

Town of Hillsborough Water & Sewer Commission
March 8, 2018 Meeting Minutes

Meeting called to order 6:00pm. Present were Commissioners Peter Mellen, and Chris Sieg; and, Penny Griffin, Administrator.

The Commissioners reviewed and authorized the February 27, 2018, meeting minutes; 2018 AP voucher #6 for water in the amount of \$10,912.60 and for sewer in the amount of \$12,626.62; and time cards.

The Commissioners reviewed and discussed the warrant articles to be presented at the upcoming town meeting. They also discussed a proposed plaque to be presented to Commissioner Wiegelman for his 10 years of service as a water and sewer commissioner.

The Commissioners discussed the upcoming bid opening for the Bridge Street sewer replacement project scheduled for Thursday, March 15 at 2 pm at the water and sewer office. Once the bids are open, Cole Melendy of Underwood Engineers will verify the bids and have a recommendation for award at the Commissioners meeting on March 27. The Commissioners noted that the project can only move forward this year if the Town's warrant article passes at Town meeting requesting the authorization to spend \$350,000 towards the project from their undesignated fund balance.

A discussion was held regarding the sewer projects completed over the last 9 years to reduce inflow and infiltration (I/I) from the sewer system. Commissioner Mellen asked Penny Griffin to calculate the total amount of money spent on these projects in order to have the information available at Town meeting should the question be asked.

Penny Griffin advised the Commissioners that Cole Melendy of Underwood Engineers, received a phone call from Michelle Barden of EPA, to answer questions regarding the WWTF permit application she is currently working on. The Commissioners are encouraged by the communication and are hopeful that the draft permit may be out for review soon.

Commissioner Sieg motioned to adjourn the meeting. Commissioner Mellen seconded the motion. All voted in favor.

Meeting adjourned 8:30pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen, Chairman

Chris Sieg
Water and Sewer Commissioners