

Board of Selectmen
Meeting Minutes
October 28, 2014

Present: David Fullerton, Chairman; Wendy Brien-Baker, Selectman; Alan Urquhart, Selectman; Laura Buono, Town Administrator.

Chairman Fullerton opened the meeting at 6:45 p.m.

In Attendance: Michael Pon, Chief David Roarick, Denise Deforest, Andy Sanborn, Walt Morse, Harry Brown, Dave Walsh, John Segedy, Susan Kingsbury, Joseph Manning, Kim Manning.

1. OPEN SESSION

Jack Wells – Jack Wells said he feels the downtown looked junky this year and said grass grew through the sidewalks and the Langdon gardens were not taken care of. Mr. Wells said we don't want to give a bad impression and suggested that the man who works for the parks department could weed whack and trim the growth and take care of the gardens in front of the kiosk. This was briefly discussed and it was suggested that Chairman Fullerton bring this before the Parks Board.

2. APPOINTMENTS

Joseph Manning – Mr. Manning came to the Selectmen to disagree with the Cease and Desist that was placed on his property by the Building Inspector. Ms. Buono stated that she had left Mr. Manning a phone message explaining that the Selectmen do not have the authority to reverse the Building Inspector's decision it must be appealed through the Zoning Board of Adjustment. Although the Selectmen listened to Mr. Manning's reasons, they directed him to the ZBA for a formal hearing to appeal the order.

Chief David Roarick – Chief Roarick outlined the reason for requesting the meeting with the Selectmen. He stated that there was a change in the law with regard to registering UTV's which are the side by sides, last year they were allowed to be registered for the road but now that cannot happen. Chief Roarick explained the current law and a long discussion ensued which included input from Andy Sanborn, Walt Morse and Harry Brown and Dave Walsh from Fish and Game. Chief Roarick said the side by sides have not been a problem and the town has the option to have an ordinance which would allow them to be on the road if they don't have a farm or light industrial plant. The vehicles would be able to operate on roads up to 40 mph with state roads excluded. This was discussed further and it was noted that the Selectman can allow the Town Clerk to issue the plates using her discretion but the Town allows it and passes an ordinance, the operators don't need a plate, they can operate as an OHRV.

3. SELECTMEN BUSINESS

Crossing Guard – Chairman Fullerton said he was at a school board meeting and someone brought up having a shelter for the crossing guard about the size of a phone booth. He said that Peter Brigham can probably get someone who is doing an eagle scout project to build it as long as there is approval from

the school to place it on their property (near the SAU parking lot). Selectman Brien-Baker suggested having a lock on it.

House Numbers – Chairman Fullerton said there is a resident who is concerned about having to call 911 due to the fact that the house numbers are not consistent on her street. Chairman Fullerton said the Fire Department said it's a problem throughout town because of the numbering. Chairman Fullerton said that we should get the information out to people again that they are responsible for placing the numbers on their houses.

Church Street – Chairman Fullerton said he feels the one way signs on Church Street need to be more noticeable and stated his reasoning. Susan Kingsbury said the teachers drive the wrong way on that street all the time and that is something the school needs to address.

Parks and Recreation – Chairman Fullerton said there is a Park Board meeting next Tuesday and asked if there is anything the Selectmen want him to bring forward. Ms. Buono said there is a draft job description that will be sent to the Park Board for review and suggestions.

Personnel Policy – The Board reviewed and discussed the updated Personnel Policy that has been in the works for about two and a half years. A couple of minor changes were made during the review. Selectman Brien-Baker moved to approve the Personnel Policy with the changes made. Motion was seconded by Chairman Fullerton. A vote was taken. Motion passed unanimously.

Gould Pond – Ms. Buono reported that the dredging for Gould Pond will have to be done in the spring of 2015 and stated that the money doesn't lapse until December 31, 2015 so there isn't any need to encumber it.

D'Errico Deed – Ms. Buono stated that she received a copy of a deed that dealt with a lot line adjustment that was approved at the 2012 Town Meeting but which was never signed and recorded. It involved the Town of Hillsborough and Kelly D'Errico. Selectman Brien-Baker moved to authorize Laura Buono to sign the deed and have it recorded. Motion was seconded by Chairman Fullerton. A vote was taken. Motion passed unanimously.

Conservation Easement – Ms. Buono said that she and Robyn Payson met with Mike Black with regard to the Weatherstone Crossing Project that he has been working on. One of the agreements he made with the Conservation Commission was to place 64 acres into a conservation easement however, the Conservation Commission wanted Mr. Black to find an organization/foundation to monitor the easement since they currently don't have the resources or staffing to do it. Mr. Black has been unable to find someone to take that monitoring on and would like the Selectmen to consider hiring someone to do it for the Town. Mr. Black will place money into an account (\$10K - \$20K) to cover the cost associated with the monitoring. Ms. Buono said that she is bringing it before the Selectmen tonight because Mr. Black needs the decision by his meeting with the Department of Environmental Services which is scheduled for November 19th. Selectman Urquhart moved to approve the monitoring proposal. The motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

4. MANIFEST MOTION

Chairman Fullerton moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 7663– 7716 a/k/a Vouchers 43 & 44 in the amount of \$137,143.56 (includes 121 direct deposit stubs) and Accounts Payable Check numbers 10555 - 10680 a/k/a Vouchers 30, 31,

32 in the amount of \$176,477.38. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

5. CONSENT AGENDA

Chairman Fullerton moved to approve the Consent Agenda for October 28, 2014. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

- Cemetery Deeds – Marion Schneider; Charles & Teresa Macukewicz
- Pole License – Henniker Street
- Yield Tax Levy in the amount of \$2,893.63
- MS – 535 for Dept. of Revenue Administration
- Land Use Change Tax – Map 1 Lot 56

6. APPROVAL OF MEETING MINUTES

Selectman Brien-Baker moved to approve the meeting minutes of October 14, 2014 as written. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

7. NONPUBLIC SESSION

Chairman Fullerton moved to go into nonpublic session at 8:30 p.m. under RSA 91A:3II (b) hiring. Motion was seconded by Selectman Brien-Baker. A roll call vote was taken. Chairman Fullerton – yes; Selectman Brien-Baker – yes; Selectman Urquhart - yes. Motion passed unanimously.

In attendance: Chairman Fullerton, Selectman Brien-Baker, Selectman Urquhart, Laura Buono, Town Administrator.

Ms. Buono discussed a temporary (3 month) position and person that Chief Stafford wanted to hire to handle some filing at the Fire Department. The Selectmen agreed that the Chief could move forward with it.

Chairman Fullerton moved to come out of nonpublic session at 8:33 p.m. Motion was seconded by Selectman Brien-Baker. A roll call vote was taken. Chairman Fullerton – yes; Selectman Brien-Baker – yes; Selectman Urquhart - yes. Motion passed unanimously.

8. ADJOURNMENT

Chairman Fullerton moved to adjourn at 8:33 p.m. Motion was seconded by Selectman Brien-Baker. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

David N. Fullerton, Chairman

Wendy Brien-Baker, Selectman

Alan Urquhart, Selectman