

Board of Selectmen
Meeting Minutes
September 11, 2018

Present: James Bailey III, Chairman; David N. Fullerton, Selectman; Jonathan M. Daley, Selectman; Laura Buono, Town Administrator.

In Attendance: Bill Goss, Alan Ager, Gordon Drouin, Gayle Lube.

Selectman Daley opened the meeting at 6:00 p.m.

1. OPEN SESSION

Bill Goss – Mr. Goss updated the Selectmen on the requested driveway permit for 25 Myrtle Street. Mr. Goss said he took a look at the property and due to the pitch of the roof on the house and barn, he would recommend that the owner be required to pave the driveway. Mr. Goss said if it's not paved, the water running off of those structures will continually wash the gravel into the roadway and it will cause more work and problems for the Town. He said there is a driveway beyond that property with a gravel driveway which already creates a problem. The Selectmen agreed that they did not want to have Mr. Goss approve a driveway which will be a problem down the road. Chairman Bailey moved to approve the driveway permit with a condition that it must be paved. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously. Mr. Goss will speak to the property owner and advise him of the conditions of the approval.

2. MR. GORDON DROUIN RE: RAY ROAD DISCONTINUANCE

Gayle Lube, real estate agent for Gordon Drouin of Ray Road spoke to the Selectmen on Mr. Drouin's behalf with regard to the discontinuance of Ray Road. The road in question runs in front of Mr. Drouin's home and is currently used as a driveway. Ms. Lube said in 1961 the road was supposed to have been eliminated since a new road was built however, based on Bill Goss' research that does not appear to have been done. Bill Goss told the Selectmen that he had spoken to Raymond Daniels (Road Agent in the early 1960's) and Skippy Edwards to find out if they had any recollection of the situation. Mr. Goss agreed that although Ray Daniels thought it had been done, there was no documentation. Mr. Drouin was informed that the discontinuance of the road would have to be voted on at Town Meeting in March 2019 and if it passes, he would own to the center line and the other abutter (Connolly) would also own to the center line. Mr. Drouin will approach the Connolly's privately to discuss whether or not they are even interested in owning half of the road.

3. ALAN AGER RE: KIMBALL HILL ROAD

Mr. Ager explained that he is currently in the process of building a house on Kimball Hill Road (a Class VI road) and although he had received the necessary road agreement from the Town, he was not aware that he should have asked permission to bury his utilities within the road's right of way and across the road at one point. Bill Goss said that the project is just about completed and Mr. Ager's contractor did a nice job with it. Ms. Buono suggested that permission be given with the understanding that if in the future, the Town brings Kimball Hill Road up to a Class V road, the Town will not be responsible for any damage to the conduit. Ms. Buono said she can put something in writing for the Ager's to sign and a copy will be placed in their property file. Selectman Fullerton moved to give the Ager's permission to place the conduit and wires within the right of way as is

currently laid out. Motion was seconded by Chairman Bailey. A vote was taken. Motion passed unanimously.

4. **MANIFEST MOTION**

Chairman Bailey moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 13790 - 13834 a/k/a Vouchers 36 & 37 in the amount of \$161,253.86 (includes 129 direct deposit stubs) and Accounts Payable Check numbers 19437 – 19503 a/k/a Voucher 28 in the amount of \$897,571.76. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

** A/P Checks include payment to HDSD in the amount of \$827,894.09

5. **CONSENT AGENDA**

Chairman Bailey moved to approve the consent agenda for September 11, 2018. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

- Yield Tax Assessment (Doomage) in the amount of \$509.24

6. **APPROVAL OF MEETING MINUTES**

Chairman Bailey moved to approve the minutes of August 7, 2018 as written. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed with two in favor and one abstention (Selectman Daley).

Chairman Bailey moved to approve the minutes of August 28, 2018 as written. Motion was seconded by Selectman Daley. A vote was taken. Motion passed with two in favor and one abstention (Chairman Bailey).

7. **OTHER BUSINESS**

Policy Conference Discussion – The Selectmen reviewed the various policies which Selectman Daley will be voting on during the NHMA Policy Conference on Friday, September 14th. They discussed a couple for clarification and in order to advise Selectman Daley on their voting preference.

Fire Department - Selectman Daley said he had been donating the hosting of the email and website for the Fire Department but that he would like to begin billing that expense to department and said the funds (\$300) annually have been included within the budget. Chairman Bailey moved to pay Jon Daley \$300 for the hosting of the Fire Department email and website. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed with two in favor and one abstention (Selectman Daley).

Public Hearing Protocol – Selectman Fullerton said he would like the Selectmen to consider having protocol for a public hearing and brought up a recent meeting in which there were residents and non-residents present. He said that although the meeting in question was not a public hearing, there were folks there who spoke and some not so nicely. He feels the Selectmen should let everyone in attendance at a hearing that no rudeness will be allowed and only Hillsborough residents will be allowed to speak unless they are representing an agency for example (ie: Fish & Game).

