

**Hillsborough NH Water and Sewer Commissioners  
June 12, 2014 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Doug Parker and Herm Wiegelman; and, Penny Griffin, Administrator.

Commissioner Wiegelman opened a discussion regarding the high flows reported in the WWTF reports for April and May. He stated he was concerned to see the high flows as the Commission has done so much I/I removal work over the past few years. The affect that illegal sump pump connections have on the system were discussed. The Commissioners talked about different ways to get information out to the public that sump pumps connected to their sewer service is an illegal connection per regulations and can result in a fine of up to \$500 per day until the connection is perminenently removed. The Commissioners agreed that a notice should go out in the next billing again to remind customers of this violation. They also agreed to discuss the possibility of doing home inspections as they did a few years ago to ensure compliance at future meetings.

Commissioner Parker advised Commissioner Wiegelman of a situation at the West Main pump station that Paul Dutton called Commissioner Parker to assist with. Both pumps at the pump station plugged causing the pump station to fill. Commissioner Parker stated that Paul was able to clear the plugs and avoided a critical situation. Possible ways to have the pump station send out an alarm when one pump stops pumping were discussed. The Commissioners agreed that hiring an engineer to look at the pump station situation may be beneficial and will continue the discussion at a later meeting.

The Commissioners discussed the status of the Depot Street water line replacement project. Unfortunately, when Joe Damour, of Water Systems Operators, went to replace the valves at Depot and Henniker Street, they were unable to get the water turned off in the area enough to complete the job. They had to fill the hole back in and regroup. The following week, Joe successfully replaced the valves at Park and Henniker Street which should give him the ability to get the water off in the area needed. Commissioner Parker stated that is currently in the process of scheduling the next steps to resolve the water restriction issue on Depot Street.

The Commissioners reviewed a proposal of repairs to the sewer system from Ted Berry Company. Commissioner Wiegelman motioned to accept the proposal of repairs to the sewer system as presented. Commissioner Parker seconded the motion. All voted in favor.

A Change of Occupancy application for 55 Henniker Street unit 1 was reviewed. The Commissioners agreed to approve the application as the request presents no changes other than the business name and contacts. They noted that prior to a certificate of occupancy being issued by the Town, a backflow survey and testing will need to be conducted; and, an inspection of the grease trap will also need to be completed.

The Commissioners reviewed and approved AP vouchers, past meeting minutes, and time cards.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Parker seconded the motion. All voted in favor.

Meeting was adjourned at 7:30 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes Approved by: Date:

Doug Parker

Herm Wiegelman  
Water and Sewer Commissioners  
Town of Hillsborough