

Board of Selectmen
Meeting Minutes
October 23, 2018

Present: James Bailey III, Chairman; David N. Fullerton, Selectman; Jonathan M. Daley, Selectman; Laura Buono, Town Administrator.

In Attendance: Charles Eastley, Bill Goss, Leigh Bosse, Richard McNamara, John Segedy, Laurie Jutzi, Susan Shamel, Kirsten Hjem, Sally Blauch, Frederick Blauch, William Collins, Peter Roth, Sam Stark, Martha Stark, E. Molly Stark, Riche Colcombe, Gary Sparks, Ann Poole, Cheryl Houston, James Linel, Jill Lucier, Fay Smith, Marian Baker, Roger Shamel.

Chairman Bailey opened the meeting at 6:00 p.m.

1. OPEN SESSION

There was no public comment during Open Session.

2. BILL GOSS RE: MYRTLE STREET DRIVEWAY/SIDEWALK

Mr. Goss came before the Selectmen at their request to discuss Charles Eastley's property on Myrtle Street. Mr. Goss said he is disappointed that the Selectmen are revisiting this issue since on September 11th, the Selectmen took a vote stating that Mr. Eastley must pave his driveway. Mr. Goss had also sent information through the Town Administrator to the Selectmen at their last meeting with regard to the Mr. Eastley's request to use concrete on the sidewalk instead of paving it. Mr. Goss said he doesn't feel it's a good idea for the Selectmen to allow Mr. Eastley to use cement in the portion of the sidewalk that is going to be affected by his putting a driveway in. This causes mismatching and concrete doesn't hold up as well as asphalt. Mr. Eastley wants to use concrete because it's less expensive for him but Mr. Goss maintains that if it's going to be done it should be done right. This was discussed. The Selectmen agreed that asphalt will have to be used for the sidewalk and if Mr. Eastley wants to use concrete for his driveway, that's permissible however, there must be a apron of asphalt that goes up from the sidewalk into the driveway to meet the concrete so that if the concrete begins to break up in the future it will not affect the sidewalk. The granite curbing was also discussed. Mr. Goss is concerned that if it's not done correctly, the curbing can pull up in the future. It was agreed upon that if that happens, the property owner will be responsible for repairs. Mr. Eastley stated that he has been in contact with Young's Paving to do the work. Mr. Goss will contact them and discuss the curbing and the job. Selectman Fullerton said he's happy to see that this house is being repaired.

3. WOODLAND ATV CLUB RE: TRAIL INFORMATION

Jill Lucier and Fay Smith from the Woodland ATV Club brought updated information to the Selectmen for their review. They distributed a packet of information to each Selectmen which included a write up of their proposal and the reason behind it, a map showing the location of the requested trails, information for Best Management Practices for managing water on roads, trails and landings, the trail outlined on the Hillsborough Natural Resources Inventory Wetland Resources map, the Groundwater Resources map, the Conservation Lands map, and the Significant Wildlife Habitat Resources map. They also provided examples of various Bureau of Trails signs which would be used as needed on the trails. Ms. Smith said she feels they have provided all the requested information. Chairman Bailey said the Selectmen will review the information and discuss it at the next meeting and

get back to the Club. There was a request from a resident on County Road that any public hearing be postponed until the Spring since there are seasonal residents who have already left for the winter. Chairman Bailey said they will keep everyone informed. Bill Goss said he is not in favor of trails on town roads due to the wear and tear. A copy of the packed will be placed on the Town's website for public review and the Selectmen will discuss the information at their next meeting.

4. **MANIFEST MOTION**

Chairman Bailey moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 13939 - 13987 a/k/a Vouchers 42 & 43 in the amount of \$166,821.70 (includes 127 direct deposit stubs) and Accounts Payable Check numbers 19694 – 19741 a/k/a Voucher 32 & 33 in the amount of \$119,974.67. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

5. **CONSENT AGENDA**

Chairman Bailey moved to approve the consent agenda for October 23, 2018. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

- Class VI Road Agreement & Release – Mulligan & Shea for Morgan Rd.
- 2017 Abatements – Campbell \$923.67; Lang \$186.56; Gormley Rev Trust \$363.49
- Veterans' Exemption – Map 14 Lot 631
- 2018 MS 535

6. **APPROVAL OF MEETING MINUTES**

Chairman Bailey moved to approve the minutes of October 11, 2018 as written. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

7. **OTHER BUSINESS**

Solar Array – Selectman Daley said he spoke with the folks at the solar array on Thursday and said they are just about ready to go online but they have one more inspection. He said that Friday morning they discovered a conduit that had separated and has been repaired but still needs an inspection before they can get the go ahead.

Arts Center – Selectman Fullerton said the committee for the proposed Arts Center is putting together a plan and will be getting cost estimates.

Health Insurance Rates – Ms. Buono reported that she received the guaranteed maximum rate of increase for the employee's health insurance for the period of July 1, 2019 – June 30, 2020 and it is only 1.4%.

Retirement Fund – Ms. Buono said that currently, ICMA is the record keepers for the employees retirement fund and she is currently researching new companies for the purpose of minimizing the fees that employees pay out of their savings (they don't actually receive a bill). Ms. Buono said if the Selectmen choose to change record keepers, employees will experience no change when the fund is moved over and the goal is to actually find a company to give them better service with fewer fees

Trunk or Treat – Ms. Buono said she will represent the Town at Trunk or Treat on Halloween but if the Selectmen would like to come by and help hand out candy, they are more than welcome.

Crosswalks on W. Main Street – Ms. Buono said that although a letter was sent to the State Department of Transportation requesting that they repaint the crosswalks on W. Main Street that they paved over, they have declined. Bill Goss will look into having them repainted at the Town’s expense.

Project Genesis – Ms. Buono said the staff and various volunteers are repainting Project Genesis as well as installing a new exhaust fan and a couple of light fixtures. They have done a great job giving the place a facelift and want to continue improving the functionality of the building.

Budget Worksession – The Board discussed dates to hold budget work sessions. They will be held at 3:00 p.m. on November 19th & 29th and December 5th & 13th.

Downtown Decorative Lights - The Board reviewed a proposal in the amount of \$3,350 from Irish Electric to change the bulbs in the decorative lights downtown to LED. Chairman Bailey noted there is one going down Bridge Street that isn’t hooked up and one on the corner of School Street that needs to be put back up. The Board agreed to the change but want to make sure the outlets stay on the inside of the each lamp.

8. ACTION ITEMS

2 Bridge Street – Ms Buono showed the Selectmen a couple of photos of the damage in the building from the leaking roof. She said that Mark Roarick is going to try and find out where the leak is. Ms. Buono also said that there is someone interested in a small furnace in the lower level of the building for their garage. The Board agreed to allow the person to purchase it.

Road Names (911) – Selectman Daley said he has been talking to E911 and they list Concord End Road as running all the way through. He said that they sent him a map to review and he needs to clarify how to name the “trail” portion of the road. Selectman Daley said they’ll mark it at the trail but he is not sure how to name it. Chairman Bailey suggested leaving the “Concord End” as the longest portion of the road.

9. ADJOURNMENT

Chairman Bailey moved to adjourn at 7:40 p.m. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

James C. Bailey III, Chairman

David N. Fullerton, Selectman

Jonathan M. Daley, Selectman