is incorporated as a nonprofit and has completed the requirements with the Secretary of State and the IRS. The GIA program offers assistance through grants that come from OHRV registration fees and un-refunded gas taxes. These grants are used to cover costs of trail signs, materials and equipment rentals for creating and maintaining trails, fuel for that equipment and more. There were various comments from people in attendance to which Selectman Daley kept to a minimum reminding them that tonight is not a public hearing.

The outcome of the meeting was that the ATV Club will submit a finalized plan to the Selectmen by the end of September so that it can be posted on the Town website. Comments from the public can be emailed to the Town Administrator ahead of time so that the Club is aware of what concerns will need to be addressed at the public hearing. Selectman Daley stated that if the Club knows they are going to want to expand in the future as reflected on the original map submitted, they should include that with the information they submit at the end of September. The public hearing was scheduled for Saturday, October 27th @ 2:00 p.m.

4. **MANIFEST MOTION**

Selectman Daley moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 13686 - 13789 a/k/a Vouchers 33, 33A, 34, & 35 in the amount of \$257,935.48 (includes 235 direct deposit stubs) and Accounts Payable Check numbers 19318 – 19436 a/k/a Voucher 28 in the amount of \$236,216.35. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

5. **CONSENT AGENDA**

Selectman Daley moved to approve the consent agenda for July 28, 2018. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

- 2018 MS 1 – Summary Inventory of Valuation

6. **OTHER BUSINESS**

FCC – Selectman Daley said he received notification that he was not chosen to serve on the committee studying rural internet in Washington DC. He said he reviewed the list of people who were appointed and noticed that there were no appointees representing towns but there were a lot of cities represented and interestingly enough, a lot of republicans.

September Meeting Schedule – Ms Buono asked the Board if they wanted to alter the September meeting schedule from the 11th and 25th to the 4th and 18th. She noted that the 11th is the Primary and she is away at a conference on the 25th so will not be at the meeting. Selectman Daley said he isn't available on the 18th and since over the summer they have had a few meetings in which the whole Board has not been present, he would like to leave it as is so that the entire Board can be present.

Chamber of Commerce – Ms. Buono stated that at the last meeting, a request from the Chamber of Commerce to use the Historic Center was tabled by request of Chairman Bailey so that he could double check that the event was definitely going to happen. Ms. Buono said Chairman Bailey contacted her and said the event is going to move forward. The Chamber has requested to use the clubhouse and the grounds as well as the Methodist Church building. Ms. Buono said the letter doesn't outline what they want to do with the church but due to the repairs needed, she would recommend the Selectmen approve the request with the exception of the church. The Board agreed.

Fuller Library MOU – Ms. Buono presented the Board with an updated Memorandum of Understanding (MOU) between the Selectmen and the Library Trustees. The MOU outlines financial responsibility with regard to building maintenance and employee wages.

NHMA Voting Delegate – Ms. Buono said the NHMA Policy Conference is scheduled for September 14th and asked if any of the Selectmen would like to be the voting delegate for that session. She said in the past, she has voted on behalf of the Town in the absence of a Board member. Selectmen Daley said he would like to participate and would serve as the voting delegate. Ms. Buono will forward the policies to Selectmen Daley to review.

Code Enforcement Truck – Ms. Buono said the truck that is used for Code Enforcement/Building Inspections and Building Maintenance from time to time needs to be replaced. We purchased it a couple of years ago for \$7,800 but will not pass inspection this year. She said there is a truck being auctioned off online through the State Surplus Program that the mechanic took a look at and thinks would be a good truck to purchase. Ms. Buono asked for the Board's approval to purchase the vehicle if we can get it for around \$4,000 and said the bids close on September 17th. The Selectmen approved the request.

Youth Services – Ms. Buono gave each of the Selectmen a copy of a year in review that Youth Services Director Chelsea Szalanski wrote up for an article that will be published in The Villager Newspaper. Ms. Buono said the Town is fortunate to have Ms. Szalanski and she has done a great job moving the program forward.

Fire Department Phones – Selectman Daley said he was reviewing the phone system costs at the Fire Department and he said it may be worth breaking the contract and going with a different company. Ms. Buono said she can find out how much it would cost to break the contract so that a decision can be made.

Living History – Selectman Daley said he has volunteered to take on a portion of the Living History event moving forward. He noted that there was a new Facebook page started for Hillsborough Volunteers and said that people weren't aware that Living History was in need of volunteers.

Fire Department - Selectman Daley said he had been donating the hosting of the email and website for the Fire Department in the past even though money has been budgeted for the service (\$300/yr). He said he would like to begin submitting an invoice for that service but wanted to make sure it was disclosed and voted on by the Board. Ms. Buono said it can be done at the next meeting when Chairman Bailey is back since Selectman Daley will have to recuse himself.

7. ACTION ITEMS

Sidewalk Project – Ms. Buono reported that they have received a notice to proceed on the project and the next step is to set up a public concerns meeting. The meeting has been scheduled for Thursday, September 27th @ 6:30 at the High School.

Road Names – The Board reviewed the list of roads, as well as the number of residents on each road. Selectman Daley will double check the information and stated that they are looking for suggestions on new road names.

Manahan Boat Dock – Ms. Buono said that Chairman Bailey has received information from a different company on docks and he will bring it forward at the next meeting.

8. ADJOURNMENT

Selectman Daley moved to adjourn at 8:30 p.m. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

James C. Bailey III, Chairman

David N. Fullerton, Selectman

Jonathan M. Daley, Selectman