

Board of Selectmen  
Meeting Minutes  
November 10, 2015

Present: Wendy Brien-Baker, Chairman; Alan Urquhart, Selectman; James Bailey III, Selectman; Laura Buono, Town Administrator.

Chairman Brien-Baker opened the Selectmen's Meeting at 6:00 p.m.

In Attendance: Michael Pon, Roger Racette, Andrew Keller, Chief Kenneth Stafford, Capt. Roland Bovio, Tom Gagnon, David Rogers, Brett Cherrington, John Segedy.

**1. NONPUBLIC SESSION**

Chairman Brien-Baker moved to go into nonpublic session at 6:00 p.m. under RSA 91A:3II (b) hiring. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Brien-Baker – yes; Selectman Urquhart – yes. Motion passed unanimously.

In attendance: Chairman Brien-Baker, Selectman Urquhart, Selectman Bailey, Town Administrator Laura Buono, Fire Chief Kenneth Stafford, Fire Capt. Roland Bovio.

Chief Stafford and Capt. Bovio spoke with the Selectmen about a past employee that they would like to start using on the schedule again (per diem).

Chairman Brien-Baker moved to come out of nonpublic session at 6:10 p.m. Motion was seconded by Selectman Bailey. A roll call vote was taken. Chairman Brien-Baker – yes; Selectman Urquhart – yes; Selectman Bailey - yes. Motion passed unanimously.

**2. OPEN SESSION**

*Roger Racette* – Mr. Racette informed the Board that he has two candidates for appointment on the ZBA. The first is David Rogers who had sent a short email to the Selectmen introducing himself and listing his qualifications for the position of full member. Mr. Racette said the full member term would be for one year so that he can finish up the term recently vacated. The second candidate is Paul Ruggerio who would like to serve as an alternate for a three year term. Chairman Brien-Baker moved to appoint David Rogers as a full member, one year term and Paul Ruggerio as an alternate for a three year term. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

**3. SOLAR PILOT PUBLIC HEARING**

Chairman Brien-Baker opened the public hearing for the Solar PILOT agreement at 6:30 p.m. and invited Andrew Keller from NH Solar to speak. Mr. Keller said they are finally at the finish line with this project. They received NH Dept. of Environmental Services approval and in doing so, Hillsborough's project became the first in the history of NH to be approved on a landfill cap. Mr. Keller said the final impact study through Eversource is completed with a \$150,000 upgrade cost which was a little more than they expected. Mr. Keller said the construction loan will be closing in a couple of weeks and since there is no digging involved with the project, they can construct the units during the winter months. He said they have 35 projects around the State which are all at different stages. With regard to PILOT agreements, they currently have one with Milton and Lisbon and are in

final stages of negotiations on one in Franklin. Mr. Keller said the agreement in Hillsborough starts at \$3,392 (\$4,000/mw of nameplate capacity) with a 2% increase every 5 years.

John Segedy – Mr. Segedy asked if this project is affected by CAP. Mr. Keller said no, only new projects just getting started are affected by that.

Michael Pon – Mr. Pon asked for some clarification of the rate and was told that the rate per megawatt capacity is \$4,000 which equates to \$3,392 for the start of the PILOT. The rental of the property is a separate amount that will be paid to the Town.

Chairman Brien Baker closed the public hearing at 6:40 p.m. Chairman Brien-Baker moved to approve the PILOT agreement and to authorize Laura Buono to sign on behalf of the Town. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

#### **4. TOWN OWNED LAND SALE BIDS**

Ms. Buono presented the Selectmen with a list of properties which received bids as part of the land sale with all but one being in the Emerald Lake Village District. Ms. Buono noted that there were only two parcels which received more than one bid and the remainder parcels all received only one bid. She said there were also two individuals who placed bids on parcels however; they currently owe back property taxes. The first property that received two bids is Map 17 Lot 164 on Kings Row. Mr. & Mrs. Peter Horntrich bid \$2,600 and Mr. & Mrs. John Plummer bid \$653. Chairman Brien-Baker moved to award the bid to Mr. & Mrs. Peter Horntrich. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously. The second property with two bids is M25 Lot 32 on W. Mill Street. Mrs. John Kelly bid \$3,002 and MBF Enterprises bid \$6,000. Chairman Brien-Baker moved to award the bid to MBF Enterprises. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously. Chairman Brien-Baker moved to award the remaining bids as listed on the spreadsheet with the exception of M14/L11 Skyview Lane and M14/L32 Skyview Lane due to the back taxes due by the bidding individuals. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

Mr. Tom Gagnon who is a representative from MBF Enterprises asked what the timeline would be to get the sale and closing done. Ms. Buono said it would take a couple of weeks at the minimum due to her schedule over the next couple of weeks. Mr. Gagnon brought up a tax incentive for developing the lot into parking and briefly addressed something he may bring forward as a proposal in the future. He noted that his bid would have nothing to do with any proposal he may approach the Selectmen with in the future.

