

Board of Selectmen
Meeting Minutes
December 27, 2018

Present: James Bailey III, Chairman; David N. Fullerton, Selectman; Jonathan M. Daley, Selectman; Laura Buono, Town Administrator.

Chairman Bailey opened the meeting at 3:00 p.m.

1. ENCUMBRANCES

Conservation Commission - Ms. Buono informed the Selectmen that the Conservation Commission has a contract with Peter Mellen for surveying work and she believes there is still work to be done under that contract. Ms. Buono said there is \$1,760.65 remaining in that account and requested that the Selectmen encumber the funds to be used toward the existing contract. Chairman Bailey moved to encumber \$1,760.65 for Conservation Contracted Services. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

2. MANIFEST MOTION

Chairman Bailey moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 14161 - 14206 a/k/a Vouchers 51 & 52 in the amount of \$178,698.52 (includes 129 direct deposit stubs) and Accounts Payable Check numbers 20077 – 20133 a/k/a Vouchers 40 & 41 in the amount of \$895,888.56. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

** A/P Checks include payment to HDSO in the amount of \$762,740.22

3. CONSENT AGENDA

Chairman Bailey moved to approve the Consent Agenda for December 27, 2018. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

- Solar Energy Exemption – Map 2 Lot 23

4. APPROVAL OF MEETING MINUTES

Chairman Bailey moved to approve the minutes of December 5, 2018 as written. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

Chairman Bailey moved to approve the minutes of December 11, 2018 as written. Motion was seconded by Selectmen Daley. A vote was taken. Motion passed unanimously.

5. OTHER BUSINESS

January Meeting Schedule – Due to the fact that members of the Board of Selectmen wish to attend the HDSD Budget hearing on January 8th, the Selectmen changed their January meeting schedule from the 8th & 22nd to the 15th and 22nd.

Grimes Field – Chairman Bailey said there was an issue at Grimes Field where the heater for the backflow and meter was turned on which caused a flooding issue. He said the meter is broken and a new one has to be ordered. Chairman Bailey will handle ordering a new heater.

Sewer Application – Selectman Daley mentioned that the sewer capacity application should be approved by the EPA either in January or February but with that, comes some work that needs to be done. Because of that, sewer rates are expected to increase.

2019 Budget – The Selectmen briefly reviewed and discussed an updated budget worksheet that was provided to them along with the request from the Grapevine. Ms. Buono will invite Ms. Gallagher from the Grapevine in to an upcoming Selectmen’s Meeting. Ms. Buono mentioned that the Budget Public Hearing will be scheduled for Tuesday, February 12th @ 6:15 p.m.

6. ADJOURNMENT

Chairman Bailey moved to adjourn at 4:00 p.m. Motion was seconded by Selectman Daley. A vote was taken. Motion passed unanimously.

A true record.

Laura Buono
Town Administrator

Approved by:
Hillsborough Board of Selectmen

Date: _____

James C. Bailey III, Chairman

David N. Fullerton, Selectman

Jonathan M. Daley, Selectman