

Board of Selectmen
Meeting Minutes
November 1, 2016

Present: Alan Urquhart, Chairman; James Bailey III, Selectman; David Fullerton, Selectman; Laura Buono, Town Administrator.

In Attendance: Karen Remillard, Michael Pon

Chairman Urquhart opened the meeting at 6:00 p.m. and asked those in attendance to stand for the Pledge of Allegiance.

1. OPEN SESSION

There was no public comment during open session.

2. KAREN REMILLARD RE: CLASS VI ROAD AGREEMENT AND RELEASE

Ms. Remillard came before the Selectmen to request that they sign a Class VI Road Agreement and Release so that she can build her home on Minott Road which is in the Old Mill Farm subdivision. Since the road is a private road, Ms. Remillard needs to have the agreement signed prior to being issued a building permit. After a brief discussion with regard to the road, Chairman Urquhart moved to approve the Agreement and Release. The motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

3. LIAISON REPORTS

Planning Board – Selectman Bailey said the Planning Board continues to work on the sign ordinance and will be finalizing it tomorrow evening. He reported that Walmart is coming before the Board on the 17th and the meeting will be held at the high school.

Park Board- Selectman Fullerton said he had a resident comment to him that everything seems to be going okay without a Parks Board in place.

4. MANIFEST MOTION

Chairman Urquhart moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 10801 - 10855 a/k/a Vouchers 42 & 43 in the amount of \$148,529.52 (includes 126 direct deposit stubs) and Accounts Payable Check numbers 15237 - 15333 a/k/a Voucher 38 in the amount of \$220,104.66. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

5. CONSENT AGENDA

Chairman Urquhart moved to approve the consent agenda for November 1, 2016. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

- Intent to Cut – Map 10 Lot 20
- Yield Taxes in the amount of \$2,885.63
- 2016 Equalization Form for Dept. of Revenue
- Pole License Petition – Mary Rowe Drive

6. APPROVAL OF MINUTES

Selectman Bailey moved to approve the meeting minutes of October 11, 2016 as written. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

7. OTHER BUSINESS

Hillsborough Reborn – Selectman Bailey said he attended a meeting of Hillsborough Reborn and said they will be coming in to present a plan for the downtown beautification. Selectman Bailey briefly outlined the two phase plan. Ms. Buono said she had received a write up from Trim Hahn and the funds requested for the project will be included in the proposed budget. Selectman Bailey said this will also include the Sawyer Bridge.

School Street Sidewalk – Selectman Fullerton brought up the sidewalk on School Street where the kids walk on one side of the street, and then cross the street to the nursing home and then cross again. He said the sidewalk doesn't run in front of Marjorie Porter's house because her lot is small. Selectman Bailey said the kids that Selectman Fullerton is referring to can go out the back of the school to Church Street and Brown Ave. After a brief discussion with regard to the walking routes, there is no further action planned on this subject.

Cemetery Trustees Update – Ms. Buono said the Cemetery Trustees met after Mr. Baldwin spoke to the Selectmen about the work that is needed in the town cemeteries. The Trustees spoke to Mr. Chadwick regarding several items on Mr. Baldwin's list including the gates, signs and water access at Maple Avenue and Pine Hill Cemetery. They are also contacting a company called Gravestone Services of New England, LLC to get pricing on the repair and cleaning of headstones in Pine Hill Cemetery. The Selectmen asked to make sure that Mr. Baldwin is contacted to let him know the status as well as sending him a thank you letter for all of his work.

Town Report Printing – Ms. Buono presented the Selectmen with three prices for the printing of the 2016 Town Report. Ms. Buono said that Nancy Torres reviewed the quotes and although Premier Printing is XX lower than Brayshaw Printing, she would prefer to go with Brayshaw since they were much easier to work with and Ms. Torres believes there will be a delivery charge added to Premier Printing as well. Chairman Urquhart said he trusts Ms. Torres' recommendation and moved to award Brayshaw Printing the job to print the 2016 Town Report. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Cell Tower – Selectman Fullerton said he spoke with a couple of cellular phone carriers with regard to placing an antenna in the steeple of the old church that has been offered to the Town. He said apparently they would not be interested since it would only provide service in a very limited range and it wouldn't be feasible.

ELVD Deeds - Ms. Buono presented deeds for the Selectmen to sign for property in the Emerald Lake Village District. These parcels were tax deeded parcels and the Selectmen agreed to transfer them to the district as requested by the Commissioners earlier in the year.

Rumble Strips – Ms. Buono brought up a complaint she received from Roger Racette with regard to the new rumble strips on Rte. 9 which were placed right on the white fog line. Ms. Buono shared a long email that Mr. Racette had sent the State of NH DOT with regard to the issue as well as DOT's response to Mr. Racette. The Board reviewed the information and Selectman Bailey said he was given some news articles that spoke about the rumble strips in Alton being reevaluated due to complaints as well as some being removed in the Plymouth area for the same reason. Ms. Buono said DOT feels that the noise from the rumble strips is coming from the center line however; Mr. Racette believes the

center line wouldn't be hit as much if there weren't strips directly on the fog line. The placement of the strips was discussed. Ms. Buono said Mr. Racette is requesting a letter from the Selectmen be sent to DOT outlining the concerns of the residents. Chairman Urquhart wanted more time to review the information and get the Police and Fire Chiefs input on the issue before making a decision on a letter. The subject will be placed on the next agenda.

8. NONPUBLIC SESSION

Chairman Urquhart moved to go into nonpublic session at 7:30 p.m. under RSA 91A:3II (a) personnel. Motion was seconded by Selectman Fullerton. A roll call vote was taken. Chairman Urquhart – yes; Selectman Bailey – yes; Selectman Fullerton - yes. Motion passed unanimously.

In attendance: Chairman Urquhart, Selectman Bailey, Selectman Fullerton, Town Administrator Laura Buono.

Ms. Buono discussed a couple of employees who are due to retire in 2016 with the Selectmen as well as a couple of potential salary increases.

Selectman Fullerton moved to come out of nonpublic session at 8:20 p.m. Motion was seconded by Chairman Urquhart. A roll call vote was taken. Chairman Urquhart – yes; Selectman Bailey – yes; Selectman Fullerton - yes. Motion passed unanimously.

9. ADJOURNMENT

Chairman Urquhart moved to adjourn at 8:24 p.m. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

Alan Urquhart, Selectman

James Bailey III, Selectman

David Fullerton, Selectman