

**Hillsborough NH Water and Sewer Commissioners
February 12, 2015 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Douglas Parker and Peter Mellen; and, Penny Griffin, Administrator.

6:05 pm Andrew Madison of Granite State Rural Water arrived at the meeting.

Mr. Madison presented the Commissioners with the signature page that he needs to complete the source protection report of Loon Pond. He also presented a draft letter to be sent to the land owners around Loon Pond. He explained that the letter will go out with information pamphlet. Andrew stated that he is still working on getting the signs for the Loon Pond area. The Commissioners asked Mr. Madison what the next follow up steps are. Mr. Madison stated that he would follow up with the Commissioners over the summer.

6:15 pm Andrew Madison left the meeting.

The Commissioners reviewed and approved past meeting minutes, time cards, 2015 1st issue billing warrants, 2015 Lien warrant and AP vouchers.

The Commissioners reviewed a Change of Use application for 29 West Main Street. They verified that there is no increase in discharge requested. Commissioner Mellen motioned to approve the Change of Use application as submitted for 29 West Main Street. Commissioner Parker seconded the motion. All voted in favor.

The Commissioners reviewed and discussed the Engineering and contractor contracts for the UV/Chlorimine project at Loon Pond. It was agreed that Dave Edson should attend the February 24 meeting to discuss the project.

Commissioner Parker motioned to adjourn the meeting. Commissioner Mellen seconded the motion. All voted in favor.

Meeting was adjourned at 7:00 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes Approved by: Date:

Douglas Parker, Chairman

Peter Mellen
Water and Sewer Commissioners
Town of Hillsborough