

**Hillsborough NH Water and Sewer Commissioners
November 13, 2014 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Doug Parker, Peter Mellen and Herm Wiegelman; Paul Dutton, WWTF Operator; and, Penny Griffin, Administrator.

The sewer connection for Map 012 Lot 184 was discussed. All agreed that the property owner should attend a meeting to discuss the connection.

6:10 pm Rene LaBranche of Stantec arrived at the meeting.

Rene presented the Commissioners with copies of his Operational Readiness Report for test period 9/14/2014 to 10/17/2014. Mr. LaBranche stated that he has shown the report to Wes Ripple of NHDES and he seemed happy with the results. The report was reviewed and discussed. Paul Dutton stated that he would like to see the report include all the past testing results. Rene stated that he had submitted those previously. Commissioner Parker asked Rene if the system needs to run would it be affordable. Rene stated he would run the numbers and get back to the board. Commissioner Wiegelman asked if the board would be able to determine when the system would need to be turned on and how it will need to be operated. Mr. LaBranche stated that the system probably would not have to be run due to the lack of metals and metals are hard to predict. Paul Dutton stated that the new permit, when received, would probably state how often metals testing will need to be completed. Commissioner Wiegelman stated that the board will have to monitor the metals and if they are detected they should find where they are being discharged from and use our Local Limits. All agreed to have Rene submit the report to NHDES for review and comment.

Mr. LaBranche submitted budget quotes for 2015 engineering.

Paul Dutton advised that a section of Prospect Street sewer line had been repaired. While completing an inspection it was discovered that there were rocks protruding into the pipe.

Commissioner Parker stated that he has been invited to attend the next Selectmen's meeting to discuss police detail coverage for projects. All Commissioners agreed to attend the meeting on the November 18 and asked Penny Griffin to post the meeting.

Commissioner Mellen stated that he has spoken with Jim Bailey of the Parks Board regarding their proposed new bathrooms for Grimesfield; and Mr. Bailey agreed to meet with the board prior to making plans.

A request from Chris Albert, the project manager for the Weatherstone Crossing proposed development was reviewed and discussed. The Commissioners agreed that system maps are not distributed and that their next steps would be to attend a meeting to discuss their needs.

The Commissioners discussed a request from Henniker Sewer and Drain for the Commissioners to assign a 3rd party consultant (at Henniker Sewer & Drain's cost) to all of the repairs that they do in Hillsborough and also, for the Commissioners to tv any such repair prior to and after the repair is completed. The Commissioners agreed that they would not approve either request as Henniker Sewer and Drain would be working on private sewer service lines which are at the expense of the property owner. The Commissioners did agree that whenever any work is being done near the connection to the main that a sewer representative should be there.

A Change of Occupancy Application for 206 Henniker Street was reviewed. The Commissioners agreed that there is no change of use or change in discharge and approved the application.

The Commissioners reviewed and approved AP vouchers, letters to properties that need to install backflows, past meeting minutes, and time cards.

The Commissioners recognized the certificates for the years of service to the Town given by The Town of Hillsboro's Town Administrator to Paul Dutton, 21 years, Mike Billings, 17 years and Penny Griffin 10 years. Great job everyone!

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Mellen seconded the motion. All voted in favor.

Meeting was adjourned at 8:40 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes Approved by: Date:

Doug Parker

Peter Mellen

Herm Wiegelman
Water and Sewer Commissioners
Town of Hillsborough