

Board of Selectmen
Meeting Minutes
December 13, 2016

Present: Alan Urquhart, Chairman; James Bailey III, Selectman; David Fullerton, Selectman; Laura Buono, Town Administrator.

In Attendance: Dana Brien, Arlene Johns, Russ Galpin, Michael Pon, Doug Hatfield, John Segedy. Melissa Gallagher.

Chairman Urquhart opened the meeting at 6:00 p.m. and asked those in attendance to stand for the Pledge of Allegiance.

1. OPEN SESSION

There was no public comment during open session.

2. SENIOR ADVISORY COMMITTEE (SAC) – CLUBHOUSE UPDATE

The SAC met with the Selectmen so that they could share information on their conceptual clubhouse that they are proposing to be built at Manahan Park. Arlene Johns and Dana Brien spoke for the group and outlined the concept and need for a structure such as this. They discussed the need to have a fully accessible space and commercial kitchen for use by various groups including the seniors in town. Mrs. Brien said that a building such as this is reported to be on the master plan for Manahan Park but not completed. Some discussion took place with regard to whether or not Manahan Park is the best location for such a facility or if it would be better in the area of Grimes Field. Laura Buono said that she is concerned with using all the available funds in the Manahan Trust for one project especially since there are other necessary projects/repairs for the Park. Selectman Bailey said he is concerned about increasing traffic by the entrance to Manahan. Doug Hatfield was at the meeting representing the Trustees of Trust Funds although they had not yet discussed the project. He said they would have to talk about it but in the past, they have been opposed to spending all the income in the fund and they manage it so that there is always money available. Chairman Urquhart said the Economic Development Committee has been working on the possible development of a community center by Kemp Park and it was approved and placed in the Community Economic Development Strategy (a regional plan) and if funding becomes available, this project is one that is eligible for that funding. After discussion was completed, it was decided that the SAC would get pricing for architectural work and meet with the Selectmen to review them.

3. HUMAN SERVICES BUDGET PRESENTATION

Dana Brien, Director of Human Services presented her 2017 proposed operating budget and reviewed various changes with the Board. Mrs. Brien also introduced Melissa Gallagher from The Grapevine which provides various family services to Antrim, Hancock, Bennington, and Frankestown and is branching out to Hillsborough since they have been providing services to residents here already. Their mission is to promote family and community health and well-being through support, education and the sharing of resources. Ms. Gallagher reviewed a few of the services they offer and answered questions from the Selectmen and Town Administrator. Ms. Gallagher said they are requesting \$3,000 in 2017 from the Town in order to help with the expenses of running the various programs. The Selectmen

agreed to add the requested funds to the Human Services Budget in the same area that Riverbend is located in the budget.

4. OTHER BUSINESS

DOT Letter – Ms. Buono presented a letter for the Selectmen to sign which is addressed to NHDOT Commissioner Shaheen with regard to the rumble strips. Ms. Buono has requested the Commissioner to agree to meet with the Selectmen in order to layout a timeline to remove the rumble strips.

Timber Tax Abatement – The Selectmen reviewed a request for a timber tax abatement. Ms. Buono explained that we use the state figures to calculate the tax associated with a timber harvest and this individual feels the figures are inaccurate when compared to what the logger paid him for his timber. After a brief discussion, Chairman Urquhart moved to deny the request for the abatement. The motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

Greater Hillsborough Senior Services – Ms. Buono informed the Selectmen that she and Dana Brien met with Pat Matheson with regard to the revenues and expenditures for GHSS. Ms. Buono said the figures that their treasurer forwarded don't add up and there appears to be missing information. Ms. Buono will contact Chuck Geddes (treasurer) and ask to meet with him sometime in January. GHSS has submitted a petitioned warrant article requesting \$9,000 from Hillsborough which is \$1,000 more than 2016 although it appears they have a good amount of money being carried forward into 2017 already. Accountability to the residents of Hillsborough was brought up as it has been in association with GHSS' past request for funding. Selectman Bailey said he supports the services they provide but there must be accountability to the public.

5. LIAISON REPORTS

Planning Board – Selectman Bailey said the Black developer approached the water and sewer department and proposed to upgrade the existing pump house for and once completed, turn it over to the town. Selectman Bailey said the water and sewer department is not in favor of accepting it because they cannot maintain that type of pump house but would accept a pump house that is built to their specifications.

6. MANIFEST MOTION

Chairman Urquhart moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 10994 – 11081 a/k/a Vouchers 48, 49 & 50 in the amount of \$239,402.48 (includes 227 direct deposit stubs) and Accounts Payable Check numbers 15491 - 15614 a/k/a Voucher 42 in the amount of \$1,512,245.13. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

** A/P Checks include payment to HDSD in the amount of \$768,072.30 and to the County of Hillsborough in the amount of \$583,681.00

7. CONSENT AGENDA

Chairman Urquhart moved to approve the consent agenda for December 13, 2016. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

- Veteran Exemptions Map 6 Lot 35; Map 12 Lot 119; Map 25 Lot 52; Map 14 Lot 611
- Second Issue Tax Abatements in the amount of \$563.83
- TDS/Merrimack County Telephone corrected assessments

- Henniker/Hillsborough 2016 Perambulation

8. APPROVAL OF MINUTES

Chairman Urquhart moved to approve the meeting minutes of November 22, 2016 as written. Motion was seconded by Selectman Fullerton. A vote was taken. Motion passed unanimously.

9. ADJOURNMENT

Chairman Urquhart moved to adjourn at 8:15 p.m. Motion was seconded by Selectman Bailey. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

Alan Urquhart, Selectman

James Bailey III, Selectman

David Fullerton, Selectman