#### **5. LIASON REPORTS**

Parks Board – Chairman Brien-Baker said there was no Parks Board Meeting to report on.

Substance Abuse Meeting – Selectman Urquhart reported on a meeting he had with Peter Brigham, Judy Fournier, and Chief Roarick on Nov. 15<sup>th</sup> with regard to substance abuse. He said the Chief maintains that Hillsborough has the same problems as towns of similar demographics. The Chief has utilizes the services of the Street Crime Task Force and stated that he feels there are two main problems in combating substance abuse: people who lack jobs and transient people who move from place to place due to a lack of housing. Selectman Urquhart said Peter Brigham has the capacity to address both juveniles and young adults through the diversion program. He also noted that Judy Fournier is MLADC Certified which allows her to conduct psychological assessments, testing, follow up on treatment and referrals for individuals with substance abuse problems. Selectman Urquhart said the town will need a program to seek out available jobs in the community and suggested that would

include possibly developing own employment program. This will be similar to a program called New Leaf, a nationally awarded program located in Nashua, NH. Selectman Urquhart said they also discussed possibly holding a public forum to discuss issues concerning substance abuse as well as solicit any volunteers willing to help in our community. Chairman Brien-Baker suggested including Dana Brien since she handles welfare assistance. Selectman Urquhart will contact her and invite her to participate.

Planning Board – Selectman Bailey reported that the Planning Board discussed the drainage problem with Family Dollar and said the drainage in place is less than adequate. He said they are working on it and starting to get some teeth behind making sure the drainage issue is addressed. The Town Engineer is staying on top of it and the Planning Director is working on it as well.

Selectmen's Report – Chairman Brien-Baker said she will write the Selectmen's Report for the Town Report and circulate it to the other members for input as she did last year. There was no objection.

## **6. OTHER BUSINESS**

Hazard Mitigation Committee – Ms. Buono said the first meeting of the Hazard Mitigation Committee took place today for the purpose of updating the Hazard Mitigation Plan. She said if any of the Selectmen are available to attend some of the meetings, it would be good to have their input. She will forward a copy of the schedule to each of the Selectmen.

Town Report Quotes – Ms. Buono said there were three price quotes received for the 2015 Town Report. R.C. Brayshaw quoted \$1,952; The UPS Store 6528 quoted \$2,600; and Premier Printing quoted \$2,140. Ms. Buono said R.C. Brayshaw will also deliver and provide a PDF for posting on the website. Chairman Brien-Baker said she worked with R.C. Brayshaw in Frankestown and had a good experience with them. Chairman Brien-Baker moved to award the printing of the 2015 Town Report to R.C. Brayshaw. Motion was seconded by Selectman Urquhart. A vote was taken. Motion passed unanimously.

## **7. MANIFEST MOTION**

Chairman Brien-Baker moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 9273 – 9323 a/k/a Vouchers 45 & 46 in the amount of \$133,451.95 (includes 124 direct deposit stubs) and Accounts Payable Check numbers 13023 - 13137 a/k/a Vouchers 43 in the amount of \$1,081,233.81. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

\*\*A/P checks include payment to the HDSD in the amount of \$782,888.83

## **8. APPROVAL OF MINUTES**

Chairman Brien-Baker moved to approve the meeting minutes of October 27, 2015 as written. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

## **9. CONSENT AGENDA**

Chairman Brien-Baker moved to approve the consent agenda for November 23, 2015. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

- Tax Warrant
- Yield Tax Levy in the amount of \$1,179.15

- Intents to Cut – M11D/L298; M11H/L305 & 306; M11L/L311 & 327; M8/L144
- Property Tax Abatements for overcharges totaling \$820.81
- Welfare Lien Discharge M14/L542

**10. ADJOURNMENT**

Chairman Brien-Baker moved to adjourn at 7:38 p.m. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono  
Town Administrator

Approved by:  
Hillsborough Board of Selectmen

Date: \_\_\_\_\_

\_\_\_\_\_  
Wendy Brien-Baker, Chairman

\_\_\_\_\_  
Alan Urquhart, Selectman

\_\_\_\_\_  
James Bailey III, Selectman