

**Hillsborough NH Water and Sewer Commissioners  
June 24, 2014 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Doug Parker, Peter Mellen and Herm Wiegelman; Joe Damour of Water Systems Operators; and, Penny Griffin, Administrator.

The Commissioners reviewed and approved AP vouchers, past meeting minutes, and time cards.

A discussion was held regarding recent valve replacement projects. Commissioner Parker stated that Joe Damour had asked if the Commission was opposed to pvc pipe if they find they do need to replace the water line on Depot Street. Joe stated that the cost of pvc pipe is about half the cost of ductile iron. The Commissioners agreed that this is an option to consider. Paving of the valve replacement sites were discussed. The Commissioners agreed that it may be necessary to get a paving company to pave the areas of valve replacement sooner than the fall which is the usual paving schedule as the areas are in high traffic area.

6:30 pm Dave Edson of Hoyle, Tanner & Associates; and, Tal Abdan and Yves Padovani of Atlantium arrived at the meeting.

Dave Edson presented information to the Commissioners on the SCADA system and an upgrade to the system that is available. The SCADA system and the computere system upgrades were discussed. The Commissioners agreed that this would be the time to update the systems. Dave Edson will discuss including them in the project with Dan Dudley of NHDES.

Tal Abdan advised the Commissioners that the new UV system started up today. A discussion was held on how the UV system works under diefferent flows. The aAtlantium Performance Bond draft was reviewed and discussed. Dave Edson stated that he is not sure how to evaluate the document as it is an international document. A discussion was held regarding a legal opinion. The Commissioners agreed that Dave should contact Dan Dudley of NHDES for their opinion and if they are satisfied with the performance bond Dave can notify Atlantium to produce the final document. Once the final Performance Bond is on file the Commissioners will move forward with final payment to Atlantium.

Mr. Abdan presented the Commissioners with a proposed service agreement for the UV system. The proposal was reveiwed and discussed. The Commissioners asked if they could produce a pro-rated agreement for review as half this budget year is over and they would not need to purchase a whole year agreement. Tal stated that they would create a pro-rated agreement for the 2014 year and submit it for their review. Warranty of the UV system was discussed and it was agreed that the 1 year warranty start date would be today, June 24, 2014.

7:00 pm Tal Abdan and Yves Padovani of Atlantium left the meeting.

Dave Edson stated that chlorimines will be introduced to the system beginning tomorrow. He stated that they will begin with small amounts over the next 2 weeks to reach the optimum dosage. A discussion was held regarding the change over of water in the system. Joe stated that he needs to see the most recent reserivor project plans to determine the bestway to get the water turned over in the system.

Dave Edson advised the Commissioners that as of today, June 24, 2014, Keymont Construction has substantial completion of the project. He stated that there is a punch list of small items that Keymont will need to complete and Dave will be getting together the final change order for the project.

The topic of the discharge of the sample water was discussed. Joe Damour suggested hiring a septic system designer. Dave Edson stated that he would be able to design whatever is needed and it would then be covered by the project. The issue is determining where to put the discharge. It was determined that test holes need to be dug at the water plant to determine the best location. Commissioner Parker will contact Eugene Edwards to coordinate the digging of the test sites. Dave Edson will have a representative meet with Mr. Edwards.

7:40 pm Dave Edson left the meeting.

Joe Damour presented monthly reports to the Commissioners.

The Depot Street project issues, status and future plans were discussed. Joe explained that there has been a delay in getting the required parts to change the valves at Depot and Henniker Streets. He hopes to have the parts by the end of the week and then he will schedule the completion of that part of the project.

Commissioner Parker asked Mr. Damour about the updated service contract with Water Systems Operators. Joe stated that he is continuing with the existing agreement but does intend to produce an updated one in the near future.

Commissioner Mellen motioned to adjourn the meeting. Commissioner Wiegelman seconded the motion. All voted in favor.

Meeting was adjourned at 8:30 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes Approved by: Date:

Doug Parker

Peter Mellen

Herm Wiegelman  
Water and Sewer Commissioners  
Town of Hillsborough