Advanced Life Support Intercept Agreement – Ms. Buono presented the Selectmen with a copy of the updated ALS Intercept Agreement with concord Fire Department. There is a slight change in the rate that is charged but everything else is the same. Chairman Bailey moved to accept and sign the ALS

Intercept Agreement as presented. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

Senior Center/Community Building – Ms. Buono said she was approached by Leigh and Joyce Bosse with regard to the property at 14 Central Street which is for sale. They indicated that both Hillsborough Reborn and the Greater Hillsborough Senior Services would like the Town to consider purchasing this property for a senior/community building. Chairman Bailey stated that he was at a Reborn meeting yesterday and there was a discussion about the property with ideas as to the various groups that can use it even to the point of moving Youth Services to the building. Ms. Buono said the Town already owns various buildings and she would recommend not purchasing any more real estate until there is a plan in place for the future. She said it's frustrating when a group such as Hillsborough Reborn has a conversation about moving a town department, in a public forum, without first looking into whether or not anyone from the Town would be open to it. Ms. Buono brought up the PSNH property on the corner of Municipal Drive as a possible site for future expansion of municipal services (town offices/fire station). Chairman Bailey said he has brought up this property in the past as well but didn't realize there were so many acres (7.5). A discussion ensued with regard to the possibility of purchasing the property, bringing the town offices there and building a fire station on the land. The police department would be able to use one of the bays for storage which is badly needed as well as the fenced in area as an impound lot. Ms. Buono said at that time, perhaps the fire station building could be transformed into a community building. These ideas as well as others were discussed although no plan of action was put into place however, there will be future discussions with regard to the future.

Granite State Internet – Ms. Buono brought up the fact that Art Kaufman would like the Town to look into whether or not internet service can be offered in his area. Apparently the wires run right past his property but he is not able to subscribe to the service. Selectman Daley will contact Mr. Kaufman to discuss it and Ms. Buono will contact Granite State to find out more information.

Tom Wallace – Jones Road – Ms. Buono informed the Selectmen of an issue that was brought to her attention by Tom Wallace on Jones Road. Mr. Wallace's property abuts another property where there was a house fire. As a result of the fire being extinguished, Mr. Wallace's private right of way (road) that accesses a private cemetery on his property had an area that was washed out. Bill Goss took a look at the area because Mr. Wallace wants the Town to bring a couple of truck loads of gravel so that he can have someone spread it out. Mr. Goss said the only reason there was some damage is because Mr. Wallace's logger has the ditch line filled with logs and tree debris and the culvert is plugged with debris. Mr. Goss does not recommend having the Town supply materials for a private road. This was briefly discussed and the Selectmen suggested running it by our property liability company.

Building Issues – Ms. Buono informed the Selectmen that the roof on the police department is in need of some substantial work and will need to be repaired and shingled in the spring. There is also a section of the library roof that is leaking and we're waiting to get pricing on repairs.

Ford Fusion Bids – Ms. Buono said we only received one bid on the Ford Fusion and that was from David Fullerton in the amount of \$509.16. Chairman Bailey moved to award the bid in the amount of \$509.16 to David Fullerton. Motion was seconded by Selectman Daley. A vote was taken. Motion passed with a vote of two in favor and one abstention (Selectman Fullerton)

8. ACTION ITEMS

Woods Woolen Mills – Ms. Buono reported that Central NH Regional Planning Commission has applied for emergency grant funds on behalf of Hillsborough through the Department of Environmental Services for the removal of the boiler house. We should hear within the next two months if the grant has been approved.

2 Bridge Street – Ms. Buono said she met with Ms. Murdough from The Clothing Closet and she will be taking whatever clothing they can use at their location and offered to bag the rest so that we can remove them from the building. Selectman Daley gave Ms. Buono the phone number of an individual who would give us a quote on removing other items we don't want from the building. Chairman Bailey brought up the fact that at the Hillsborough Reborn meeting this week, both 2 Bridge Street and the Wilson Building, which is next door to 2 Bridge Street were discussed with regard to the feasibility of doing anything with those buildings. He also said that there were new volunteers who seem excited to help with efforts to revitalize downtown. The Town will be holding a charette in the Spring to find out what the public's vision for the downtown is.

Manahan Boat Dock –Chairman Bailey said he has received plans from Fish and Game for the floating boat docks both 8x20 and 6x20. He said we will have to apply for a 40' permit and offered to start the process. Chairman Bailey moved to being the permitting process for the docks. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

9. ADJOURNMENT

Chairman Bailey moved to adjourn at 8:35 p.m. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

James C. Bailey III, Chairman

David N. Fullerton, Selectman

Jonathan M. Daley, Selectman