

**Hillsborough NH Water and Sewer Commissioners
October 27, 2015 Meeting Minutes**

The meeting was called to order at 6:00 pm.

Present: Commissioners Peter Mellen, Herm Wiegelman and Chris Sieg; and, Penny Griffin, Administrator.

Commissioner Mellen stated that a complaint has been received from the owners of 12 Butler Street regarding a bump in the sidewalk that they believe is a result of the Butler Street sewer line replacement project. Commissioner Mellen stated he had visited the site but is unable to tell if the bump was caused during construction and would have to wait for Hoyle, Tanner and Associates evaluation of the areas before and after pictures to determine what, if anything, needs to be done.

A discussion was held regarding easement clearing status. The Commissioners agreed that they would like to review NHDES requirement of clearing easements and will need to get the information from Paul Dutton.

The Commissioners reviewed and authorized past meeting minutes, AP vouchers, and time cards.

7 pm Jack and Kim Wells arrived at the meeting. Mr. Wells presented the Commissioners with a proposed way to charge for sewer based on water usage. The proposal was discussed. The Commissioners explained that there are over 200 sewer customers that do not have water service and would not be able to charged using the proposal. The Commissioners agreed to take a look at his proposal but could not promise to implement it.

A discussion was held regarding the ongoing inflow and infiltration (I/I) removal from the sewer system and how it affects the sewer plant capacity. The Commissioners stated that there are 2 areas found that the sewer lines are in need of significant repair and to do so will be quite costly. They stated that they hope to be able to complete the repairs to the Henniker Street line in 2016.

7:30 pm Jack and Kim Wells left the meeting.

A discussion was held regarding 62 West Main Street new water service being turned on by unauthorized persons. Representatives of the project were scheduled to come to tonight's meeting and did not. The Commissioners agreed that the water service needs to be turned off in the street as the meter installation has not been inspected, the backflow installation has not been inspected or tested, and, there is a balance due for the line tapping that needs to be paid. Once those three items are completed the water can be turned back on.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Sieg seconded the motion. All voted all in favor.

Meeting adjourned at 8:00 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by: Date:

Peter Mellen, Chairman

Herman Wiegelman

Christopher Sieg
Water and Sewer Commissioners
Town of Hillsborough