

**Hillsborough NH Water and Sewer Commissioners  
July 22, 2014 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Doug Parker, Peter Mellen and Herm Wiegelman.

Sealed bids for the easement mowing were opened; Bob Green and Nelson Mowing were the only two that were received. Nelson bid \$2,945.00 and Green bid \$2,475.00. Herm motioned to accept Greens' bid and Peter seconded. All voted in favor.

6:15 pm Joe Damour of Water Systems Operators; arrived at the meeting.

6:25 pm Dave Edson of Hoyle, Tanner & Associates; arrived at the meeting.

A discussion was held regarding an upgrade to the computer and software for the Water Treatment plant. This upgrade will enable the SCADA system to operate with the new additions to the treatment facility. Peter made a motion to buy the upgrades and Herm seconded. All voted in favor.

The commissioners asked Dave how the ground water discharge from the analyzer system was progressing. Dave indicated that the test pit proved that the ground can in fact handle the water that is wasted from the analyzer and will pursue pricing from Keymont to install a drywell.

Dave asked Joe if he had reduced the amount of Chlorine that is being added at Loon Pond. Joe answered that he had cut back and used the PLC to assist him in fine tuning the dose. Joe had hoped to get the test results that were collected to see the levels and what affect the new system had on the water distribution system.

A discussion was held regarding the service agreement for the UV system. The contract would include services needed should the Town need assistance whether it be by telephone or even visits to the site. The contract is written for a six month period and will be assessed by the Commission next year for renewal. Peter motioned to buy the service, Herm seconded. All voted in favor.

7:50 pm Dave Edson left the meeting.

Joe Damour informed the Commission that water line on Depot Street was all set. Joe stated that the valves replaced in the center of town made a significant improvement to the flows. Paving of the valve replacement sites was discussed as well as some of the other repairs that need to be completed. The Commissioners agreed that it may be necessary to get a paving company to pave the areas of valve replacement sooner than the fall which is the usual paving schedule as the areas are in high traffic areas. Joe stated that there is one more valve at the Jackson Street intersection that needs to be changed and perhaps should be done before paving is started.

A discussion was held on the water for Butler Park for the irrigation system. The hydrant at the corner is in need of repair and the current service feeds off of the hydrant pipe. There was a

discussion about talking with the park board about removing this line and running a new metered and back flow protection device to get them in compliance.

Joe Damour presented monthly reports to the Commissioners.

8:15 Joe left the meeting.

The Commission discussed having Mark Moser, from Moser Engineering in Henniker, complete the bid documents necessary for the Butler Street sewer project. Herm motioned to have Mark take care of the documents, Doug seconded.

All voted in favor.

The Commissioners reviewed and approved AP vouchers, past meeting minutes, and time cards.

Commissioner Mellen motioned to adjourn the meeting. Commissioner Wiegelman seconded the motion. All voted in favor.

Meeting was adjourned at 8:59 pm.

Respectfully submitted,

Douglas Parker, Chairman

Water and Sewer Commissioners Meeting Minutes Approved by: Date:

Peter Mellen

Herm Wiegelman  
Water and Sewer Commissioners  
Town of Hillsborough