

Board of Selectmen
Meeting Minutes
September 26, 2017

Present: James Bailey III, Chairman; David N. Fullerton, Selectman; Jon Daley, Selectman; Laura Buono, Town Administrator.

In Attendance: Michael Pon

Chairman Bailey opened the meeting at 6:00 p.m.

1. **OPEN SESSION**

Michael Pon – Asked what the status of the rumble strips was. Chairman Bailey explained that the State had not counted on that project within their budget so they may not be able to fill them in this year.

2. **MANIFEST MOTION**

Chairman Bailey made a motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 12311 - 12367 a/k/a Vouchers 38, 39, 39A in the amount of \$150,775.93 (includes 126 direct deposit stubs) and Accounts Payable Check numbers 17328 – 17413 a/k/a Voucher 37 in the amount of \$401,514.70. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

3. **CONSENT AGENDA**

Chairman Bailey moved to approve the consent agenda for September 26, 2017. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

- 2017 MS-1 – Summary Inventory of Valuation
- PA-16 – Application for Reimbursement for Federal & State Forest Lands
- Veteran Tax Exemptions – Map 8 Lot 83; Map 9 Lot 148; Map 8 Lot 119; Map 22 Lot 39; Map 16 Lot 206; Map 4 Lot 48; Map 23 Lot 102; Map 26 Lot 53
- Elderly Exemption – Map 14 Lot 251

4. **OTHER BUSINESS**

Smith Church Parking – Selectman Fullerton said he saw a car that was parked in the crosswalk in front of Smith Church even though they were supposed to be monitoring themselves. Chairman Bailey said Billy Goss has already contacted a company to paint the “No Parking” on either side of the crosswalk is just waiting for the date.

Elderly Exemptions – Selectman Daley mentioned that there may be some residents who do not know about the elderly exemption we offer and suggested to Mike Pon that he may want to place something in the newspaper about it.

Parks Truck – Ms. Buono said they recently placed the old parks department truck out to be sold by sealed bids as well as a highway department truck and the old transfer station vehicle that is for parts Chairman Bailey asked if the trucks are sold “as is” and Ms. Buono said yes. Two bids were received.

They were from Mike Minichello in the amount of \$1,050 and Peter Brigham in the amount of \$1,502. Chairman Bailey moved to sell the truck to Peter Brigham, “as is” for the amount of \$1,502.00. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

Beards Brook – Ms. Buono said the plan that was submitted to NHDES for the work Selectman Fullerton proposed for Beards Brook was rejected stating that it needed various items including property lines, limits of impact areas, etc. A new shoreland permit by notification will need to be submitted.

Town Beautification – Selectman Fullerton said there seems to be some confusion by a couple of residents about the \$2,500 that was appropriated for beautification. He asked if the funds were given to a specific group in Town. Ms. Buono said no, Trim Hahn had come before the Selectmen with a plan for tree and flower plantings and we are paying the invoices for those items. This year the trees in front of the Library are being replaced.

Manahan Boat Ramp – Chairman Bailey said he met with Mike Bean of M.A. Bean Associates and received a quote for the work to be done on the boat ramp. The quoted price for the work is \$43,000 which is lower than the \$65,000 that was originally received. Chairman Bailey said that we will need to apply for a Minimal Impact Permit through NHDES. The grant that we had hoped to receive for this project is 2 years out and since we already have the money that was voted in at Town Meeting, we should move forward and do this part of the project. Chairman Bailey said the grant, if awarded, can still be used for the dock, picnic area, parking lot, etc. There is \$600,000 allocated in that grant round to be used on 30 projects. Chairman Bailey said if we’re going to move forward, Mike Bean will need to order the table tops for the ramp and since they want to do it in November, he would have to order them soon. The Board agreed. Chairman Bailey moved to hire M.A. Bean Associates to do the work discussed for the amount \$43,000. The motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

Fuel Bids – Ms. Buono said they received heating fuel bids for propane and oil. They also received pricing for diesel fuel which is delivered to the highway barn. The low price for propane is from Rymes in the amount of \$1.699 and the lowest price for oil and diesel came from Irving in the amount of \$2.154 for oil and \$2.099 for diesel. Chairman Bailey moved to authorize Ms. Buono to sign the necessary paperwork for the pricing as discussed. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

Bridge Street – Ms. Buono mentioned that 8 Bridge Street is for sale. The downtown area was briefly discussed. Chairman Bailey said that a suggestion was made to start a Capital Reserve fund for the purchase of property in the downtown area that may be useful for parking or beautification when they become available. This will be discussed during the budget process.

5. APPROVAL OF MINUTES

Chairman Bailey moved to approve the minutes of September 12, 2017 as written. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

6. NONPUBLIC SESSION

Selectman Bailey moved to go into nonpublic session at 6403 p.m. under RSA 91A:3II (a) personnel. Motion was seconded by Selectman Fullerton. A roll call vote was taken. Chairman Bailey – yes; Selectman Fullerton – yes; Selectman Daley - yes. Motion passed unanimously.

In attendance: Chairman Bailey, Selectman Daley, Selectman Fullerton, Town Administrator Laura Buono.

Ms. Buono gave a review of personnel changes at Project Genesis and Youth Services. She also informed them that due to these changes, the center is closed this week with the anticipation that it will be reopened next week.

Selectman Bailey moved to come out of nonpublic session at 7:14 p.m. Motion was seconded by Selectman Daley. A roll call vote was taken. Chairman Bailey – yes; Selectman Fullerton – yes; Selectman Daley - yes. Motion passed unanimously.

7. ADJOURNMENT

Chairman Bailey moved to adjourn at 7:16 p.m. p.m. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

James C. Bailey III, Chairman

David N. Fullerton, Selectman

Jonathan M. Daley, Selectman