

**Hillsborough NH Water and Sewer Commissioners
July 9, 2015 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Peter Mellen, Herm Wiegelman and Chris Sieg; and, Penny Griffin, Administrator.

The Commissioners reviewed and authorized past meeting minutes, AP vouchers, and time cards.

The Commissioners discussed possible salary that would be offered to a new hire for the WWTF operator position. They discussed an applicant that they had interviewed on July 7. All agreed that they would like Paul Dutton to meet with the applicant prior to the next meeting to show him the operations and discuss what kinds of tasks would be expected to be done. The Commissioners will continue applicant discussions at their next meeting.

The Commissioners discussed the water treatment plant upgrade project and it's outstanding items. All agreed that the progress to complete and close out the project does not seem to moving forward as it should. The Commissioners agreed that a meeting with all parties involved in completing the project needs to be held. The Commissioners decided to schedule a meeting for July 28th at 10:30 am and asked Penny Griffin to email all individuals to request they attend the meeting.

Commissioner Mellen motioned to adjourn the meeting. Commissioner Sieg seconded the motion. All voted in favor.

Meeting was adjourned at 7:00 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes Approved by: Date:

Peter Mellen

Herman Wiegelman

Chris Sieg
Water and Sewer Commissioners
Town of Hillsborough