

Hillsborough NH Water and Sewer Commissioners
March 12, 2015 Meeting Minutes

The meeting was called to order at 6:00 pm

Present: Commissioners Douglas Parker and Herm Wiegelman; Paul Dutton WWTF Operator; and, Penny Griffin, Administrator.

6:00 pm Bonnie Morse, owner of 38 West Main Street, spoke with the Commissioners regarding a very high water bill that had been received. She explained that the property is a rental property and the tenants did not report a running toilet to them causing very high water usage. She asked if there is any way of knowing there is issues during non-billing months. The Commissioners explained that they have no way of knowing until meters are read for billing. She asked if there was any assistance the Commissioners could give to reduce the amount of the bill. Commissioner Parker explained that unfortunately she is not the first customer who has had issues like this and as the water went through the meter there is nothing the Commissioners could offer. Bonnie thanked the Commissioners for their time.

6:15 pm Bonnie Morse left the meeting.

The Commissioners discussed with Paul Dutton the current WWTF staffing. All agreed that Paul will work all days and have Water Systems Operators be his back up.

Paul Dutton advised the Commissioners that there had been an issue with ecoli violations while he was out on vacation. He explained that he is investigating what happened and will let them know what he finds out.

6:30 pm Dave Edson arrived at the meeting and Paul Dutton left the meeting.

The issue of the UV system not being connected to the generator at Loon Pond was discussed. Hoyle, Tanner and Associates' proposal to resolve the issue was discussed. After a lengthy discussion, the Commissioners explained that they feel it was a miss by Hoyle, Tanner and Associates during the design phase and the start up phase of the project and therefore, do not feel that the Commission should pay anymore to resolve this issue. Dave stated that he will have to discuss the issue with his firm and get back to the Commissioners.

A discussion was held regarding the Atlantium maintenance agreement proposal for 2015. The Commissioners reiterated their decision to not purchase the maintenance agreement.

7:30 pm Dave Edson left the meeting.

The Commissioners reviewed and approved time cards, a water abatement and AP vouchers.

The Commissioners reviewed a Change of Use application for 95 West Main Street to add an apartment in the existing building. Commissioner Wiegelman motioned to approve the Change of Use application as submitted for 95 West Main Street. Commissioner Parker seconded the motion. All voted in favor.

The Commissioners discussed pay increases for it's employees for 2015. Commissioner Wiegelman motioned to increase the waterand sewer employee 2015 pay rates in accordance with the non-union Town employees. Commissioner Parker seconded the motion. All voted in favor.

Commissioner Parker submitted his resignation to be effective March 13, 2015. Commissioner Wiegelman asked Commissioner Parker if he would stay on until they found a replacement.

Commissioner Parker stated that he could not. Commissioner Wiegelman stated that he was sorry to see Mr. Parker go and thanked him for all his time and effort on the board.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Parker seconded the motion. All voted in favor.

Meeting was adjourned at 8:00 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes Approved by: Date:

Douglas Parker, Chairman

Herman Wiegelman
Water and Sewer Commissioners
Town of Hillsborough