

Town of Hillsborough Water & Sewer Commission
February 9, 2017 Meeting Minutes

Meeting called to order 6:00 pm. Present were Commissioners Peter Mellen and Chris Sieg; and, Penny Griffin, Administrator.

The Commissioners reviewed and authorized the January 24, 2017, meeting minutes, AP vouchers number 3 for 2017 water in the amount of \$49,512.09, and, sewer in the amount of \$24,771.81; 2017 1st issue billing warrants for water and sewer; the 2017 Lien Warrant for water in the amount of \$89,165.68 and for sewer in the amount of \$82,585.89; and, time cards.

The Commissioners reviewed a status update email from Cole Melendy of Underwood Engineers regarding the Bridge Street sewer main replacement project. The Commissioners discussed taking this opportunity to inspect properties connected to the sewer main in that area for any sump pump and/or perimeter drains that may be connected to their sewer service lines; and, options that may be available to help the customer redirect that flow out of the sewer service line. The Commissioners asked Penny to contact Cole Melendy to prepare for a meeting with town officials to present the project and get their input. Commissioner Mellen will contact Laura Buono, Town Administrator, to schedule the meeting.

A discussion was held regarding the water rate increase voted in at the January 24, 2017, meeting. The Commissioners agreed that as they restructured the water budget the increase is not as much as first proposed they can adjust the amount of the increase as well. Commissioner Mellen motioned to lower the previously authorized 10% water rate increase to a 5% increase to be effective with the May 2017 bills. Commissioner Sieg seconded the motion. All voted in favor.

Commissioner Sieg motioned to adjourn the meeting. Commissioner Mellen seconded the motioned. All voted in favor. Meeting adjourned 7:00 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by: Date:

Peter Mellen, Chairman

Chris Sieg
Water and Sewer Commissioners
Town of Hillsborough