

Town of Hillsborough Water & Sewer Commission
July 11, 2017 Work Session Minutes

Meeting called to order 6:00 pm. Present were Commissioners Peter Mellen, Herm Wiegelman, and Chris Sieg; and, Penny Griffin, Administrator.

Also in attendance were Mike Black, Chris Albert, and various members of the public.

Chris Albert of Jones & Beach gave a copy of an email that his firm sent to Cole Melendy of Underwood Engineers at 4:30pm that afternoon. He stated that he believes it answers most of Underwood Engineers questions; however, they are still working on some of the water items and expect to have those in the next couple of weeks. Some of the items in the email were discussed. The Commissioners said they expect that Underwood Engineers will review their replies and have a response by Thursdays Commissioners meeting.

Mr. Albert presented the Commissioners with his review conclusions of the West Main pump station. He stated that he has been working with Hayes Pumps and has found pumps for a pump upgrade that he believes will solve the flow issue. He stated that the cost of each pump is \$11,800, of which two are needed. Mr. Albert surmised that it would cost about \$25,000 for each pump and its installation.

Chris Albert stated that they have not been able to assess the electrical portion of the pump station which will need to be included in the cost of the upgrade. Mr. Albert requested access to the pump station for further evaluation. Penny Griffin will work with Mr. Albert to arrange that. Mr. Albert suggested the Commissioners use a \$10,000 budget for electrical work.

Commissioner Sieg asked if they had evaluated the generator at the West Main Street pump station. Mr. Albert stated that they had and the generator appears able to handle the new pumps as does the force main.

Mr. Albert stated that it will be two (2) years before they will be ready to open their doors which give the Commission some time to do the upgrade to the pump station.

Mike Black stated that he needs a clear path to get the plans to NHDES for review and he is looking forward to moving forward.

Chris Albert stated that they have come up with an achievable remedy for the West Main Street pump station which he knows that Underwood Engineers will want to review.

Commissioner Sieg asked Mr. Albert for some clarification regarding the pump station they are proposing to install for their project. Plans were reviewed and discussed.

Commissioner Mellen asked Mr. Black if submitting the plans to NHDES is the next step. Mr. Black stated that he has two (2) concerns:

- He needs a letter or something to submit to his tenant stating that the West Main Street pump station issue is being taken care of; and,
- He needs the NHDES application signed so he can submit to them for review.

Commissioner Mellen asked Mike Black how he sees the upgrade to the West Main Street pump station happening. Mr. Black stated that he believes it is the town's problem to take care of. Commissioner Wiegelman stated that he is concerned that the users are going to have to pay for an upgrade for new growth as it does not benefit the users; however, he affirmed that it does benefit the overall town. Mr. Black suggested speaking to Laura Buono about it.

Commissioner Wiegelman stated that the Commission understands that time is a factor and they hope to have more for him at Thursday's meeting, after Underwood Engineers have had the opportunity to review their recent responses.

Commissioner Mellen gave Mike Black the Engineering Services Request (ESR) 2 amendment for further review of Weatherstone plan submissions. Mr. Black stated he thought the requested \$3,000 is excessive and they will discuss it Thursday night.

7:15 pm Mike Black, Chris Albert, Michael Pon and members of the public left the meeting.

Kelly D'Errico asked the Commissioners if they would consider moving Thursday's meeting to the fire station to accommodate members of the public. The Commissioners stated that they have already reserved the space and would notice the change of location.

A discussion was held regarding funding options for the upgrade and the Bridge Street project.

7:30 pm Kelly D'Errico left the meeting

A discussion was held regarding Mr. Black's reaction to the ESR 2 amendment. The Commissioners agreed that they do not want the \$3,000 to be a sticking point in the process of moving this forward. Commissioner Sieg motioned that should Mr. Black refuse to pay the required \$3,000 the Commissioners agree to pay Underwood Engineers that amount for final review. Commissioner Wiegelman seconded the motion. All agreed.

7:45 pm Commissioner Wiegelman motioned to temporarily adjourn the meeting and to go to the Selectman's meeting, in progress, to discuss the Weatherstone Development and the Bridge Street project. Commissioner Sieg seconded the motion. All voted in favor.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by: Date:

Peter Mellen, Chairman

Herm Wiegelman

Chris Sieg
Water and Sewer Commissioners
Town of Hillsborough