

Town of Hillsborough Water & Sewer Commission
January 24, 2017 Meeting Minutes

Meeting called to order 6:00 pm. Present were Commissioners Peter Mellen, Herm Wiegelman; and, Chris Sieg; and, Penny Griffin, Administrator.

Commissioner Mellen advised the other Commissioners that he recently spoke with Cole Melendy of Underwood Engineers regarding the Bridge Street sewer main replacement project. Commissioner Mellen stated that they discussed some items that should be taken into consideration during this project such as checking the area for sump pumps that may be connected to service lines so that those can be addressed. He also stated that they should meet with Bill Goss, Highway Foreman, to discuss the retaining wall and the sidewalks; and, NHDOT regarding drainage. Commissioner Mellen stated that he had a brief conversation with a NHDOT worker who had echoed the need for coordination. Commissioner Mellen stated that Cole intends on attending the February 9 meeting to discuss the project and the sequence of the next steps. A discussion was held regarding the project and if it may be delayed due to the coordination of work that may need to be done by others. The Commissioners will continue the discussion on the project after they speak with Cole at the next meeting.

Commissioner Mellen stated that he would like to move forward with the accessibility fee restructuring. A discussion was held regarding the next steps. All agreed that they will need to agree on a dollar figure to propose at a public hearing which they will schedule in April.

The Commissioners reviewed and discussed the proposed 2017 budgets. The Commissioners approved the budgets for submission to the town.

A discussion was held regarding the current water rates. Commissioner Wiegelman stated that an increase of 10% is warranted due to the increase in the budget. A discussion was held regarding a potential increase. It was noted that there had not been a water rate increase since 2012. Commissioner Mellen motioned to raise the current water rates by 10% to be effective with the May 2017 bills. Commissioner Wiegelman seconded the motion. All voted in favor.

The Commissioners reviewed and authorized the December 29, 2016 meeting minutes, AP vouchers numbers 1 & 2 for 2017 water in the amount of \$443.38 and \$54,151.67; and, 1 & 2 for 2017 sewer in the amount of \$443.38 and \$5,296.07; and, time cards.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Sieg seconded the motion. All voted in favor. Meeting adjourned 7:30 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by: Date:

Peter Mellen, Chairman

Herm Wiegelman

Chris Sieg
Water and Sewer Commissioners
Town of Hillsborough